



Macon County Board of Commissioners

Regular Meeting Agenda

June 9, 2026, at 6:00 PM

1. Call to order and welcome by Chairman Young
2. Announcements
3. Moment of Silence
4. Pledge of Allegiance
5. Public Hearing(s) – **6 P.M.**
 - a. Recommended Fiscal Year 2026-2027
6. Adoption of the FY27 Budget and Budget Ordinance
7. Additions to agenda
8. Public Comment Period
9. Adjustments to and approval of the agenda
10. Reports/Presentations - None
11. Old Business - None
12. New Business
 - a. Discussion on Revising Fire Department Contracts – County Manager Warren Cabe
13. Consent Agenda
 - a. Minutes of the May 12, 2026, Regular Meeting, the May 21, 2026, Continued Session/Budget Work Session, and the May 26, 2026 Continued Session/Budget Work Session
 - b. Amended Minutes of the March 10, 2026, Regular Meeting
 - c. Budget amendments #368-369
 - d. Ordinance Amending FY 2025-2026 Budget
 - e. Capital Project Ordinance Amendment – Recreation Parks Capital Projects

- f. Capital Projects Ordinance Amendment – Franklin High School Project
- g. Grant Project Ordinance Amendment – Housing Administration
- h. Grant Project Ordinance Amendment – Duke Energy 2017 HHF
- i. 5311 Certification Resolution – Macon County Transit
- j. Macon County Public Health Fee Schedule and Billing Guide
- k. Tax Releases for the Month of May 2026 in the Amount of \$2,380.75
- l. Monthly ad valorem Tax Collection Report – no action necessary

14. Appointments

- a. Macon County Public Library Board of Trustees – 3 seats

15. Closed Session as allowed under NCGS 143-318.11

16. Adjourn/Recess

MACON COUNTY BOARD OF COMMISSIONERS

AGENDA ITEM

CATEGORY – PUBLIC HEARINGS

MEETING DATE: JUNE 9, 2026

We have one (1) public hearing on the agenda to allow comment on the recommended Fiscal Year 2026-27 budget. Notice of the hearing appeared in the May 20, 2026, edition of *The Franklin Press*. The proposed budget and the County Manager's budget message were made available for public inspection and review shortly after his presentation of the same on May 12, 2026. At any point following the close of the public hearing, the county's legal obligations have been met, and the board can adopt the budget.

A copy of the budget ordinance is included in your packet.

MACON COUNTY, NORTH CAROLINA
 BUDGET ORDINANCE-ADMIN RECOMMENDED
 Fiscal Year 2026-2027

BE IT ORDAINED by the Board of Commissioners of Macon County, North Carolina:

SECTION 1. The following amounts are hereby appropriated in the General Fund for the operation of the county government and its activities for the fiscal year beginning July 1, 2026, and ending June 30, 2027, in accordance with the chart of accounts heretofore established for this county:

Governing Board	\$	238,001
Administration		626,430
Finance		889,679
Tax Supervision		910,215
Mapping		229,613
Tax Assessment		750,639
Legal		140,000
Human Resources		564,426
Board of Elections		388,261
Register of Deeds		418,360
Information Technology		2,147,630
Garage		488,999
Buildings & Grounds		2,611,288
Sheriff		1,295,446
Crime Prevention		2,707,712
Support & Professional Regulations		1,405,569
NC Forest Service Contract		112,930
Investigations		1,551,407
School Resource Officers		1,141,573
Detention Center		3,186,573
Permitting, Planning, and Development		953,074
Emergency Medical Service		6,136,651
Emergency Management Services		1,971,101
E911 Addressing		120,049
Fire Task Force		383,991
Animal Control		604,828
Airport		33,650
Economic Development		136,200
Cowee School		50,185
Transit Services		1,489,484
Soil Conservation		226,107
Cooperative Extension		316,381
Health Department		6,175,222
Social Services		6,116,212
Mental Health/Handicapped		168,993
Juvenile Crime Prevention Council		146,382
Veterans Services		215,023
Senior Services		1,125,937
Library Services		1,249,601
Recreation		2,172,763
Education		14,214,910
Transfers to other funds		2,257,606
Special Appropriations		65,000
Non-Departmental		1,849,965
Total Appropriations	\$	<u>69,984,066</u>

SECTION 2. It is estimated that the following revenues will be available in the General Fund for the fiscal year beginning July 1, 2026, and ending June 30, 2027:

Tax Collections	\$ 37,012,763
Gross Receipts Tax	42,000
Local Option Sales Tax	14,416,536
Payments in Lieu of Taxes	480,000
Service Fees	4,620,348
Health Programs	2,527,141
JCPC Grants	113,126
Social Services Revenues	4,047,426
Transit Services Grants & Fees	1,186,954
Veterans Affairs	2,200
Senior Services Revenues & Fees	432,323
Recreation Fees	70,700
Interest Earnings	1,600,000
Rentals	22,000
ABC Funds	17,000
Miscellaneous Income	204,200
Fund Balance Appropriated	3,009,058
Grants	130,291
Transfers from other funds	50,000
Total Estimated Revenues	<u>\$ 69,984,066</u>

SECTION 3. The following amounts are hereby appropriated in the Debt Service Fund for the payment of principal and interest on the outstanding and anticipated debt of the county and the fees relating thereto for the fiscal year beginning July 1, 2026, and ending June 30, 2027:

Macon Middle School Renovations (2021 LOBS)	\$ 730,625
2008 School Issue	1,011,800
2010 Iotla Valley School	810,249
South Macon Elementary Addition	219,300
Little Tennessee Sewer Project	108,400
Union Academy/Highlands QZAB	199,058
Franklin High School	6,211,525
Fiscal Agency Fees	5,000
Total Appropriations	<u>\$ 9,295,957</u>

SECTION 4. It is estimated that the following revenues will be available in the Debt Service Fund for the fiscal year beginning July 1, 2026, and ending June 30, 2027:

Transfer from General Fund	\$ 2,077,634
Transfer from Schools Capital Reserve Fund	3,721,765
Subsidy Refunds	44,777
Town of Franklin	34,038
Lottery	315,000
Fund balance appropriated	3,102,743
Total Estimated Revenues	<u>\$ 9,295,957</u>

SECTION 5. The following amounts are hereby appropriated in the Schools Capital Reserve Fund for the fiscal year beginning July 1, 2026, and ending June 30, 2027:

Transfer to Debt Service Fund	<u>\$ 3,721,765</u>
Total Appropriations	<u>\$ 3,721,765</u>

SECTION 6. It is estimated that the following revenues will be available in the Schools Capital Reserve Fund for the fiscal year beginning July 1, 2026, and ending June 30, 2027:

Local Option Sales Tax	\$ 3,646,765
Interest Earnings	75,000
Total Estimated Revenues	<u>\$ 3,721,765</u>

SECTION 7. The following amounts are hereby appropriated in the Fire District Tax Fund for the fiscal year beginning July 1, 2026, and ending June 30, 2027:

Franklin	\$	1,755,443
Clarks Chapel		398,081
Otto		558,643
Cullasaja		367,479
West Macon		355,406
Scaly Mountain		167,101
Burningtown/Iotla		289,423
Cowee		379,459
Nantahala		259,662
Highlands		1,789,967
Mountain Valley		148,888
Total Appropriations	\$	6,469,552

SECTION 8. The following tax rates, based upon the various estimated collection rates, are hereby levied for the Fire Tax Districts for the fiscal year beginning July 1, 2026, and ending June 30, 2027. Rates are per \$100 of assessed valuation of taxable property.

Fire District	Tax Rate	Estimated Valuation	Estimated Collection Rate	Levy
Franklin	0.0700	2,486,068,981	98.00%	\$ 1,705,443
Clarks Chapel	0.0538	726,652,872	97.99%	383,081
Otto	0.0690	801,412,391	97.77%	540,643
Cullasaja	0.0480	763,907,610	97.71%	358,279
West Macon	0.0487	718,771,172	98.39%	344,406
Scaly Mountain	0.0418	401,103,875	97.28%	163,101
Burningtown/Iotla	0.0780	368,356,687	97.60%	280,423
Cowee	0.0780	477,863,119	97.78%	364,459
Nantahala	0.0487	528,880,694	97.32%	250,662
Highlands	0.0294	6,091,978,570	99.27%	1,777,967
Mountain Valley	0.0839	176,269,539	97.97%	144,888
Prior Years Taxes				156,200
Total Estimated Revenues				\$ 6,469,552

SECTION 9. The following amounts are hereby appropriated in the Emergency 911 Surcharge Fund for the fiscal year beginning July 1, 2026, and ending June 30, 2027:

911 Program	\$	221,451
Total Appropriations	\$	221,451

SECTION 10. It is estimated that the following revenues will be available in the Emergency 911 Surcharge Fund for the fiscal year beginning July 1, 2026, and ending June 30, 2027:

911 Revenues	\$	221,451
Interest Earnings		-
Fund balance appropriated		-
Total Estimated Revenues	\$	221,451

SECTION 11. The following amounts are hereby appropriated in the Solid Waste Fund for the fiscal year beginning July 1, 2026, and ending June 30, 2027:

Administration	\$	709,520
Convenience Centers		1,027,576
Landfill Operations		1,308,801
Highlands Transfer Station Operations		850,298
Recycling		496,972
Solid Waste Processing		275,835
Debt Service		1,291,721
Transfers to Closure/Post-closure Reserve		506,585
Total Appropriations	\$	6,467,308

SECTION 12. It is estimated that the following revenues will be available in the Solid Waste Fund for the fiscal year beginning July 1, 2026, and ending June 30, 2027:

Landfill Fees	\$	3,320,000
Tipping Fees		2,424,836
Recycling Sales		300,000
State Revenues		135,400
Other Revenues		53,000
Fund Balance Appropriated		<u>234,072</u>
Total Estimated Revenues	\$	6,467,308

SECTION 13. The following amount is appropriated in the Old Sites Closure/Post-Closure Fund for the fiscal year beginning July 1, 2026, and ending June 30, 2027:

Post-Closure Expenditures	\$	<u>125,485</u>
Total Appropriations	\$	125,485

SECTION 14. It is estimated that the following revenue will be available in the Old Sites Closure/Post-Closure Fund for the fiscal year beginning July 1, 2026, and ending June 30, 2027:

Transfer from Solid Waste Fund	\$	<u>125,485</u>
Total Estimated Revenues	\$	125,485

SECTION 15. The following amounts are appropriated in the Cell I Closure/Post-Closure Reserve Fund for the fiscal year beginning July 1, 2026, and ending June 30, 2027:

Closure Reserve	\$	313,500
Post-Closure Reserve		2,500
Remediation Reserve		<u>65,100</u>
Total Appropriations	\$	381,100

SECTION 16. It is estimated that the following revenue will be available in the Cell I Closure/Post-Closure Reserve Fund for the fiscal year beginning July 1, 2026, and ending June 30, 2027:

Transfer from Solid Waste Fund	\$	<u>381,100</u>
Total Estimated Revenues	\$	381,100

SECTION 17. The following amount is appropriated in the Self-Insured Health Insurance Fund for the fiscal year beginning July 1, 2026, and ending June 30, 2027:

Insurance Claims/Premium/Administration	\$	<u>5,049,853</u>
Total Appropriations	\$	5,049,853

SECTION 18. It is estimated that the following revenues will be available in the Self-Insured Health Insurance Fund for the fiscal year beginning July 1, 2026, and ending June 30, 2027:

Contributions from Other Funds	\$	4,978,837
Cobra/Retirees Contributions		41,016
Interest Earnings		30,000
Transfer from General Fund		<u>-</u>
Total Estimated Revenues	\$	5,049,853

SECTION 19. The following amount is appropriated in the Economic Dev. Reserve Fund (fund 20) for the fiscal year beginning July 1, 2026, and ending June 30, 2027:

Transfer to general fund	\$	50,000
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SECTION 20. It is estimated that the following revenue will be available in the Economic Dev. Reserve Fund (fund 20) for the fiscal year beginning July 1, 2026, and ending June 30, 2027:

Interest/Fund balance appropriated	\$	50,000
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SECTION 21. The following amount is appropriated in the Occupancy Tax Fund (fund 28) for the fiscal year beginning July 1, 2026, and ending June 30, 2027:

Occupancy Tax	\$	2,372,266
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SECTION 22. It is estimated that the following revenue will be available in the Occupancy Tax Fund (fund 28) for the fiscal year beginning July 1, 2026, and ending June 30, 2027:

Occupancy Tax Collections	\$	2,372,266
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SECTION 23. The following amount is appropriated in the Representative Payee Funds for the fiscal year beginning July 1, 2026, and ending June 30, 2027:

Representative Payee Funds Expenditures	\$	300,000
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SECTION 24. It is estimated that the following revenue will be available in the Representative Payee Funds for the fiscal year beginning July 1, 2026, and ending June 30, 2027:

Representative Payee Funds Revenues	\$	300,000
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SECTION 25. The following amount is appropriated in the Fines and Forfeitures Fund for the fiscal year beginning July 1, 2026, and ending June 30, 2027:

Fines and Forfeitures Expenditures	\$	600,000
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SECTION 26. It is estimated that the following revenue will be available in the Fines and Forfeitures Fund for the fiscal year beginning July 1, 2026, and ending June 30, 2027:

Fines and Forfeitures Revenues	\$	600,000
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SECTION 27. The following amount is appropriated in the Deed of Trust Fund for the fiscal year beginning July 1, 2026, and ending June 30, 2027:

Deed of Trust Expenditures	\$	70,000
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SECTION 28. It is estimated that the following revenue will be available in the Deed of Trust Fund for the fiscal year beginning July 1, 2026, and ending June 30, 2027:

Deed of Trust Revenues	\$	70,000
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SECTION 29. The following amount is appropriated in the Relief Fund for the fiscal year beginning July 1, 2026, and ending June 30, 2027:

Relief Fund Expenditures	\$	-
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SECTION 30. It is estimated that the following revenue will be available in the Relief Fund for the fiscal year beginning July 1, 2026, and ending June 30, 2027:

Relief Fund Revenues	\$	-
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SECTION 31. The Board of County Commissioners hereby levies a tax at the rate of 27 cents per one hundred dollars (\$100.00) valuation of property listed as of January 1, 2026, for the purpose of raising revenue included in "Tax Collections" in the General Fund in Section 2 of this ordinance.

This rate of tax is based upon an estimated total valuation of property for the purpose of taxation of \$13,696,273,048, and an estimated collection rate of 98.43% for real/personal and 100% for motor vehicles.

SECTION 32. The Board of County Commissioners hereby levies a per unit assessment fee for the fiscal year beginning July 1, 2026, and ending June 30, 2027, on solid waste disposal based upon the following schedule:

Residential Household/Mobile Home	\$	120.00
Commercial Buildings	\$	120.00

The Board of Commissioners authorizes the assessment amount to be printed on the Macon County Property Tax statement. The assessment is authorized to be collected in the same manner as property tax.

SECTION 33. The Board of Commissioners hereby levies a charge of \$72.00 per ton for non-residential tipping fees for demolition and commercial waste. A charge of \$15.00 per ton is levied for Materials Useful and a charge of \$43.00 per ton is levied for brush and stumps in Franklin and \$67.50 per ton is levied for brush and stumps in Highlands. A charge of \$12.50 per ton is levied for Highlands transfer fee to Macon County Landfill.

SECTION 34. The County Manager and/or Finance Director are hereby authorized to transfer appropriations within a fund as contained herein under the following conditions:

- a) The Finance Director may transfer amounts between objects of expenditure within a department or between revenue line items.
- b) The County Manager may transfer amounts between departments.
- c) The funding for approved reclassifications may be transferred from the budgeted reserve with the approval of the County Manager.

d) No revenues may be increased, no funds may be transferred from the Contingency account in the General Fund, and no transfers may be made between funds unless formal action is taken by the Board of Commissioners.

SECTION 35. The County Manager is hereby authorized to accept grant funding which has been previously approved for application by the Board of Commissioners, including any local match involved. The County Manager is authorized to execute any resulting grant documents. Also, the County Manager is authorized to enter into contracts for purchases of apparatus, supplies, materials, or equipment as described in G.S. 143-129(a) up to the limits stated therein for informal bidding which are within budgeted appropriations. The County Manager is authorized to enter into routine service contracts in the normal course of county operations within budgeted appropriations. Change Orders for capital project contracts previously approved by the Board of Commissioners may be approved by the County Manager up to the informal bidding limits referred to above, provided that sufficient funding is available. All contracts authorized by this ordinance are approved for signature by the Chairman of the Board of County Commissioners, the County Manager, and/or the Clerk to the Board of Commissioners as appropriate.

SECTION 36. Copies of this Budget Ordinance shall be furnished to the Clerk to the Board of Commissioners and to the Budget Officer and Finance Director to be kept on file by them for their direction in the disbursement of funds.

Adopted this _____ day of June 2026.

Josh Young
Chairman, Board of Commissioners

Warren Cabe
Clerk to the Board of Commissioners

MACON COUNTY BOARD OF COMMISSIONERS

AGENDA ITEM

CATEGORY – NEW BUSINESS

MEETING DATE: JUNE 9, 2026

12(A). Included in your packet is a redline draft of the proposed changes for discussion and consideration.

STATE OF NORTH CAROLINA
COUNTY OF MACON

**CERTIFICATE OF FINANCE
OFFICER:**

This instrument has been pre-audited in the manner required by the Local Government Budget and Fiscal Control Act.

This the _____ day of _____, 2026

Macon County Finance Officer

MACON COUNTY CONTRACT FOR FIRE PROTECTION WITH _____ FIRE AND RESCUE

THIS CONTRACT, made and entered into this ____ day of _____, 2026, by and between the _____, a North Carolina non-profit corporation (hereinafter "DEPARTMENT"), with principal offices located at _____, Macon County, North Carolina, and the COUNTY OF MACON, a political subdivision of the State of North Carolina (hereinafter "COUNTY");

WITNESSETH:

WHEREAS, Fire Protection Service Districts have been duly and properly created, defined and established in the County of Macon pursuant to the provisions of Article 16 of Chapter 153A of the North Carolina General Statutes in order to provide fire protection services to areas encompassed by such districts; and

WHEREAS pursuant to N.C. Gen. Stat. §§ 153A-233, 153A-301 and 153A-305, the COUNTY may provide fire protection services in defined service districts by contract with one or more municipal and/or one or more incorporated volunteer fire departments; and

WHEREAS, the COUNTY is authorized under the provisions of N.C. Gen. Stat. §§ 153A-305 and 153A-307 to levy property taxes within defined service districts, in addition to those levied throughout the county and in such amount as allowed by applicable law, in order to finance, provide or maintain for the DISTRICT, known as _____ District as shown upon the Fire District Map approved by the Macon County Board of Commissioners, a copy of which is attached hereto, services provided therein in addition to or to a greater extent than those financed, provided or maintained for the entire county; and

WHEREAS, the COUNTY has heretofore furnished fire protection services in the DISTRICT, to the extent of the taxes collected pursuant to statutory authorization, by contracting with the DEPARTMENT to furnish fire protection in said DISTRICT; and

WHEREAS, the DISTRICT is currently served by the DEPARTMENT; and

WHEREAS, the Board of County Commissioners, in accordance with the provisions of N.C. Gen. Stat. §159-14, must set a special tax rate based on an annual budget estimate setting forth the monetary requirements for providing fire protection services that year in the DISTRICT and keep and administer said monies in a separate and special revenue fund (hereinafter "Revenue Fund") to be used

only for furnishing fire protection services within the DISTRICT; and

WHEREAS, the Board of County Commissioners, also acting pursuant to N.C. Gen. Stat. §159-14, must adopt an annual budget ordinance appropriating tax monies levied and collected from the fire protection service districts and authorizing transfers and expenditures from the Revenue Fund only for fire protection services in the respective fire districts as specified in contracts with fire departments; and

WHEREAS, Chapter 159 of the North Carolina General Statutes provides that the County Budget Ordinance may be in any form that the Board of County Commissioners deems most efficient in enabling it to make the fiscal policy decision embodied therein and provides for a fund for each special service district whose taxes are collected by the COUNTY; and

WHEREAS, pursuant to N.C. Gen. Stat. §§153A-13, 153A-233 and 153A-305, both the DEPARTMENT and the COUNTY desire to enter into a continuing contract to provide fire protection services in the DISTRICT and to have such contract supersede and take the place of any contracts previously executed;

NOW, THEREFORE, for and in consideration of the mutual promises and agreements herein contained and the mutual benefits to be derived there from and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the DEPARTMENT and the COUNTY do hereby promise and agree as follows:

1. PAYMENT OF TAXES TO THE DEPARTMENT. So long as this Contract remains in effect, the COUNTY agrees to make funds available to the DEPARTMENT from the proceeds of the special fire protection service district fee levied and collected for the DISTRICT known as _____ District as shown upon the Fire District Map approved by Macon County Board of Commissioners, a copy of which is attached hereto as Exhibit B and as further shown Exhibit B-1 attached hereto. The amount of such service ~~tax~~ fee levy shall be determined by the Board of the County Commissioners from year to year. Payments will be made on a monthly basis issued by the 15th day of the following month provided this Contract remains in effect. All of the proceeds of the special fire protection service district tax will be remitted to the DEPARTMENT unless the DEPARTMENT is in breach of contract or funds are aggregated from various DEPARTMENT districts and utilized for a joint ~~purchase~~ **funding purpose** to benefit multiple departments through volume pricing or some similar benefit.
2. FIRE PROTECTION SERVICES REQUIRED. So long as this Contract remains in effect, the DEPARTMENT will furnish not less than protection class 7 fire protection to the five(5) mile district area and not less than protection class 9 fire protection to the six(6) mile district area and emergency medical and rescue services that the DEPARTMENT is licensed, certified, approved and/or trained to provide to all property located within the boundaries of the DISTRICT. The DEPARTMENT will also provide emergency preparedness/protective measures when the COUNTY is exposed to a hazard as defined in 42 U.S.C. § 5195a. Nothing in this Contract shall be construed to prevent the DEPARTMENT from rendering Mutual Aid Assistance to any other Fire Department within the discretion of the Chief or Officer in Charge. The DEPARTMENT will respond and provide automatic aid for structure fires in neighboring districts. When responding in such a capacity, the DEPARTMENT will dispatch a piece of fire apparatus capable of carrying a minimum of 1,000 gallons of water immediately. "Fire Protection" shall specifically include the provision of such emergency medical, and rescue services that the DEPARTMENT is licensed and trained to provide in order to protect the persons within the DISTRICT from injury or death. Nothing shall be construed to prevent the DEPARTMENT from providing Fire Service or Mutual

Aid Assistance so long as the DEPARTMENT continues to provide service to said DISTRICT at a level no less than the DEPARTMENT's current insurance rating as determined by the North Carolina Department of Insurance. Further, the DEPARTMENT may furnish Fire Service to areas not within the boundaries of any Fire District on an equipment and personnel basis within the discretion of the Chief or Officer in Charge.

3. MINIMUM PERFORMANCE STANDARDS. The following minimum performance standards are agreed to by the COUNTY and the DEPARTMENT and are a part of this contract:
 - A. DISPATCHING PROTOCOLS: Each DEPARTMENT shall comply with the COUNTY dispatching protocols.
 - B. PERSONNEL (ON SCENE): Each ~~Fire Department~~ DEPARTMENT should have an adopted standard operating guideline that addresses the appropriate number of personnel needed on all type calls. A current, valid copy of the ~~Fire Department~~ DEPARTMENT'S guideline should be kept on file with the Macon County Fire Marshal's Office. Each ~~Fire Department~~ DEPARTMENT should have the goal of placing sufficient personnel on the scene when making initial attack on all structure fire calls or when responding to other.
 - C. TRAINING: Each Fire Department shall meet the minimum standard training requirements set forth by the State of North Carolina and COUNTY where applicable for providing Fire and Rescue services.
 - D. FIRE INVESTIGATIONS: The ~~Fire Department~~ DEPARTMENT officer in charge at all fire scenes shall attempt to determine the origin and cause of every fire. When the officer in charge can not determine the origin and cause of the fire or if the cause is suspected to be incendiary in nature, the officer in charge shall request a representative from the Macon County Fire Marshal's Office and/or the appropriate law enforcement agency to assist.
 - E. RECORDS: Each ~~Fire Department~~ DEPARTMENT shall keep all records on site or easily accessible for at least (5) years.
 - F. MEDICAL FIRST RESPONDER: Each ~~Fire Department~~ DEPARTMENT shall conform to the Macon County First Responder policies and procedures.
 - G. EMERGENCY DISASTER RESPONSE: Each ~~Fire Department~~ DEPARTMENT shall follow the Macon County Emergency Operations Plan when responding to an emergency disaster.
 - H. STATE OF EMERGENCY: The COUNTY may request the ~~Fire Department~~ DEPARTMENT to assist with other life saving and property protection measures as necessary during a State of Emergency. All operations shall be in accordance with the Macon County Emergency Operations Plan and Macon County Emergency Management Ordinance.
4. LIMITATION ON USE OF FIRE SERVICE DISTRICT ~~TAX~~ FEE. Funds paid by the COUNTY to the DEPARTMENT shall be used for one or more of the following purposes, and for no other purposes:
 - A. Purchase and maintenance of equipment;
 - B. Purchase, construction and repair of fire stations;
 - C. Amortization of loans incurred for purchase, construction or repair of equipment or fire stations;

- D. Operations of the DEPARTMENT;
- E. Casualty or life insurance upon DEPARTMENT members.
- F. Workers Compensation Insurance premiums.

Funds paid by the COUNTY pursuant to this Contract shall be expended only as allowed by applicable federal, state and local laws, rules, orders and regulations.

5. ANNUAL BUDGET AND FINANCIAL RECORDKEEPING REQUIRED.

- a. The DEPARTMENT shall prepare an annual budget, for the fiscal year beginning July 1 of each year, providing for the receipt and expenditure of funds received from the COUNTY. The DEPARTMENT shall host at least one meeting in which the general public may attend and review the proposed budget and make comment or inform the residents of their community through newsletter or other form of information distribution of their budgetary needs and subsequent request of the COUNTY. The COUNTY encourages the DEPARTMENT to have at least one person from the DISTRICT who is not an active member of the DEPARTMENT to serve as a Board member.
- b. The DEPARTMENT shall use the funds subject to this Contract in accordance with the annual DEPARTMENT budget. The budget may be amended by the Fire Department Board of Directors within the funds made available by this Contract, except that amendments providing for any expenditure that establishes a new operating expense greater than ~~\$50,000~~ \$75,000 that was not included in the original annual budget presentation approval process through the Macon County Board of Commissioners and will extend beyond the current fiscal year shall require the concurrence of the Macon County Board of Commissioners .
- c. The COUNTY may inspect the financial books and records of the DEPARTMENT at reasonable times during regular business hours of the COUNTY. The DEPARTMENT agrees that it will supply such financial books and records of the DEPARTMENT at reasonable times during regular business hours of the COUNTY. The DEPARTMENT agrees that it will supply such financial records, information or verification as may reasonably be requested by the COUNTY. The DEPARTMENT shall maintain a written accounting system which provides adequate documentation of all of its receipts and disbursements including, but not limited to, those related to the funds subject to this Contract..
- d. Copies of the budget and annual report of revenues and expenditures including funds balances available shall be filed with the Macon County Fire Marshal's Office by the third Friday in April preceding the beginning of the fiscal year.
- e. In the event that the COUNTY's review of the financial records of the DEPARTMENT reveals any deficiencies or irregularities in the financial operations of the DEPARTMENT, or reportable and/or material issue(s) with regard to compliance with generally accepted accounting principles, the COUNTY shall give written notice thereof pursuant to this agreement. Within 10 (ten) calendar days of said notice, the DEPARTMENT shall provide to the COUNTY a written statement that contains an explanation of each such issue and an action plan (with implementation timetable) for

resolving each such issue, and shall provide periodic reports to the COUNTY on progress made in resolution of each issue. Resolution shall be made within 30 (thirty) days of Notice. The COUNTY may require the DEPARTMENT to provide a certified financial audit conducted at the expense of the DEPARTMENT for serious deficiencies or irregularities. The DEPARTMENT shall be legally liable to the COUNTY for any funds expended in violation of the terms of this Contract.

- f. Should the DEPARTMENT fail to submit to the COUNTY the information required within the time periods outlined above, the COUNTY shall suspend all funds immediately until the information is delivered as set forth above, except that the COUNTY may grant a reasonable submittal extension if the DEPARTMENT is unable to deliver the information for reasons beyond the control of the DEPARTMENT.
6. ADDITIONAL RECORDKEEPING REQUIREMENTS. The DEPARTMENT will maintain accurate written records regarding personnel training, infection control, Articles of Incorporation, by-laws, fire district map and description, insurance district resolution, contracts with counties and municipal governments, engine/pumper service test, certified weight tickets for all apparatus, alarm log, meeting minutes, equipment inventory and apparatus inspection forms, which may be inspected at any time by or on behalf of the COUNTY.
7. OPEN MEETINGS. Because of the DEPARTMENT's extensive reliance on public funds for its operations, the public has a continuing interest in the DEPARTMENT'S decision-making processes and decisions regarding the spending of those funds. To ensure public trust, the DEPARTMENT agrees that its Board of Directors' meetings will be open to the public, with the exceptions typically noted in N.C.G.S. 143-318.11 concerning Closed Sessions. To ensure the ability of the public to attend those meetings, the DEPARTMENT agrees to provide public notice of such meetings including meeting dates and times. The DEPARTMENT and the COUNTY agree that public notice of a Board of Directors meeting called in the midst of a declared disaster or emergency to make decisions required to respond to the disaster or emergency is not practical, and, therefore, not required. To ensure the ability of the public to review the DEPARTMENT's decision-making processes and spending decisions, the DEPARTMENT agrees to take minutes of all meetings that would enable a person not in attendance to have a reasonable understanding of what happened, and to make minutes of those meetings available to the public immediately upon approval of such minutes. The COUNTY and DEPARTMENT further agree that a "meeting" exists for purposes of this section when a majority of the Board members get together physically, or via conference call or other electronic means for the purpose of transacting business, and that a social gathering of Board members at which business is not (and will not be) transacted is a "meeting" for purposes of this section.
8. OPERATIONS DEFICIENCIES. The DEPARTMENT shall provide notice to the Macon County Fire Marshal of any facility, equipment or operations deficiencies (collectively "Operations Deficiency") which have surfaced as a result of any inspections conducted by any agency, such as the North Carolina Department of Insurance, North Carolina Office of State Fire Marshal, Insurance Services Office or the Macon County Fire Marshal's Office. The COUNTY will cause notice to be issued to the Board of Directors and Chief of the Department of any operational deficiency. The DEPARTMENT will correct such deficiency(ies) or submit a plan to the COUNTY to correct such within thirty(30) days. In the event the operational deficiency is not corrected or the COUNTY does not approve the plan for correction, COUNTY will withhold all funds payable to the DEPARTMENT pursuant to this Contract as long as the Department is determined to be Operationally Deficient. Such operations deficiencies shall include, but not be

limited to the following items pursuant to the obligations to provide service pursuant to this contractual agreement:

- a. Insufficient equipment
- b. Insufficient membership
- c. Non-responses to calls for service

The COUNTY, in its discretion, has the right to terminate this Contract immediately if the DEPARTMENT fails to remedy any Operations Deficiency within a reasonable time, in no case later than eight (8) months from the date the DEPARTMENT was made aware of the Operations Deficiency(s). If this Contract shall terminate without such Operations Deficiencies being corrected, the DEPARTMENT shall have no further interest in or claim upon the funds withheld.

Further, in the event that the COUNTY determines, in its discretion, that there is an operational deficiency, the COUNTY, may tender up to one-half of the monies being held withheld during the plan of correction to another Department assigned to respond or cover "Fire Protection Services" to help pay the costs incurred by the Department providing or assisting with such services.

9. TERMINATION OF CONTRACT. Either party may terminate this Contract upon giving the other party at least eight (8) months advance written notice. The COUNTY may, in its discretion, immediately terminate this Contract in the event that the DEPARTMENT does not timely correct deficiencies or correct any other material breach of this Contract within a reasonable time after notice of such breach. From and after the effective date of any termination of this Contract the DEPARTMENT shall have no further obligations, including the provision of Fire Services in the DISTRICT under this Contract and shall have no further right to receive ~~any funds-the~~ Fire Protection Taxes collected by the COUNTY for the Fire Protection District.

10. ASSET AND DEBT HANDLING UPON NONPERFORMANCE, TERMINATION OR DISSOLUTION.

~~In the event of a liquidation or dissolution of the DEPARTMENT pursuant to cessation of the service or action by the Department's Board of Directors' all equipment and assets owned by the DEPARTMENT and not otherwise required for retirement of lawful debt will be distributed in accordance with the DEPARTMENT's Charter and the North Carolina Non-Profit Corporations Act. All assets, equipment and real property shall be assigned as follows: (1) by the dissolving DEPARTMENT to its successor in fire protection within the DEPARTMENT's primary service area; and/or (2) to other fire departments in COUNTY through, and with the approval of the County's Board of Commissioners.~~

- A. Triggering Events. The provisions of this Section apply upon the earliest to occur of: (i) the Fire Department's material failure to satisfactorily perform one or more material terms of this Agreement, which failure remains uncured after the applicable cure period set forth under the above Operations Deficiencies, (ii) termination of this Agreement by the County; or (iii) dissolution or cessation of operations of the Fire Department
- B. Continuity of Service; Transition. Upon a Triggering Event, the County may immediately reassign the Service Area to one or more qualified fire/rescue providers ("Successor Provider(s)") to ensure uninterrupted public protection. The Fire Department shall cooperate in good faith to facilitate transition, including the transfer, assignment, or licensed use of assets necessary to continue service, as provided in this Section.

- C. Order of Operations; Debts First. The Fire Department shall first pay or otherwise make adequate provision for payment or assumption by another Department of all liabilities and obligations lawfully owed to third parties, consistent with the North Carolina Nonprofit Corporation Act.
- D. Categorization of Assets. For purposes of distribution:
1. Restricted or Conditional Assets. Any asset held subject to a condition requiring return or transfer upon nonperformance or dissolution (including grant-funded equipment with reversionary terms) shall be returned or transferred according to the applicable conditions. (See N.C. Gen. Stat. § 55A-14-03(a)(1).
 2. Firefighters' Relief Fund Assets. Balances and records associated with the Firefighters' Relief Fund shall be handled in accordance with 11 NCAC 05A .0303. If a Successor Provider expands its boundaries to include the Service Area, the Relief Fund account shall be transferred to such Successor Provider. If no provider assumes the territory, the Fire Department shall forfeit future Relief Fund payments as provided by rule.
 3. General (Unrestricted) Assets. After satisfaction of liabilities and treatment of restricted assets, remaining unrestricted assets (e.g., apparatus, equipment, supplies, cash) shall be
 - (i) transferred to the County for exclusive use in fire and rescue protection for the Service Area, or
 - (ii) at the County's election, transferred directly to a Successor Provider that is a governmental entity, another North Carolina charitable/nonprofit fire/rescue corporation, or other entity eligible to receive such assets under applicable law. (See N.C. Gen. Stat. § 55A-14-03(a)(2) regarding distribution to governmental entities and 501(c)(3) organizations).
- E. Title and Use; Documentation. The Fire Department shall execute all instruments necessary to transfer title or grant possession and use (including bills of sale, titles, assignments, and acknowledgments of custody) within 10 days of the County's written direction. The County may require temporary assignment or loan of assets pending final transfer to maintain service continuity.
- F. Assumption of Leases and Encumbrances. With the County's consent, leases and/or purchase contracts for mission-critical apparatus or equipment may be assigned to the County or a Successor Provider if permitted by the instrument's terms. Otherwise, the Fire Department remains responsible for termination charges and amounts due, which shall be treated as liabilities under subsection (c).
- G. No Distribution to Private Parties. No director, officer, member, or private individual shall receive any distribution of assets, except for bona fide repayment of debts and obligations incurred in the ordinary course of business. Distributions must comply with N.C. Gen. Stat. Chapter 55A and all applicable restrictions.

- H. Records and Accounts. Within 14 days of a Triggering Event, the Fire Department shall deliver to the County copies of: (i) financial statements and bank records for the prior 3 fiscal years; (ii) asset inventories with VINs/serial numbers; (iii) grant/award agreements and donor restrictions; (iv) Relief Fund records required by the Office of State Fire Marshal; and (v) titles, deeds, and UCC filings. (Relief Fund administration is governed by 11 NCAC 05A .0303.)
- I. Tax-Exempt/Charitable Compliance. Dispositions under this Section are intended to comply with N.C. Gen. Stat. § 55A-14-03 and any applicable federal tax-exemption requirements, including transfer to governmental entities or qualifying §501(c)(3) organizations. If clarification is required, the parties shall cooperate in good faith to structure the transfer in a manner that preserves charitable purpose and public benefit.
- J. Survival; Further Assurances. This Section survives termination or expiration of the Agreement. The parties shall take all actions reasonably necessary to effectuate the intent of this Section, including executing additional documents and coordinating with the North Carolina Department of Insurance/Office of State Fire Marshal as needed for Relief Fund matters. (See **11 NCAC 05A .0303** for Relief Fund procedures.)
11. ROSTER REQUIRED. The DEPARTMENT shall submit a copy of the roster sent to the Office of the State Fire Marshal, to the Macon County Fire Marshal by June 1 of each year. The roster must Have the minimum number of personnel required by the N.C. Office of the State Fire Marshal for the main station and each subsequent substation.
12. REPORT OF RURAL FIRE CONDITIONS REQUIRED. The DEPARTMENT shall submit a Report of Rural Fire Conditions to the Office of the State Fire Marshal as required each calendar year.
13. CALL LIST INFORMATION REQUIRED. The DEPARTMENT shall provide a list of information including DEPARTMENT mailing address, phone number, e-mail address, radio call number for all personnel, line officers, board officers, medical certifications, firefighter certifications and contact numbers for all personnel and an apparatus list to the Macon County Fire Marshal by January 31 of each calendar year.
14. TERM OF CONTRACT. This Contract shall become effective as of the date set out in this Agreement, subject to the continued legal existence of the DISTRICT and the DEPARTMENT, and shall continue from fiscal year to fiscal year unless sooner terminated by either party in accordance with this Contract.
15. WORKERS' COMPENSATION INSURANCE. The DEPARTMENT ~~will~~ shall be responsible for ~~maintaining Workers' Compensation on all of its members and for~~ payment of workers compensation insurance premiums. ~~The DEPARTMENT shall maintain workers' compensation insurance covering all individuals performing firefighting, rescue, emergency medical, or related operational duties on behalf of the Fire Department,~~

including volunteer members, in accordance with the North Carolina Workers' Compensation Act and applicable provisions of N.C. Gen. Stat. §§ 97-1 et seq. and 58-87-10.

A. Volunteer Coverage. The Fire Department expressly acknowledges that all volunteer firefighters performing services under this Agreement must be covered for compensable injuries or deaths arising out of and in the course of their official duties. Coverage may be provided either:

(a) through enrollment in the North Carolina Volunteer Safety Workers' Compensation Fund established under N.C. Gen. Stat. § 58-87-10, *or*

(b) through a commercial workers' compensation insurance policy that provides coverage for volunteers consistent with the requirements of the North Carolina Workers' Compensation Act.

B. Proof of Coverage. The Fire Department shall provide the County with a valid certificate of workers' compensation coverage prior to the effective date of this Agreement and shall provide updated certificates upon renewal or any change in coverage. The County may request proof of coverage at any time, and the Fire Department shall provide such documentation within ten (10) business days of the request.

C. Continuity of Coverage. Workers' compensation coverage required under this Agreement shall be maintained continuously for the duration of the Agreement. The Fire Department shall notify the County in writing at least thirty (30) days prior to any cancellation, lapse, or material change in coverage.

D. Responsibility for Premiums. All premiums, assessments, and other costs associated with maintaining workers' compensation insurance or participation in the Volunteer Safety Workers' Compensation Fund shall be the sole responsibility of the Fire Department unless otherwise agreed in writing by the County.

E. Indemnification for Failure to Maintain Coverage. Should the Fire Department fail to maintain the required workers' compensation coverage, the Fire Department shall indemnify and hold harmless the County from any claims, losses, liabilities, or costs resulting from such failure, including claims brought by injured volunteers or their representatives.

16. AMENDMENT TO CONTRACT. This Contract may only be amended by written agreement of the parties.

17. EFFECTIVE DATE. This Contract shall become effective as of the date on which the last party executes this Contract.

18. APPROVAL BY DEPARTMENT. The DEPARTMENT represents by the execution of this document by its President that this instrument has been duly approved by the DEPARTMENT.

19. STATUS. The Department shall take all actions as required to maintain its present nonprofit corporation status pursuant to Chapter 55A of the North Carolina General Statutes.
20. SEVERABILITY. If any clause, paragraph, or part of this Contract is determined to be void or unenforceable by a Court of competent jurisdiction, the remainder of this Contract shall remain in full force and effect.
21. INDEPENDENT CONTRACTOR. The DEPARTMENT understands and agrees that, in entering into this agreement and providing services, it is acting as an independent contractor; neither the DEPARTMENT nor its employees, members or personnel shall be deemed or construed to be employees of COUNTY.
22. INDEMNITY AGREEMENT. The DEPARTMENT shall indemnify and save the COUNTY harmless from any and all liability and expenses including attorney's fees, court costs and other costs incurred by COUNTY which are caused by the negligence of the DEPARTMENT, its agents, members, employees and personnel, to the extent of the DEPARTMENT's insurance coverage. For this reason, the DEPARTMENT shall procure all insurance coverages stated in Exhibit A, attached, and shall cause COUNTY to be named as an "Additional Insured" for liability coverage on all policies procured.
23. ASSIGNMENT. This Contract may not be transferred or assigned by the DEPARTMENT without the prior written consent of the COUNTY.
24. PRIOR CONTRACTS TERMINATED. All prior Contracts for fire protection entered between the DEPARTMENT and the COUNTY shall be deemed terminated as of the effective date of this Contract and this Contract shall be deemed to supersede any prior Contracts or other agreements.
25. NO WAIVER. Failure of the COUNTY to enforce any of the provisions of this CONTRACT at any time, or to request performance by the DEPARTMENT pursuant to any of the provisions of this CONTRACT at any time shall in no way be construed as a waiver of such provisions, nor in any way affect the validity of this Contract, or any part thereof, or the right of the COUNTY to enforce each and every provision.
26. COMPLIANCE WITH LAWS, RULES and REGULATIONS. The DEPARTMENT shall comply with all applicable federal, state and local laws, rules, and regulations. Failure to do so will be grounds for immediate termination of this Contract.
27. FEES FOR SERVICE. A service fee may be charged for false and frivolous residential or business fire alarm calls as follows: The first such alarm is free; the second such alarm will result

NORTH CAROLINA
MACON COUNTY

I, _____, Notary Public for Macon County, North Carolina, certify that _____, personally came before me this day and acknowledged that he/she is Corporate Secretary for _____, a North Carolina non-profit corporation, and that by authority duly given and as the act of the corporation, the foregoing instrument was signed in its name by its President, sealed with its corporate seal, and attested by himself (or herself), as its secretary foregoing on behalf of the corporation.

WITNESS my hand and official seal, this the ____ day of _____, 2026.

(OFFICIAL SEAL)

_____, Notary Public
Printed Name of Notary
My Commission Expires: _____

NORTH CAROLINA
MACON COUNTY

I, _____, Notary Public of Macon County, North Carolina, do hereby certify that _____ and _____, personally appeared before me this day and acknowledged that they are the Chairman of the Macon County Board of Commissioners and the Deputy Clerk to the Macon County Board of Commissioners for Macon County, North Carolina, and that by authority duly given and as the act of Macon County, North Carolina, the foregoing instrument was signed by such Chairman of the Macon County Board of Commissioners, sealed with its corporate seal and attested by such Clerk to the Macon County Board of Commissioners.

WITNESS my hand and official seal, this the ____ day of _____, 2026.

(OFFICIAL SEAL)

_____, Notary Public
Printed Name of Notary
My Commission Expires: _____

EXHIBIT A

INSURANCE REQUIREMENTS

The DEPARTMENT shall take out and maintain, during the term of the Contract, the following insurance coverages:

1. Comprehensive Automobile Liability Insurance providing limits of liability at least in the amount of \$1,000,000 combined single limits. Coverage shall be provided with a symbol "1" for liability. The policy shall also name volunteers and employees as insured's. The fellow member exclusion shall be removed. Automobile Collision and Comprehensive Insurance written on an agreed value basis for all emergency vehicles except private passenger types. The agreed value shall be for the approximate replacement cost of the vehicles.
2. Comprehensive General Liability Insurance including coverage for personal injury, property damage, contractual liability, products and completed operations coverage, and pollution liability for emergency operations and training operations away from premises. Coverage shall be provided for intentional bodily injury and property damage. Policy shall include coverage medical malpractice, not limited to bodily injury and including the failures to render medical services. Policy is to include coverage for failure to respond. Coverage shall also be provided for watercraft if any are owned. The limits shall be \$1,000,000 combined single limits, per occurrence and \$2,000,000 aggregate limit.
3. **Worker's Compensation Insurance providing coverage for all of its members as set forth in Paragraph 15 of the foregoing Contract.**
4. An Umbrella policy shall be provided with limits of \$1,000,000 per occurrence and \$1,000,000 aggregate.
5. Directors & Officers coverage shall be provided with limits of \$1,000,000 per occurrence and \$2,000,000 aggregate. Coverage shall be included for Civil Rights violations and Employment Related Practices.
6. DEPARTMENT shall maintain Property Insurance under a "special cause of loss" form. The policy shall be written on a replacement cost basis with a guaranteed replacement cost endorsement on the building(s). All portable equipment shall be insured on a replacement cost basis with a guaranteed replacement cost endorsement attached.
7. The DEPARTMENT shall name the COUNTY as an additional insured for liability purposes only on all policies. The DEPARTMENT shall furnish the COUNTY with Certificates of Insurance annually.
8. Because the DEPARTMENT is receiving tax dollars or grant funds from the COUNTY, the DEPARTMENT shall maintain a Blanket Fidelity Bond in the amount of at least \$100,000.

MACON COUNTY BOARD OF COMMISSIONERS

AGENDA ITEM

CATEGORY – CONSENT AGENDA

MEETING DATE: JUNE 9, 2026

Item 13A. Draft minutes from the May 12, 2026, regular meeting, May 21, 2026, Continued Session and Budget Work Session, and the May 26, 2026, Continued Session and Budget Work Session are attached for the board's review and approval. (Tammy Keezer)

Item 13B. Amended Minutes of the March 10, 2026, regular meeting are attached for the board's review and approval.

Item 13C. Budget Amendments #368-369 are attached for your review and approval. (Lindsay Leopard)

Item 13D. Ordinance Amending FY 2025-2026 Budget. (Lindsay Leopard)

Item 13E. Capital Project Ordinance Amendment – Recreation Parks Capital Projects. (Lindsay Leopard)

Item 13F. Capital Project Ordinance Amendment – Franklin High School Project (Lindsay Leopard)

Item 13G. Grant Project Ordinance Amendment – Housing Administration (Lindsay Leopard)

Item 13H. Grant Project Ordinance Amendment – Duke Energy 2017 HHF (Lindsay Leopard)

Item 13I. 5311 Certification Resolution – Macon County Transit (Darlene Asher)

Item 13J. Macon County Public Health Fee Schedule and Billing Guide (Kim Dills and Melissa Setzer)

Item 13K. Tax releases for the month of May 2026 in the amount of \$2,308.75, per the attached memorandum from Tax Collections Supervisor Delena Raby.

Item 13L. A copy of the ad valorem tax collection report as of May 31, 2026. Report only. No action is necessary. (Delena Raby)



Macon County Board of Commissioners Regular Meeting Minutes May 12, 2026

Call to Order and Welcome by Chairman Young

Chairman Young called the April 14, 2026, Macon County Board of Commissioners meeting to order at 6:00 p.m. and welcomed everyone in attendance. All Board Members, County Manager Warren Cabe, Deputy Clerk Tammy Keezer, Finance Director Lindsay Leopard, and County Attorney Eric Ridenour were present, as were a number of county employees, media, and citizens.

Announcements

Ms. Keezer announced that this meeting will be continued until Thursday, May 21, 2026, at 9:00 a.m. for a budget work session.

Ms. Keezer announced there will be a public hearing on the fiscal year 2026-27 budget on June 9, 2026, at 6:00 p.m. during the regular meeting.

Mr. Cabe reported that Code enforcement will go live tomorrow with new software used for permitting, which will hopefully make it easier for the public to apply for and pay for permits.

Mr. Cabe shared that a new parking area had been completed for temporary access to the Greenway due to construction of the boardwalk on Arthur Drake Road.

Commissioner Shearl reported that we now have an active Planning Board their next meeting will be June 11, 2026, at 5:00 p.m., and will begin discussion on redistricting.

Moment of Silence

Commissioner Shields led the assembly in a moment of silence.

Pledge of Allegiance

Commissioner Shields led the Pledge of Allegiance.

Public Hearing(s)

Chairman Young noted there were no public hearings scheduled.

Additions to Agenda - None

Public Comment Period

Narelle Kirkland spoke about paving on the Greenway.

Amie Owens, Town of Franklin Manager spoke about the Main Street Transformation meetings coming up later this month.

Tracy Rowland requested an update on property located on Teem Hollow as community members had spoken to the board on several occasions. Attorney Ridenour shared that the County had filed a lawsuit last week.

Lori Smith has signed up to speak, but chose not to speak. She said she would speak under New Business during the discussion about Pine Grove School if needed.

John McCall made some brief comments about the Teem Hollow property.

Constance Neely inquired about the application process for the library board. Mr. Cabe explained the process for selecting members using an application and ballot process.

Heather Johnson spoke about the library board.

Adjustments to and Approval of the Agenda

Motion to approve the agenda as presented was made by Commissioner Breeden and seconded by Commissioner Shields. Motion passed 5-0.

Reports/Presentations

Fiscal Year 2026-2027 Budget Presentation

Mr. Cabe used a PowerPoint presentation to present his recommended budget. His proposed budget is \$68,045,008 with no increase in the tax rate. A copy of the PowerPoint presentation and a copy of the proposed budget is filed in the office of the Clerk to the Board.

Old Business

Approval of Updated Macon County Recreation Commission Bylaws

Parks and Recreation Director Seth Adams presented the proposed changes to the bylaws, which included a change in membership to include representatives from the Franklin area, the Nantahala area, the Highlands area, a school system representative, and a senior representative — reflecting the county's geography and the department's key partnerships. Commissioner Shearl made a motion, seconded by Commissioner Breeden, to approve the bylaws as presented as well as the accompanying resolution.

Update on Quarter-Cent Sales Tax

Commissioner Shields gave a summary of the education campaign phases and introduced committee member Eric Haggart. Mr. Haggart presented a PowerPoint reviewing the marketing plan.

New Business

Discussion and Approval of Resolution Authorizing County Manager to Convey Property to Pine Grove School Community Club, Inc.

Attorney Ridenour explained the process for transferring ownership of the Pine Grove School property to the Pine Grove School Community Club, Inc. and as for approval of the resolution authorizing Mr. Cabe to advertise and publish notice and execute the deed. Commissioner Shearl made a motion, seconded by Commissioner Shields, to approve the resolution and deed execution as requested. The vote was unanimous.

Discussion and Consideration of Macon Early College Repair Bid

Planning Director Joe Allen presented bids and photos of the repair needs. He indicated that \$647,346.01 is the cost of enclosing the office space and an addition – 420 square feet, and that \$165,433.95 is the cost just to make the needed repairs. Mr. Cabe explained that this project has been bid on twice. After a brief discussion, Commissioner Breeden asked to table the discussion for the budget work session on May 21st, with both the school system and Southwestern Community College present for the discussion.

Discussion and Consideration of Pickleball Court Bid

Mr. Allen said through discussion with McGill the bid would be split – the first bid would include bathroom facilities, paving, grading, and underground utilities, and the second bid would be for the courts, fence, lighting, structures, and anything associated with the pickleball courts themselves. He shared that there were three bids with a low bid \$1,301,000 from Buchanan and Sons. The court contract is a pre-qualified specialty item in the amount of \$2,313,548.15. He said this only includes lighting for half of the courts. They are 10 courts – 10 will be lit and 10 will not. After discussion, Commissioner Shearl made a motion, seconded by Commissioner Antoine, to approve the bids and contracts as presented in the amount of \$3,314,396, to include lighting for all courts, with a 10 percent contingency and the associated budget amendments to move the funds out of fund balance. The vote was unanimous.

Consent Agenda

The consent agenda included minutes from the April 14, 2026, regular meeting, budget amendments #312-316 and #318, FY 2026-226 Distribution Request – Public School Building Capital Fund – North Carolina Education Lottery, Fireworks Permit – Town of Franklin, Fireworks Permit – Nantahala Fire and Rescue, Tax releases for the month of April 2026 in the amount of \$691.18; and monthly ad valorem tax collection report.

Motion to approve the consent agenda was made by Commissioner Breeden and seconded by Commissioner Antoine. Motion passed 5-0.

Appointments

Child Fatality Task Force - 2 Seats

The board voted unanimously to approve the appointments of Jeremy Cabe as the Emergency Medical Services Provider, and Sheriff Brent Holbrooks as the Law Enforcement Officer representatives, as required by N.C.G.S. 7B-1407, and recommended by the Macon County Child Fatality Task Force Chair, Jennifer Garrett.

Recreation Commission - 5 Seats

The board conducted a ballot vote to fill five seats on the Recreation Commission.

Motion to approve the appointments of Timothy Dearth – Highlands Area representative, Mikel Morgan – Nantahala Area representative, Jay Brooks – school system representative, George McClure – senior representative, and Timothy Crabtree – Franklin Area representative as determined by ballot, was made by Commissioner Breeden and seconded by Commissioner Antoine. Motion passed 5-0.

Closed Session as allowed under NCGS 143-318.11

At 8:18 p.m., a motion to enter closed session pursuant to NCGS 143-318.11 (a)(3) to consult with an attorney, and (a)(5) to discuss property acquisition, was made by Commissioner Breeden and seconded by Commissioner Antoine. Motion passed 5-0.

At 9:12 p.m., following the closed session, Commissioner Breeden made a motion, seconded by Commissioner Shearl, to return to open session. Motion passed 5-0.

Adjourn/Recess

At 9:13 p.m., a motion to recess until May 21, 2026, at 9:00 a.m. was made by Commissioner Breeden and seconded by Commissioner Shearl. Motion passed 5-0.

Warren Cabe
Ex Officio Clerk to the Board

Josh Young
Board Chair



Macon County Board of Commissioners Continued Meeting and Work Session Minutes May 21, 2026

Reconvene and Welcome by Chairman Young

Chairman Young called the work session to order at 9:00 a.m. and welcomed everyone in attendance. All Board Members, County Manager Warren Cabe, Deputy Clerk Tammy Keezer, Finance Director Lindsay Leopard, and County Attorney Eric Ridenour were present, as were a number of county employees, media, and citizens.

Fiscal Year 2026-27 Budget Work Session

Cullasaja Gorge Volunteer Fire Department

Glenda Cook, presenting on behalf of Cullasaja Gorge Volunteer Fire Department, came before the Board to request a 9/10ths of a cent increase on the fire tax district rate, which would bring the rate from \$0.48 to \$0.57 per \$100 of assessed value.

Ms. Cook walked through the department's proposed FY 2026-27 budget in considerable detail. She explained the department had lost both of its paid firefighters and that the new budget includes funds to hire one paid firefighter with benefits, including health insurance through the Affordable Care Act (estimated at roughly \$9,000 annually), a simple IRA, workers' compensation, and FICA. She noted that the state had just notified fire departments that it would no longer cover workers' comp for volunteer firefighters, a cost the department had budgeted at approximately \$7,500.

The budget also accounts for replacing aging self-contained breathing apparatus (SCBAs) — the department purchased all its air packs at once through a grant, meaning they're all expiring at the same time. Her plan is to stagger replacements going forward, buying four this year and continuing in future years. She also flagged a hole in a metal roof at the main station from a tree limb, with rainwater threatening turnout gear storage.

On the tax impact, Ms. Cook presented examples showing the increase would cost the owner of a \$300,000 home just \$27 a year, or about \$2.25 a month. She also highlighted that residents in the Ellijay substation area would see reductions in their homeowner's insurance premiums with an improved ISO rating, potentially saving far more than the tax increase costs them.

She closed by noting the department has a plan to apply for two to four grants per year, and has community fundraising ideas in the works — pancake breakfasts, a "Touch a Truck" safety day, a chili cook-off, and business sponsorships. She also included in the board's packet a letter from the department's forensic attorney, who is working through an audit of prior administration finances.

Commissioner Breeden expressed that while he appreciated everything Ms. Cook presented, it was hard for him to support a tax increase without the results of that forensic audit in hand, given the unexplained negative line items in the current-year financials.

Ms. Cook acknowledged those negatives were the result of prior bookkeeping errors by the former treasurer and that corrections had been made going forward. She offered to have her accounting team work through additional documentation before the June 9th public hearing.

Commissioner Shearl asked several pointed questions, including about the \$16 per-call volunteer stipend, the substantial increase in the training line item (roughly 300 percent), and the \$68,817 spent on uniforms and turnout gear in FY 2024-25. He also asked about the projected undesignated fund balance at year-end — Ms. Cook estimated around \$75,000, assuming no major truck breakdowns, though she acknowledged one truck currently has an issue.

Highlands Fire and Rescue

Chief Ryan Gearhart of Highlands Fire and Rescue came before the Board requesting a 2-cent increase to the service fee, bringing the rate from \$0.0191 to \$0.0391 per \$100 of assessed value. The department covers 69.9 square miles and in 2025 responded to 946 calls for service, up 68.33 percent since 2020.

Chief Gearhart outlined two main drivers for the request. First, the department is experiencing significant overlapping calls — 154 of those 946 calls came in while crews were already out on another call — leaving the station unmanned. Adding a third firefighter per shift would ensure coverage of the district when the other two are responding, and would also allow quicker deployment of a second apparatus. The department currently has eight full-time employees, six of whom are shift workers, plus 21 volunteers. Each additional firefighter runs about \$100,000 annually, making the full request approximately \$300,000 for staffing alone.

Second, the department's two frontline engines are a 2004 and a 2006 model. NFPA recommends apparatus go to reserve status at 15 years and retire at 25. New fire engines run anywhere from \$500,000 to \$800,000-plus, and the department needs to start budgeting for replacements. The department is charged with protecting property valued at just under \$6.1 billion in the Highlands district.

Commissioner Shearl asked whether the department had recently passed pump tests on all apparatus — Chief Gearhart confirmed they had. Commissioner Shearl also noted the department has approximately \$1.4 million in undesignated fund balance and asked about hours on the trucks being proposed for replacement.

Chief Gearhart was asked to provide supporting documentation — call volume data, apparatus hour logs — to the Board for their review.

Hudson Library Foundation

Andrew Chmar and members of the Hudson Library Foundation presented a request for \$350,000 from Macon County (with a matching \$350,000 ask to the Town of Highlands) toward interior renovations of the Hudson Library, which has served the Highlands community since 1884 and is the second-oldest public library in North Carolina. The total project cost is estimated at approximately \$910,000, with the Foundation planning to raise the remaining \$200,000–\$210,000 through private donations or their reserve fund.

Foundation members stated that the proposed interior work includes converting an AV storage room into two study rooms and a small conference room, creating a defined young adult lounge with acoustic walls, refreshing the reading room furniture (the oldest pieces being 41 years old), and improving the building's interior layout to better serve the community. Mr. Chmar noted that 30,000 distinct visitors pass through the library annually.

Foundation members stated they had recently completed a first phase of exterior improvements — a covered pavilion, walking trails, and bench seating — funded entirely through approximately \$400,000–\$450,000 in private donations, with the remainder drawn from the Foundation's reserve fund, which currently sits around \$325,000.

Commissioner Breeden questioned the sequencing, asking why exterior amenities were completed first rather than the more critical interior needs. Foundation members explained the timing was driven by operational logistics — closing the library for the 3-to-4 weeks required for interior construction during peak visitor season was not workable — and the availability of the private donations at that time. Commissioner Breeden noted that the priorities appeared "backwards."

Commissioner Shearl asked whether the project had been formally bid out, and Mr. Chmar acknowledged that the figures came from an estimate provided by a local contractor on a pro bono basis. Commissioner Shearl said that, out of respect to taxpayers, he would like to see the project put out to bid before any public funds are committed, so the Board has real numbers to work with.

Mr. Chmar noted the Foundation does not receive funding from Fontana Regional Library (FRL), and in fact pays FRL \$50,000 annually to staff the library and purchase materials. Macon County, FRL, and the Hudson Library Foundation are parties to a three-way operating agreement.

Commissioner Shearl also asked about the ownership of the property — the Foundation confirmed it owns both the real property and the land, maintaining the exterior and much of the interior.

Update on Capital Improvement Plan

Mitch Brugulio of Davenport & Company, LLC provided an update on the Solid Waste enterprise fund's financial position and capital planning framework. He walked the Board through the key financial health indicators for enterprise systems — specifically annual debt service coverage (the ratio of net revenue available to debt service payments) and days cash on

hand — noting the solid waste fund has historically maintained debt service coverage in the 1.5 to 2.0 times range, which is healthy.

He explained a critical concept for understanding the fund's cash position: while the total cash balance as of FY 2025 was approximately \$14 million, roughly \$12.2 million of that is restricted for future closure and post-closure liabilities, primarily associated with the cell currently nearing capacity. The actual operational cash is closer to \$1.85 million. The total closure/post-closure liability on the books sits at approximately \$16.2 million.

Looking ahead, Mr. Brugulio outlined major capital needs for the solid waste system over the next five years — totaling roughly \$16.5 million — including approximately \$1.1 million in equipment replacements and \$1.625 million in capital improvements in FY 2027 (most of which is grant-funded), as well as larger equipment replacements in FY 2028. The most significant line item is the Phase 2, Cell 2 closure, estimated at \$10.5 million, which is expected to begin in FY 2028 as the current cell reaches capacity by the end of calendar year 2027.

Mr. Brugulio concluded that the solid waste system is in good operational health right now, and the next two years will yield much better data on actual closure costs as the new cell opens and the old one closes. His projection showed that with modest revenue growth of approximately 2–5 percent annually starting in FY 2029, the fund can maintain minimum coverage ratios — though a gap between projected restricted cash and future liabilities will need to be monitored.

Commissioner Shearl asked whether the county had ever compared the total cost of operating a landfill versus hauling all waste out of the county, as Jackson County does. County Manager Cabe acknowledged it's a valid question and one that this improved Capital Improvement Plan (CIP) framework is designed to eventually help answer, noting that even a full hauling model would still require transfer stations and ongoing staffing. He noted the county's goal is to maximize the current cell's life through recycling and other strategies, and to use the next 5 years of data before making that longer-term call.

At 10:15 a.m., Chairman Young called a recess. The meeting reconvened at 11:06 a.m.

Macon County Schools

Superintendent Josh Lynch and Finance Officer Alayna Ledford presented the Macon County Schools FY 2026-27 budget request. Ms. Ledford walked through the full financial picture in detail stating that the school system's budget is funded roughly 64 percent by the state, 20 percent local, 5 percent federal, 6 percent school nutrition, and 5 percent other. The FY 2026-27 budget proposal projects revenues of approximately \$10.68 million from the county (including landfill fees, fines and forfeitures, and timber sales), and a total "maintain" request — covering all existing positions, mandated salary increases, benefits changes, and inflationary cost increases — of \$14,294,138.65 from the county, or approximately 21 percent of the proposed county budget (excluding capital and debt service).

Key cost drivers in the maintain budget include:

- An 8 percent salary increase for certified staff (state-mandated, pending final legislative approval)
- A 3 percent increase for classified staff
- Retirement rate increase from 24.67% to 25.5%
- Hospitalization increase from \$8,500 to \$9,000
- A 5 percent utility increase based on three-year averages
- The transfer of several positions — including classroom teachers, guidance counselors, and media coordinators — from state allotments to local funding, because the state reduced those allotments in FY 2024-25 and FY 2025-26. These are not new positions; they simply no longer have a state funding source
- The addition of teacher and TA funding for a new Highlands Pre-K classroom, following completion of the facility addition

Ms. Ledford reviewed the "top priorities" list — items beyond maintaining current operations — adds another \$1,474,860.99, bringing the total county ask to \$15,768,999.64, or approximately 23.17 percent of the proposed county budget. Top priorities include instructional coaches at four schools, full-time art and music teachers at all elementary schools, exceptional children (EC) teachers at FHS, a mental health professional for the middle school, self-contained EC classrooms, and EC personal care assistants. Ms. Ledford also noted that EC enrollment is rising sharply, with three teachers currently carrying caseloads of 40 students each.

Ms. Ledford indicated that Macon County Schools is also requesting an additional \$672,584 in capital outlay beyond the standard \$1.15 million annual contribution, for a total capital ask of \$1,822,584.18 — covering technology refreshes at six schools and several facility repair items.

Looking further out, she said, if both the new Franklin High School and a potential East Franklin Elementary come online, the operational impact could add another \$1.78 million annually in staffing and utilities, pushing the future maintain figure to approximately \$16 million a year — about 26.7 percent of the county budget.

Superintendent Lynch confirmed that East Franklin Elementary School has effectively reached the end of its useful life — ongoing water and septic issues are constant — and the school system is positioning itself to apply for the state's needs-based capital grant in the FY 2027 grant cycle. That will require a formal facility assessment (\$75,600) and feasibility study for a new site (\$37,500), included in the capital priorities list. A liaison committee meeting is scheduled for July to do a deep dive on the Highlands facility options presented by their planning consultant.

Mr. Lynch said that the principals at both Bartram/The Peak and Franklin High School have already begun coordinating for a smooth transition next year. The Boys & Girls Club has expressed interest in utilizing the Union Academy facility for after-school programming, with the school system potentially retaining daytime use for training. No final decision has been made on that site.

Commissioner Breeden pressed on the \$200,000 request for school nutrition at FHS and Highlands — schools that don't qualify for the federal Community Eligibility Provision (CEP) program — and the Pre-K staffing request of roughly \$117,000, suggesting those funds might be better directed toward EC teachers and mental health services.

Commissioner Shearl similarly raised concerns about using public dollars to fund Pre-K when no state mandate exists, noting that the program had previously run a \$160,000–\$170,000 deficit in a single year.

Superintendent Lynch defended Pre-K as a critical tool for early identification of students with special needs, workforce retention for families, and a recruitment tool for highly qualified teachers, noting that Pre-K students arrive in kindergarten far better prepared. He also described the Pre-K program as an economic driver, allowing parents to stay in the workforce.

Commissioner Shearl reiterated his longstanding position that Pre-K should be self-supporting through private-pay tuition and no public dollars. He also asked about the broader budget trajectory, noting that with capital outlay and debt service added in, the school system's total share of the county budget is closer to 25–26 percent.

Ms. Ledford confirmed that the school system's projected year-end fund balance is approximately \$1.33 million after an appropriation of roughly \$1.52 million was built into the current-year budget.

Ms. Leopard informed the Board that the Secure Rural Schools program — federal pass-through funds to replace lost timber revenues — had delivered two payments recently (February and April), and the county can budget timber sales at \$140,000 for FY 2027, up from the current \$40,000 estimate.

Chairman Young expressed genuine struggle with the budget situation, noting the tension between deep community needs — EC teachers, mental health professionals, bus drivers — and the county's stretched revenues. He said his hope rests substantially on the quarter-cent sales tax referendum in November, cautioning that if the county raises the mill rate now to cover school needs, it could undercut support for the sales tax at the ballot box.

Southwestern Community College

Southwestern Community College (SCC) President Dr. Don Tomas came before the Board alongside Public Safety and Training Director Curtis Dowdle and CFO Tina Wilson to share an update and present the college's FY 2026-27 funding request. He opened with welcome news: construction crews have broken ground on the burn building/fire training tower at the Public Safety and Training Center (PSTC), with installation expected around September–October and the facility potentially operational by December 2026.

Dr. Tomas highlighted SCC's impact across the three-county service area, noting the college serves just over 1,100 workforce students and approximately 2,000 curriculum students, operates a small business center in coordination with the Chamber of Commerce, and has trained over 10,000 public safety personnel. The Health Science Building, opened in fall 2021, has graduated 695 students in healthcare fields over the past four-and-a-half years, with 89–90 percent remaining within the service area. He estimated the economic impact of health science graduates alone at roughly \$40.3 million annually across the region.

The college's formal budget request totals approximately \$652,000 in recurring operational funding and \$1.4 million in capital, though Dr. Tomas noted the capital number could come down considerably. The large driver in past capital requests had been paving the CDL driver training range at PSTC, originally estimated at \$800,000. Updated bids came in considerably lower, with the low estimate at \$574,600. Mr. Cabe noted that the armory renovation — budgeted in the Capital Improvement Plan (CIP) at \$2.5 million — is intended to cover both the armory work and the driving range paving, bringing the net capital request down to roughly \$600,000 if the track is handled through that project.

Mr. Dowdle noted that a CDL training class has already been scheduled for October 13 through December 17, in partnership with Caldwell Community College, which is providing all equipment and instructors. This gave the paving project some urgency.

Chairman Young raised a pointed concern about the CDL class schedule — Monday through Friday, 8 AM to 5:30 PM for roughly two months, at \$2,000 in tuition — arguing that very few working people in the community could afford to take that much time off work to pursue an entry-level career change. He suggested an evening and weekend schedule would draw far more participants and suggested neighboring community colleges as models. Dr. Tomas acknowledged it was a great observation and committed to raising the scheduling question with Caldwell Community College, noting the current window came about because Caldwell's scheduled partnership with Wilkes Community College fell through, opening the door for SCC.

Other capital requests discussed included replacing a modular classroom unit destroyed in a fire several years ago (estimated at \$150,000 for a new unit, though Commissioner Shearl suggested exploring used modular units as a far cheaper option), roof repairs and HVAC replacements at the main PSTC building, a backup generator, and keyless entry security upgrades across campuses.

Mr. Dowdle described the planned renovation of the armory building in detail — it will house fire rescue classroom space, a gymnasium for physical training and subject control scenarios, storage, a 9/11 artifacts display, and office space — and will serve as a multi-use emergency facility with generator backup.

Commissioner Breeden noted he had attended the Early College awards ceremony the prior evening and was impressed by students who had already earned associate degrees before graduating high school. Dr. Tomas noted those students are entering four-year universities as juniors, saving families anywhere from \$20,000 to \$40,000 depending on the institution.

Dr. Tomas closed by noting that construction documents are being prepared for a new indoor firearms training facility on the PSTC campus, with a groundbreaking hoped for this fall and completion projected around December 2027 or January 2028. He also reminded the Board that the armory lease is a 40-year agreement with the state — a long-term commitment both parties intend to honor.

General Discussion and Wrap Up

Mr. Cabe opened the general discussion by asking the Board for direction on fire department rate increase requests and any other budget changes — noting the team needs guidance soon given the June 9th public hearing deadline. He walked through several budget tools available to the Board.

Mitch Brugulio of Davenport & Company reinforced the concept of structural budget balance, explaining that using fund balance to cover recurring operating expenses is generally not best practice, though it can be justified given the county's specific circumstances — including an upcoming sales tax referendum and a revaluation next year. He noted that appropriating fund balance to cover the \$1.15 million annual school capital contribution this year is a defensible story to tell credit rating agencies, given the near-term revenue potential.

Commissioner Shearl made a lengthy and impassioned argument about the fund balance, noting the county's unassigned fund balance of approximately \$48.26 million — or 67 percent of expenses — though he acknowledged that when accounting for earmarked capital, the true available balance is closer to \$28 million. He argued that sitting on a fund balance of that magnitude while asking taxpayers for more money is, in his words, "political suicide," and that the county needs to be far more transparent with the public about what those dollars are designated for and how they plan to use them. He advocated strongly for moving excess fund balance into a capital reserve fund and presenting a clear path forward.

Ms. Leopard noted the audit team arrives the first week of June and there are active plans to work through establishing a more formalized capital reserve structure, though she cautioned against trying to implement that in the middle of the current budget cycle.

Commissioner Young echoed the sentiment, noting that it's difficult to ask for new revenues publicly while appearing to sit on a large fund balance — and that clarity on capital commitments is essential to making the case for the quarter-cent sales tax. He indicated he would support using fund balance to restore the ambulance remount cut from the proposed budget at a cost of \$256,681, calling it a straightforward public safety necessity.

Tax Administrator Abby Braswell briefed the Board on the constitutional amendment passed by both chambers of the General Assembly the previous day, which would go before voters in November to authorize the legislature to set limits on the annual growth of local government tax levies. She explained the measure targets the overall levy amount — not the tax rate directly — but in practice would force commissioners to adjust rates annually to stay within the cap. She noted that reappraisal remains the most equitable tool for managing tax policy, and cautioned that counties delaying reappraisals end up with significant inequity among

taxpayers and are forced into larger rate increases later. She confirmed the amendment is not yet law and must pass the November ballot.

The Board agreed to schedule a follow-up work session to provide formal budget direction to the County Manager.

Other Items of Discussion - None

Recess/Adjourn

At 1:24 p.m., a motion to recess until Tuesday, May 26, 2026 at 9:00 a.m. was made by Commissioner Breeden, seconded by Commissioner Antoine. The motion passed unanimously.

Warren Cabe
Ex Officio Clerk to the Board

Josh Young
Board Chair



Macon County Board of Commissioners Continued Meeting and Work Session Minutes May 26, 2026

Reconvene and Welcome by Chairman Young

Chairman Young called the work session to order at 9:00 a.m. and welcomed everyone in attendance. All Board Members, County Manager Warren Cabe, Deputy Clerk Tammy Keezer, Finance Director Lindsay Leopard, and County Attorney Eric Ridenour were present, as were a number of county employees, media, and citizens.

General Discussion on Fiscal Year 2026-27 Budget

Highlands Fire and Rescue

Commissioner Shearl began the discussion by reviewing the request for a 2-cent increase to add 3 staff and some new trucks. He said these items are definitely needed, but he does not understand the purpose of having two paid administrators that work the same shift – they come in during the day and do not act as firefighters and were appointed by the Town of Highlands as full-time administrators. Commissioner Shearl indicated that the current trucks have low mileage and any other fire department would continue to use them as is, and his job is to make sure county dollars are spent to the benefit of the taxpayers who are paying the bills.

Town of Highlands Town Manager Josh Ward referred to a memo he has sent to board members describing this three-prong request. He said the Town of Highlands has used fund balance to fund the salaries of six firemen, so the 1-cent increase requested is to cover the salaries of those six firemen; a half-cent increase requested is to cover the cost for the addition of a third paid fireman, and the other half-cent requested is to pay for half of the new truck.

Commissioner Antoine said he feels there is no way to fund all the current requests without a tax increase, and he is counting on the quarter-cent sales tax passing, but for now, he does not think now is the time to fund what Highlands is asking for.

In discussion, Commissioner Young asked for information about paid staffing in other fire departments like Cashiers and the Town of Franklin and suggested a schedule change for administrative firemen, questioning why they are only working Monday through Friday. He asked if the board was ready to take action and how the board would feel about matching the Cashiers rate.

After a brief discussion, Commissioner Breeden made a motion, seconded by Commissioner Antoine, to adjust the fire tax rate for the Town of Highlands to 2.94, which is an increase of 1.02 to match with Cashiers. The vote was unanimous.

Macon County Schools

Commissioner Shields indicated that there were no representatives present for the school system and that he has been trying to reach them all weekend to discuss their requests. He said he wanted to be on record as saying he does not see an issue with their current total “Maintain” proposal, but would request that they go back within their current local expense and capital outlay and find monies that pertain to exceptional children’s teachers. He said that for the school system to not have that in the budget may be illegal and needs to be addressed.

Commissioner Breeden said he agrees with Commissioner Shields and recommended following what Jackson County does by telling the Board of Education what programs they are supporting and what their funds will be used for rather than how we currently give them money and they spend it how they see fit. Commissioner Breeden explained that if the board approves the 11 million requested increase, that gets the school system to approximately 18 percent county funding, and we are currently at 10.6 percent.

Commissioner Shearl spoke about the school system personnel, stating that they fund positions with grants, and once the grant funding is exhausted, they expect local funds to cover

it. He said he had spoken to Raleigh and was told that there have not been any funding cuts to Macon County Schools.

Mr. Cabe reviewed last year's local request versus this year's request. Commissioner Shearl advised that we should be tracking their use of local dollars to ensure funds get spent for what we thought it was going to be and used the example of the lunch money funded last year. He said the school system has shared they will cut programs if they don't get the funding rather than cutting staff, but at the end of the day it is about taking care of the children, and with budget shortfalls it should not be at the expense of the ones you are serving.

Commissioner Breeden said if we are going to get to a percentage that we are going to allocate to the school system, then we need to make a decision and shared data about funding over the past few years. He indicated that the proposed 18.18 percent does not include funding we also allocate for School Resource Officers (SROs), school nurses, etc., as those funds do not come out of the school budget directly, but are funds allocated for schools. Commissioner Breeden proposed maintaining 18 percent moving forward.

Mr. Cabe clarified that giving the school the 18 percent would require the board to take the proposed county capital funding out of fund balance, and the board indicated they would agree with that.

After continued discussion, Commissioner Breeden made a motion, seconded by Commissioner Shields, to allocate \$1,259,058 from general fund balance, with 18 percent going to Macon County Schools operating expenses, and \$116,156 going to contingency. The vote was unanimous.

Commissioner Shearl asked for confirmation that the county capital requests would be funded from fund balance. Ms. Leopard and Mr. Cabe confirmed. Mr. Cabe said he is cautious about using fund balance, but as a one-time thing, he is okay doing so.

Ambulance

Commissioner Young asked about funding a remount of an ambulance that had been cut from the proposed budget. Mr. Cabe recommended that we relook at this at a later date since the board had just approved to move additional funds to contingency.

Southwestern Community College

Following a short discussion about funding the driving track, Commissioner Shields made a motion, seconded by Commissioner Breeden, to appropriate \$600,000 from fund balance for paving and contingency. Mr. Cabe clarified that the bidding process was to be handled and managed by SCC and not Macon County. The vote was unanimous.

Other Items of Discussion - None

Recess/Adjourn

At 11:28 a.m., a motion to adjourn was made by Commissioner Shields, seconded by Commissioner Breeden. The motion passed unanimously.

Warren Cabe
Ex Officio Clerk to the Board

Josh Young
Board Chair



MACON COUNTY BOARD OF COMMISSIONERS
OFFICIAL ADDENDUM TO THE REGULAR MEETING MINUTES
MARCH 10, 2026

This official addendum to the March 10, 2026, regular meeting minutes of the Macon County Board of Commissioners was approved at the regular meeting on June 9, 2026. All board members, County Manager Warren Cabe, Deputy Clerk Tammy Keezer, Finance Director Lindsay Leopard, and County Attorney Eric Ridenour were present. Commissioner _____ made a motion, seconded by Commissioner _____, to approve the amendment as presented. The vote was _____.

This addendum is being filed to correct a material omission of topics discussed under Old Business.

Continued Discussion and Update on Revising the Structure of the Macon County Board of County Commissioners

Commissioner Shearl provided an overview of how often candidates can run for office under the current and future structures. Using a PowerPoint presentation, Attorney Ridenour and Manager Cabe explained the structural options and the redistricting process. Commissioner Shearl said the option of three geographical districts, with two commissioners who live within the County serving staggered terms, was his recommendation and was in accordance with the resolution passed by this board in 2023, but it was paused by the General Assembly. Commissioner Young and Commissioner Breeden said they are supportive of redistricting, but do not know what the best option is. Commissioner Shields said he thinks the voters need to have input. Commissioner Antoine agrees the current structure is not fair, and he wanted more explanation of the negative impact of the 3/2 option. Commissioner Young said he would like to consider pushing this to the Planning Board and to have the opportunity to review more before approving. Attorney Ridenour said if the General Assembly passes it, it is law. Commissioner Breeden and Commissioner Antoine said they feel it is only fair to get the public involved. Commissioner Shearl made a motion, seconded by Commissioner Antoine, to adopt a resolution revising the structure of the Macon County Board of Commissioners election system to allow for two at-large members. The vote was 1 to 4, with Commissioner Shearl voting in favor of the motion, and Commissioners Antoine, Breeden, Shields, and Young voting opposed.

Discussion and Update on the Fontana Regional Library (FRL) Inter-Local Agreement

Mr. Cabe reminded board members of the amendments they voted on at the January 13, 2026 meeting, and said that when the agreement went back to the FRL board, they wanted to make some changes. He provided a handout and projected a PowerPoint slide indicating the requested change in regard to funds returning to the County. Mr. Cabe indicated that Jackson County, Swain County, and the FRL have all already approved this change. Commissioner Breeden made a motion, seconded by Commissioner Shields, to approve the amendment as presented. The vote was unanimous.

MACON COUNTY BUDGET AMENDMENT
AMENDMENT # 309

Fy 26

DEPARTMENT: HEALTH

EXPLANATION: Agreement Addendum for FY27 includes monies that are budgeted to pay for June 2026 expenses. The budget for FY26 needs to be increased by \$7083 in order to cover the June 2026 expenses. Increase revenue and expenditures by \$7083

ACCOUNT	DESCRIPTION	INCREASE	DECREASE
115153-565031	Minority Diabetes Prevention Grant	7,083	
113511-426007	Minority Diabetes Prevention Grant	7,083	

PREPARED BY Judy Bell

REQUESTED BY DEPARTMENT HEAD King C. Ows

RECOMMENDED BY FINANCE OFFICER Lindsay Leopard

APPROVED BY COUNTY MANAGER _____

ACTION BY BOARD OF COMMISSIONERS 6/9/2026 meeting

APPROVED AND ENTERED ON MINUTES DATED _____

CLERK _____

MACON COUNTY, NORTH CAROLINA
ORDINANCE AMENDING
Fiscal Year 2025-2026 Budget

BE IT ORDAINED by the Board of Commissioners of Macon County, North Carolina:

SECTION 1. The following amounts are hereby appropriated in the General Fund for the operation of the county government and its activities for the fiscal year beginning July 1, 2025, and ending June 30, 2026, in accordance with the chart of accounts heretofore established for this county:

Governing Board	\$ 235,239
Administration	1,037,116
Dogwood Opioid Settlement	300,000
Finance	1,176,478
Tax Supervision	918,095
Mapping	238,840
Tax Assessment	703,875
Legal	165,000
Human Resources	441,787
Board of Elections	395,124
Register of Deeds	408,810
Information Technology	4,543,745
Garage	625,592
Buildings & Grounds	2,991,948
Sheriff	1,580,557
Crime Prevention	2,670,393
Support & Professional Regulations	1,357,961
NC Forest Service Contract	104,613
Investigations	1,542,961
School Resource Officers	1,065,303
Detention Center	3,791,955
Permitting, Planning, and Development	974,303
Emergency Medical Service	6,040,501
Emergency Management Services	2,015,249
E911 Addressing	113,452
Fire Task Force	412,752
Animal Control	603,374
Airport	38,650
Economic Development	181,200
Cowee School	83,000
Transit Services	1,981,097
Soil Conservation	631,193
Cooperative Extension	315,345
Health Department	8,161,101
Social Services	6,870,230
Mental Health/Handicapped	168,993
Juvenile Crime Prevention Council	146,382
Veterans Services	223,330
Senior Services	1,092,580
Library Services	1,775,161
Recreation	2,690,979
Education	15,868,680
Transfers to other funds	6,257,037
Special Appropriations	246,233
Non-Departmental	1,621,625
Total Appropriations	\$ 84,807,839

SECTION 2. It is estimated that the following revenues will be available in the General Fund for the fiscal year beginning July 1, 2025, and ending June 30, 2026:

Tax Collections	\$	36,284,667
Gross Receipts Tax		42,000
Local Option Sales Tax		14,383,859
Payments in Lieu of Taxes		480,000
Service Fees		4,371,539
Health Programs		3,373,948
JCPC Grants		113,126
Social Services Revenues		4,285,508
Transit Services Grants & Fees		1,089,306
Veterans Affairs		32,481
Senior Services Revenues & Fees		447,521
Recreation Fees		64,500
Interest Earnings		2,036,300
Rentals		40,000
ABC Funds		17,000
Miscellaneous Income		397,394
Fund Balance Appropriated		10,715,660
Grants		1,843,030
Transfers from other funds		120,000
Other Financing Sources-Leases and SBITAs		<u>4,670,000</u>
Total Estimated Revenues	\$	84,807,839

SECTION 3. The following amounts are hereby appropriated in the Debt Service Fund for the payment of principal and interest on the outstanding and anticipated debt of the county and the fees relating thereto for the fiscal year beginning July 1, 2025, and ending June 30, 2026:

Principal payments	\$	5,922,274
Interest payments		3,636,994
Issuance costs		-
Debt service reserve		-
Total Appropriations	\$	<u>9,559,268</u>

SECTION 4. It is estimated that the following revenues will be available in the Debt Service Fund for fiscal year beginning July 1, 2025, and ending June 30, 2026:

Transfer from General Fund	\$	2,077,634
Transfer from Schools Capital Reserve Fund		3,650,260
Subsidy Refunds		80,598
Town of Franklin		35,168
Lottery		315,000
Interest		1,635
Fund Balance Appropriated		<u>3,398,973</u>
Total Estimated Revenues	\$	9,559,268

SECTION 5. The following amounts are hereby appropriated in the Schools Capital Reserve Fund for the fiscal year beginning July 1, 2025, and ending June 30, 2026:

Transfer to Debt Service Fund	\$	<u>3,650,260</u>
Total Appropriations	\$	3,650,260

SECTION 6. It is estimated that the following revenues will be available in the Schools Capital Reserve Fund for the year beginning July 1, 2025, and ending June 30, 2026:

Local Option Sales Tax/Interest Earnings	\$	<u>3,650,260</u>
Total Estimated Revenues	\$	3,650,260

SECTION 7. The following amounts are hereby appropriated in the Fire District Tax Fund for the fiscal year beginning July 1, 2025, and ending June 30, 2026:

Franklin	\$	1,860,257
Clarks Chapel		414,648
Otto		634,701
Cullasaja		413,751
West Macon		369,326
Scaly Mountain		204,246
Burningtown/lotla		303,588
Cowee		418,136
Nantahala		324,868
Highlands		1,296,326
Mountain Valley		161,428
Total Appropriations	\$	6,401,275

SECTION 8. It is estimated that the following revenues will be available in the Fire District Tax Fund for fiscal year July 1, 2025 - June 30, 2026. The following tax rates, based upon the various estimated collections rates, are hereby levied for the Fire Tax Districts for the fiscal year beginning July 1, 2025, and ending June 30, 2026. Rates are per \$100 of assessed valuation of taxable property.

<u>Fire District</u>	<u>Tax Rate</u>	<u>Levy</u>	<u>Estimated Collection Rate</u>
Franklin	0.0700	\$ 1,740,257	98.06%
Clarks Chapel	0.0538	399,648	97.81%
Otto	0.0690	581,701	97.91%
Cullasaja	0.0480	384,551	97.66%
West Macon	0.0487	353,326	98.73%
Scaly Mountain	0.0418	190,246	98.93%
Burningtown/lotla	0.0782	294,588	97.47%
Cowee	0.0780	403,136	97.70%
Nantahala	0.0487	290,868	96.85%
Highlands	0.0191	1,259,326	99.45%
Mountain Valley	0.0839	157,428	97.98%
Prior Year Taxes		346,200	
Total Estimated Revenues		\$ 6,401,275	

SECTION 9. The following amounts are hereby appropriated in the Emergency 911 Surcharge Fund for the fiscal year beginning July 1, 2025, and ending June 30, 2026:

911 Program	\$	453,800
Total Appropriations	\$	453,800

SECTION 10. It is estimated that the following revenues will be available in the Emergency 911 Surcharge Fund for the fiscal year beginning July 1, 2025, and ending June 30, 2026:

911 Revenues	\$	207,082
Interest Earnings	\$	10,000
Fund Balance Appropriated		236,718
Total Estimated Revenues	\$	453,800

SECTION 11. The following amounts are hereby appropriated in the Solid Waste Fund for the fiscal year beginning July 1, 2025, and ending June 30, 2026:

Solid Waste Operations	\$	6,579,284
Transfers to Closure/Post closure Reserve		536,585
Total Appropriations	\$	7,115,869

SECTION 12. It is estimated that the following revenues will be available in the Solid Waste Fund for the fiscal year beginning July 1, 2025, and ending June 30, 2026:

Landfill Fees	\$	3,335,000
Tipping Fees		2,120,000
Recycling Sales		300,000
State Reimbursements		155,500
Other Revenues		313,727
Fund balance appropriated		891,642
Total Estimated Revenues	\$	7,115,869

SECTION 13. The following amount is appropriated in the Old Sites Closure/Post-Closure Fund for the fiscal year beginning July 1, 2025, and ending June 30, 2026:

Post-Closure Expenditures	\$ 155,485
Total Appropriations	<u>\$ 155,485</u>

SECTION 14. It is estimated that the following revenue will be available in the Old Sites Closure/Post-Closure Fund for the fiscal year beginning July 1, 2025, and ending June 30, 2026:

Transfer from Solid Waste Fund	\$ 155,485
Total Estimated Revenues	<u>\$ 155,485</u>

SECTION 15. The following amounts are appropriated in the Cell I Closure/Post-Closure Reserve Fund for the fiscal year beginning July 1, 2025, and ending June 30, 2026:

Closure Reserve/Closure Costs	\$ 313,500
Post-Closure Reserve	2,500
Remediation Reserve	65,100
Total Appropriations	<u>\$ 381,100</u>

SECTION 16. It is estimated that the following revenues will be available in the Cell I Closure/Post-Closure Reserve Fund for fiscal year beginning July 1, 2025, and ending June 30, 2026:

Transfer from Solid Waste Fund/Fund	
Balance Appropriated	\$ 381,100
Total Estimated Revenues	<u>\$ 381,100</u>

SECTION 17. The following amount is appropriated in the Self-Insured Health Insurance Fund for the fiscal year beginning July 1, 2025, and ending June 30, 2026:

Insurance Claims/Premium/Administration	\$ 5,569,128
Total Appropriations	<u>\$ 5,569,128</u>

SECTION 18. It is estimated that the following revenues will be available in the Self-Insured Health Insurance Fund for the fiscal year beginning July 1, 2025, and ending June 30, 2026:

Contributions from Other Funds	\$ 5,082,318
Cobra/Retirees Contributions	56,810
Interest Earnings	30,000
Transfer from general fund	-
Fund balance appropriated	400,000
Total Estimated Revenues	<u>\$ 5,569,128</u>

SECTION 19. The following amounts are appropriated in the Federal/State Forfeiture Fund (fund 22) for the fiscal year beginning July 1, 2025, and ending June 30, 2026:

Federal Forfeiture Expenditures	\$ 3,734
State Forfeiture Expenditures	42,666
Total Appropriations	<u>\$ 46,400</u>

SECTION 20. It is estimated that the following revenues will be available in the Federal/State Forfeiture Fund (fund 22) for the fiscal year beginning July 1, 2025, and ending June 30, 2026:

Federal Forfeiture Revenues/Fund Balance Appropriated	\$ 3,734
State Forfeiture Revenues/Fund Balance Appropriated	42,666
Total Estimated Revenues	<u>\$ 46,400</u>

SECTION 21. The following amount is appropriated in the Economic Dev. Reserve Fund (fund 20) for the fiscal year beginning July 1, 2025, and ending June 30, 2026:

Capital Reserve/Transfer to general fund	\$	120,000
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SECTION 22. It is estimated that the following revenue will be available in the Economic Dev. Reserve Fund (fund 20) for the fiscal year beginning July 1, 2025, and ending June 30, 2026:

Fund balance appropriated/transfer from general fund	\$	120,000
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SECTION 23. The following amount is appropriated in the Occupancy Tax Fund (fund 28) for the fiscal year beginning July 1, 2025, and ending June 30, 2026:

Occupancy Tax	\$	2,377,266
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SECTION 24. It is estimated that the following revenue will be available in the Occupancy Tax Fund (fund 28) for the fiscal year beginning July 1, 2025, and ending June 30, 2026:

Occupancy Tax Collections	\$	2,377,266
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SECTION 25. The following amount is appropriated in the Representative Payee Funds for the fiscal year beginning July 1, 2025, and ending June 30, 2026:

Representative Payee Funds Expenditures	\$	300,000
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SECTION 26. It is estimated that the following revenue will be available in the Representative Payee Funds for the fiscal year beginning July 1, 2025, and ending June 30, 2026:

Representative Payee Funds Revenues	\$	300,000
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SECTION 27. The following amount is appropriated in the Fines and Forfeitures Fund for the fiscal year beginning July 1, 2025, and ending June 30, 2026:

Fines and Forfeitures Expenditures	\$	600,000
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SECTION 28. It is estimated that the following revenue will be available in the Fines and Forfeitures Fund for the fiscal year beginning July 1, 2025, and ending June 30, 2026:

Fines and Forfeitures Revenues	\$	600,000
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SECTION 29. The following amount is appropriated in the Deed of Trust Fund for the fiscal year beginning July 1, 2025, and ending June 30, 2026:

Deed of Trust Expenditures	\$	70,000
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SECTION 30. It is estimated that the following revenue will be available in the Deed of Trust Fund for the fiscal year beginning July 1, 2025, and ending June 30, 2026:

Deed of Trust Revenues	\$	70,000
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SECTION 31. The Board of County Commissioners hereby levies a tax at the rate of 27 cents per one hundred dollars (\$100.00) valuation of property listed as of January 1, 2025, for the purpose of raising revenue included in "Tax Collections" in the General Fund in Section 2 of this ordinance.

This rate of tax is based upon an estimated total valuation of property for the purpose of taxation of \$13,406,004,133, and an estimated collection rate of 98.56% for real/personal and 100% for motor vehicles.

SECTION 32. The Board of County Commissioners hereby levies a per unit assessment fee for the fiscal year beginning July 1, 2025, and ending June 30, 2026, on solid waste disposal based upon the following schedule:

Residential Household/Mobile Home	\$	120.00
Commercial Buildings	\$	120.00

The Board of Commissioners authorizes the assessment amount to be printed on the Macon County Property Tax statement. The assessment is authorized to be collected in the same manner as property tax.

SECTION 33. The Board of Commissioners hereby levies a charge of \$66.00 per ton for non-residential tipping fees for demolition and commercial waste. A charge of \$10.00 per ton is levied for Materials Useful and a charge of \$35.00 per ton is levied for brush and stumps. A charge of \$12.50 per ton is levied for Highlands transfer fee to Macon County Landfill.

SECTION 34. The County Manager and/or Finance Director are hereby authorized to transfer appropriations within a fund as contained herein under the following conditions:

- a) The Finance Director may transfer amounts between objects of expenditure within a department or between revenue line items.
- b) The County Manager may transfer amounts between departments.
- c) The funding for approved reclassifications may be transferred from the budgeted reserve with the approval of the County Manager.
- d) No revenues may be increased, no funds may be transferred from the Contingency account in the General Fund, and no transfers may be made between funds unless formal action is taken by the Board of Commissioners.

SECTION 35. The County Manager is hereby authorized to accept grant funding which has been previously approved for application by the Board of Commissioners, including any local match involved. The County Manager is authorized to execute any resulting grant documents. Also, the County Manager is authorized to enter into contracts for purchases of apparatus, supplies, materials, or equipment as described in G.S. 143-129(a) up to the limits stated therein for informal bidding which are within budgeted appropriations. The County Manager is authorized to enter into routine service contracts in the normal course of county operations within budgeted appropriations. Change Orders for capital project contracts previously approved by the Board of Commissioners may be approved by the County Manager up to the informal bidding limits referred to above, provided that sufficient funding is available. All contracts authorized by this ordinance are approved for signature by the Chairman of the Board of County Commissioners, the County Manager, and/or the Clerk to the Board of Commissioners as appropriate.

SECTION 36. Copies of this Budget Ordinance shall be furnished to the Clerk to the Board of Commissioners and to the Budget Officer and Finance Director to be kept on file by them for their direction in the disbursement of funds.

Adopted this 9th day of June 2026.

Josh Young
Chairman, Board of Commissioners

Warren Cabe
Clerk to the Board of Commissioners

**MACON COUNTY, NORTH CAROLINA
CAPITAL PROJECT ORDINANCE
AMENDMENT
RECREATION PARKS CAPITAL PROJECTS**

BE IT ORDAINED by the Macon County Board of Commissioners, Macon County, North Carolina, that, pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following capital project ordinance is hereby adopted:

SECTION 1. The project authorized is Recreation Parks Capital Projects.

SECTION 2. The officers of this unit are hereby directed to proceed with the capital project within the terms of the budget contained herein.

SECTION 3. The following amounts are appropriated for the project:

Tassee Park Shelter	\$137,251
Cullasaja Park	\$220,884
Arthur Drake	\$309,438
Parker Meadows	\$455,742
Tennis Courts	\$410,520
Pickleball Courts	<u>\$4,014,395</u>
Total	<u>\$5,548,230</u>

SECTION 4. The following revenues are anticipated to be available to complete the project:

Office of State Budget and Management Grant	\$1,123,315
Transfer from general fund	<u>\$4,424,915</u>
Total	<u>\$5,548,230</u>

SECTION 5. The Finance Director is hereby directed to maintain within the Capital Project Fund sufficient specific detailed accounting records to satisfy the requirements of the General Statutes of the North Carolina.

SECTION 6. The Finance Director is hereby authorized to transfer appropriations between line items within the capital projects fund.

SECTION 7. Copies of this capital project ordinance shall be furnished to the County Manager and the Finance Director for direction in carrying out this project.

ADOPTED this 9th day of June 2026.

Josh Young, Chairman
Macon County Board of Commissioners

**MACON COUNTY, NORTH CAROLINA
CAPITAL PROJECT ORDINANCE
AMENDMENT
FRANKLIN HIGH SCHOOL PROJECT**

BE IT ORDAINED by the Macon County Board of Commissioners, Macon County, North Carolina, that, pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following capital project ordinance is hereby amended:

SECTION 1. The project authorized is Franklin High School Project.

SECTION 2. The officers of this unit are hereby directed to proceed with the capital project within the terms of the budget contained herein.

SECTION 3. The following amounts are appropriated for the project:

Architect Fees	\$ 8,292,540
Professional Fees	1,802,486
Furniture/equipment	6,557,727
Issuance costs	638,868
Construction	<u>123,417,828</u>
Total	<u>\$ 140,709,449</u>

SECTION 4. The following revenues are anticipated to be available to complete the project:

Transfer from general fund	\$ 4,834,425
Financing proceeds – par amount	65,910,000
Financing proceeds – premium	7,640,274
Needs-based PSCF Grant	62,000,000
NCDOT/Duke Rebates	<u>324,750</u>
Total	<u>\$ 140,709,449</u>

SECTION 5. The Finance Director is hereby directed to maintain within the Capital Project Fund sufficient specific detailed accounting records to satisfy the requirements of the General Statutes of the State of North Carolina.

SECTION 6. The Finance Director is hereby authorized to transfer appropriations between line items within the capital projects fund.

SECTION 7. Copies of this capital project ordinance shall be furnished to the County Manager and the Finance Director for direction in carrying out this project.

ADOPTED this 9th day of June 2026.

Josh Young, Chairman
Macon County Board of Commissioners

**MACON COUNTY, NORTH CAROLINA
GRANT PROJECT ORDINANCE AMENDMENT
WEATHERIZATION ASSISTANCE PROGRAM FY 2026**

BE IT ORDAINED by the Macon County Board of Commissioners, Macon County, North Carolina, that, pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following grant project ordinance is hereby amended:

SECTION 1. The project authorized is a Weatherization Assistance Program and a Heating and Air Repair and Replacement Program administered through the NC Department of Environmental Quality.

SECTION 2. The officers of this unit are hereby directed to proceed with the grant project within the requirements of N.C.G.S. 159-26 and the budget contained herein.

SECTION 3. The following amounts are appropriated for the project:

Weatherization Services DOE	\$128,303.25
Weatherization Services DHHS	205,790.22
HARRP Services DHHS	<u>113,517.33</u>
Total	\$447,610.80

SECTION 4. The following revenues are anticipated to be available to complete the project:

DOE WX Funds	\$128,303.25
DHHS LIHEAP WX Funds	205,790.22
DHHS HARRP Funds	<u>113,517.33</u>
Total	\$447,610.80

SECTION 5. The Finance Director is hereby directed to maintain within the grant project fund sufficient specific detailed accounting records to satisfy the requirements of N.C.G.S. 159-26.

SECTION 6. Copies of this grant project ordinance shall be furnished to the County Manager and the Finance Director for direction in carrying out this project.

ADOPTED this 9th day of June 2026.

Josh Young, Chairman
Board of Commissioners

**MACON COUNTY, NORTH CAROLINA
GRANT PROJECT ORDINANCE AMENDMENT**

DUKE ENERGY'S 2017 HELPING HOME FUND
MOU #2017-2200

BE IT ORDAINED by the Macon County Board of Commissioners, Macon County, North Carolina, that, pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following grant project ordinance is hereby amended:

SECTION 1. The project authorized is the Duke Energy's 2017 Helping Home Fund administered through the NC Community Action Association.

SECTION 2. The officers of this unit are hereby directed to proceed with the grant project within the requirements of G.S. 159-26 and the budget contained herein.

SECTION 3. The following amounts are appropriated for the project:

Health & Safety, Appliance Replacement, & HVAC Repair	<u>\$461,603</u>
Total	<u>\$461,603</u>

SECTION 4. The following revenues are anticipated to be available to complete the project:

Duke Energy 2017 HHF Funds	<u>\$461,603</u>
Total	<u>\$461,603</u>

SECTION 5. The Finance Director is hereby directed to maintain within the grant project fund sufficient specific detailed accounting records to satisfy the requirements of G.S. 159-26.

SECTION 6. Copies of this grant project ordinance shall be furnished to the County Manager and the Finance Director for direction in carrying out this project.

ADOPTED this 9th day of June 2026.

Josh Young, Chairman
Board of Commissioners

PUBLIC TRANSPORTATION PROGRAM RESOLUTION**FY28 RESOLUTION****Section 5311 (including ADTAP), 5310, 5339, 5307 and applicable State funding, or combination thereof.**

Applicant seeking permission to apply for Public Transportation Program funding, enter into agreement with the North Carolina Department of Transportation, provide the necessary assurances and the required local match.

A motion was made by (*Board Member's Name*) _____ and seconded by (*Board Member's Name or N/A, if not required*) _____ for the adoption of the following resolution, and upon being put to a vote was duly adopted.

WHEREAS, Article 2B of Chapter 136 of the North Carolina General Statutes and the Governor of North Carolina have designated the North Carolina Department of Transportation (NCDOT) as the agency responsible for administering federal and state public transportation funds; and

WHEREAS, the North Carolina Department of Transportation will apply for a grant from the US Department of Transportation, Federal Transit Administration and receives funds from the North Carolina General Assembly to provide assistance for rural public transportation projects; and

WHEREAS, the purpose of these transportation funds is to provide grant monies to local agencies for the provision of rural, small urban, and urban public transportation services consistent with the policy requirements of each funding source for planning, community and agency involvement, service design, service alternatives, training and conference participation, reporting and other requirements (drug and alcohol testing policy and program, disadvantaged business enterprise program, and fully allocated costs analysis); and

WHEREAS, the funds applied for may be Administrative, Operating, Planning, or Capital funds and will have different percentages of federal, state, and local funds.

WHEREAS, non-Community Transportation applicants may apply for funding for "purchase-of-service" projects under the Capital Purchase of Service budget, Section 5310 program.

WHEREAS, (*Legal Name of Applicant*) _____ hereby assures and certifies that it will provide the required local matching funds; that its staff has the technical capacity to implement and manage the project(s), prepare required reports, obtain required training, attend meetings and conferences; and agrees to comply with the federal and state statutes, regulations, executive orders, Section 5333 (b) Warranty, and all administrative

UNIFIED GRANT APPLICATION

requirements related to the applications made to and grants received from the Federal Transit Administration, as well as the provisions of Section 1001 of Title 18, U. S. C.

WHEREAS, the applicant has or will provide all annual certifications and assurances to the State of North Carolina required for the project;

NOW, THEREFORE, be it resolved that the **(Authorized Official's Title)*** _____ of (Name of Applicant's Governing Body) _____ is hereby authorized to submit grant application (s) for federal and state funding in response to NCDOT's calls for projects, make the necessary assurances and certifications and be empowered to enter into an agreement with the NCDOT to provide rural, small urban, and urban public transportation services.

I **(Certifying Official's Name)*** _____ (Certifying Official's Title) _____ do hereby certify that the above is a true and correct copy of an excerpt from the minutes of a meeting of the (Name of Applicant's Governing Board) _____ duly held on the _____ day of _____, _____.

Signature of Certifying Official

***Note that the authorized official, certifying official, and notary public should be three separate individuals.**

Seal Subscribed and sworn to me
(date) _____

*Notary Public **

Printed Name and Address

My commission expires
(date) _____

Affix Notary Seal Here



Macon County
Public Health

MCPH Billing Guide

Revised 7/1/2026

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Fees

I. Foundation

Macon County Public Health is a public agency whose mission is to promote, protect, and enhance the health of all people and the environment. MCPH provides a multitude of services to the citizens in Macon County. The department has several programmatic units, which operate specifically under Federal, State, and local legal authority to provide services including, but not limited to the following: Clinical Services, Dental Services, Laboratory, Vital Records, Animal Services, School Health, Environmental Health, Emergency Preparedness, and Women, Infant, and Children Nutritional Services.

Macon County Public Health serves the public interest best by assuring that all legally required public health services are furnished to all citizens while prioritizing those citizens with greatest need. MCPH provides services without regard to religion, race, national origin, creed, gender, parity, marital status, age, sexual orientation, or contraceptive preference.

Fees are a means to help distribute services to citizens in the county and help finance and extend public health resources, as government funding cannot support the full cost of providing all required and requested services. Fees are considered appropriate, in the sense that while the entire population benefits from the availability of subsidized public health services for those in need, it is the actual users of such services who gain benefits for themselves.

Fees for Health Department services are authorized under North Carolina 130A-39 (g), provided that 1) they are in accordance with a plan recommended by the Health Director and approved by the Board of Health and the County Commissioners, and 2) they are not otherwise prohibited by law.

II. Fee Setting

In accordance with G.S. 130A-39(g), which allows local health departments to implement fees for services rendered, the Macon County Public Health, with the approval of the county's governing boards will implement specific fees for services and seek reimbursement for services. The method used for setting fees will be solely based on the cost to provide the service. Resources that may be used in this process include, Cost Report, Medicaid Reimbursement rates, fees charged by surrounding health departments/service providers and/or DPH LHD worksheet for setting fees.

1. Fee Setting Procedure

- a. The following is the procedure to which Macon County Public Health uses for setting fees for services:
 - i. A developed multi-disciplinary committee of the Macon County Public Health will meet at least annually, to determine the cost of providing services and discuss the fees for the services provided.
 - ii. Fees will be determined based on the cost to provide services, in conjunction with the cost study analysis, which assesses direct and indirect costs including, but not limited to, the salary of staff rendering services, materials and supplies used, building and maintenance fees.

- iii. In order to set fees, Macon County Public Health may use multiple resources such as, the Workbook for Setting Service Fees that has been provided by the NC Division of Public Health, a cost study analysis, fees of local health departments within the area and/or review the Medicaid, Medicare and Third Party Insurance rates for services.
- iv. Once the fees are reviewed and discussed by the committee, the Health Director will present the fees to the governing boards for their review and final approval.
- v. Once approval has been received, the appropriate fees are set and will be maintained in the Health Department, noted as the approved "Fee Schedule".
- vi. The fee schedule may be automatically adjusted (without Board approval) during the fiscal year if the Health Department receives notification of an increase of the cost of lab tests, vaccinations and/or supplies as long as the approved methodology is used. This includes: the ability to complete any lab test Lab Corp offers and to set the fee based on the approved fee setting methodology, the adjustment of lab fees, the addition of new CPT codes and supply cost increases.

Billing & Revenue

In accordance with G.S. 130-A-39(g), which allows local health departments to implement a fee for services rendered the Macon County Public Health, with the approval of the Macon County Board of Health and the Macon County Commissioners (or appropriate governing body) will implement specific fees for services and seek reimbursement. Specific methods used in seeking reimbursement will be through third-party coverage, including Medicaid, Medicare, private insurance, and individual client pay. The agency will adhere to billing procedures as specified by Program/State regulations in seeking reimbursement for services provided.

Appendix I, includes the list of accepted insurances that Macon County Public Health participates with for both clinical and dental services.

I. Charging for Services

1. There shall be no minimum fee requirement or surcharge that is indiscriminately applied to all clients, with the exception of the School-Based Health Center.
2. Persons requesting program services will be encouraged to apply for Medicaid, when appropriate.
3. Client charges will be determined by each program's requirements.
4. Program requirements and MCPH's governing boards determine when program charges are adjusted according to a fee scale. When applicable, charges will be adjusted according to a fee scale based on the Federal Poverty Guidelines ([Poverty Guidelines | ASPE](#)). Some services are

provided on a non-sliding fee basis. See the Program Specific Eligibility and Financial Requirements section for Sliding Fee vs. Non-Sliding Fee determination.

5. There shall be a consistent method applied to “aging” accounts.
6. Clients shall be given a receipt each time a payment is collected.

II. Non-Sliding Fees

Macon County Public Health provides specific services at a non-discounted rate regardless of federal poverty level. These fees will not slide on the sliding fee scale. See the Program Specific Eligibility and Financial Requirements section for this determination.

III. Limiting or Restricting Services Due to Inability to Pay

1. Except for primary care and outside lab services, no one will be denied clinical services solely because of their inability to pay.
2. Non-agency lab orders, Environmental Health Services, Dental Services, and Animal Services may be denied based on inability to pay; however, MCPH will make every effort to establish referral sources and/or discounted fees to make all services accessible.
3. Women’s Health (Family Planning and Maternal Health)
 - a. The Title X guidelines do not distinguish between “inability” and “unwillingness” to pay. For Family Planning clients who do not pay, the agency can use debt set-off. Even if a client establishes a payment plan but then refuses to honor the plan services cannot be denied or restricted.
 - b. Denying or restricting services would constitute client abandonment. Therefore, services for Maternal Health may not be denied because a client is unwilling or unable to pay.
4. Child Health
 - a. MCPH may not restrict Child Health services due to an outstanding bill. Title V funds are used to prevent barriers to care for clients that are Non-Medicaid, non-insured as well.

IV. Clinical Fee Collection

1. Upon each clinic visit, Management Support staff will determine the income and sliding fee scale status of each client, if applicable. Staff will be responsible for documentation of financial eligibility on Self Declaration Income Form to determine eligibility (Attachment B). Clients without required verification will be charged at 100% until income documentation is received, with the exception of Family Planning services per current Title X guidelines.
2. Payment is due and expected at the time services are rendered. If a balance remains, a payment agreement and schedule will be established and signed by the client. (Attachment D)
3. Enrollment under Title XIX (Medicaid) shall be presumed to constitute full payment for billable services to Medicaid.
4. The Accounts Receivable System will be balanced daily.
5. Monthly statements will be mailed to the client/responsible party as long as confidentiality is not jeopardized.

V. Payment Agreement

Payment agreements are offered to each and every patient that owes a balance and is unable to pay in full at time of appointment. See MCPH's Policy 101.01 Collection of Funds Policy.

VI. Fee Waiving Process

MCPH's Health Director has the authority to waive client fees of individuals who, for good cause, are unable to pay. Clients must submit this request to MCPH in writing. MCPH Finance Director will submit the account balance and justification that has been provided by the client and Billing Supervisor to the Health Director for approval. MCPH Health Director will review and approve or deny on a case to case bases. After the decision is made a letter and settlement statement will be provided to the client.

VII. Billing Medicaid and Third-Party Insurance

1. Clients presenting with third party health insurance coverage where copayments are required, shall be subject to collection of the required copayment at the time of service. For Family Planning (Title X) clients, the copay may not exceed the amount they would have paid for services based on the sliding fee scale.
2. Clients will sign a consent on paper to be scanned, or electronically sign a consent allowing the Health Department to file insurance and a copy of the insurance card will be scanned at that time into the client's medical record.
3. Third party insurance is billed the total amount of the service provided. The charge and any remaining balance with the exception of copayments, is billed to the client based on the program sliding fee scale, if applicable. Copayments are not subject to the sliding fee scale adjustment with the exception to Family Planning (Title X).
 - a. Exceptions: If Macon County Public Health has a contractual agreement with the third-party payor, remaining balances (with exception of copays), will not be charged to the client.
4. Claims are filed electronically.
5. Payments are posted electronically/manually to client accounts. If applicable, secondary insurance is filed.
6. Denials are researched using the Remittance Advice (RA) for Medicaid and Explanation of Benefits' for private insurance. Any denials deemed incorrect are resubmitted as quickly as possible. Any remittance or final denial is posted to the client's account. Remaining balance for Medicaid clients are adjusted off (unless it was for a non-covered service that the client was made aware of prior to the service being rendered).
 - a. If a client has any form of third-party reimbursement, that payer must be billed (required if the agency is "in network", otherwise optional), unless confidentiality is a barrier*. Medicaid will be billed as the payer of last resort. Clients should be made aware that they will be responsible for any balance remaining after the claim has been processed. This may include copays, coinsurance, deductibles and non-allowed charges. As required by Title X, Family Planning clients whose family income is between 101%-

250% FPL will not pay more in copayments or additional fees than they would otherwise pay when the schedule of discounts is applied.

7. If an encounter with a client is found to be coded incorrectly, the provider may make corrections by appending the provider's note and e-superbill within the client's medical record and notifying the billing department's supervisor. The billing department will review the corrections and update the charges accordingly. If a client has been charged and have received a monthly statement and the addition or correction of the service made by the provider will increase the client's balance, the correction will be made with no additional cost to the client, unless, the client was over charged.
8. * Third party billing is processed in a manner that does not breach client confidentiality, particularly in sensitive cases (e.g., adolescents or young adults seeking confidential services, or individuals for whom billing the policy holder could result in interpersonal violence). The confidential client may give you their insurance card not thinking that the subscriber is not aware of the visit. Filing an insurance claim will result in an EOB (explanation of benefits) being sent to the subscriber which would violate confidentiality. Management support staff must be certain to have the client sign/initial if they want insurance to be filed.

VIII. Overpayments and Refunds

1. Payment for copays, deductibles, coinsurance, account balances and non-sliding fees will be collected at the time of service.
2. If an overpayment is made by the client, the client will be notified of the overpayment and given the option for refund, or application of the overpayment to another date of service balance or for an upcoming appointment. Overpayments that clients choose to have refunded, will be refunded based on county policy.
3. Overpayments paid by Medicaid, Medicare and insurance will be reviewed and refunded in accordance to the guidelines set forth in our network participatory agreement.
4. See MCPH Policy 299.04 Environmental Health Refunds for EH Refund process.
5. See MCPH Policy 701.11 Animal Services Refunds for AS Refund process.

IX. Bad Debt Write Off and NC Debt Setoff

1. Bad Debt Write Off
 - a. Outstanding accounts having no activity in more than 12 months shall be written off as bad debts, at least annually, upon approval of the Macon County Board of Health and the Macon County Commissioners. Board of Health and Board of County Commissioners minutes will serve as documentation that the write-offs have been approved.
 - b. Once an account has been written off as a bad debt it should not be reinstated. Only if the client returns to the clinic and wants to make a payment should action be taken to reinstate only the payment amount, post the payment and leave the remaining balance that was initially written off as it stands.
2. NC Debt Setoff

- a. Client accounts fulfilling the requirements of NC Debt Setoff will be submitted to the NC Debt Setoff Program, at least annually. The account balance must be (1.) greater than \$0.01, and (2.) must be 60 days delinquent before it is eligible for Debt Set Off. After being delinquent for a minimum of 60 days, the client/guarantor will be notified of the process of debt setoff, via letter. The client/guarantor has 30 days to take action via payment or payment plan or the debt will be submitted to NC Debt Setoff.

X. Bankruptcy

1. When legal notification is received from Bankruptcy court, there is no further collection of the outstanding account unless a payment schedule is set up by the Bankruptcy court.
2. The client's account is notated/flagged with bankruptcy information, such as the time frame to which the bankruptcy references.
3. The account maybe written off if mandated by court.
4. The client may volunteer to pay.
5. Additional visits to which are not included in the bankruptcy time frame, will be the client's responsibility.

XI. Request for No Mail - Outstanding Debts

1. When a client requests no mail, discussion of payment of outstanding debts shall occur at the time service is rendered.
2. If the client is unable to pay in full at the time of service rendered, a receipt will be given to the client reflecting the partial payment and the client will sign a payment agreement.
3. Medical record is flagged reflecting-- "NO MAIL" and every precaution should be taken to ensure bills are "not" sent to clients, requesting "NO MAIL".
4. Client is reminded every visit of the amount they still owe.
5. No letters or correspondence concerning insurance, past due accounts or other billing issues will be sent to any client that requests "NO MAIL".
6. MCPH reserves the right to pursue all allowable avenues to collect payment. A "No Mail" request does not require MCPH to forfeit that right.

XII. Donations

1. Donations shall be accepted, regardless of income status.
2. The client account will not be reduced due to a donation.
3. There shall be no "schedule of donations", bills for donations, or implied or overt coercion.
4. See MCPH Policy 101.09 Donations Policy for the Donations process.

XIII. Vaccine and Administration

1. Macon County Public Health will not charge a fee to clients for state supplied vaccines provided to clients that are eligible for such vaccine in accordance to the NCIP Coverage Criteria, Vaccine for Children program, and the Vaccine for Adults program.

2. Administration fees for the rendering of state supplied vaccine may be billed to Medicaid. State supplied vaccine will be identified with a SL modifier. The appropriate NDC code must also be included.
3. Clients and Third-Party Payers may be charged and/or billed the administration fee and the cost of purchased vaccine by Macon County Public Health as a non-sliding fee when provided outside of programs.
4. Vaccine administration and vaccinations provided within Child Health, Family Planning, and Maternal Health program will be subject to the sliding fee scale.

XIV. 340b Drugs and Devices

1. Macon County Public Health bills Medicaid the acquisition cost of medication or devices purchased through the 340b drug program.
2. All 340b drugs and devices are identified with a UD modifier in the Athena billing system. 340b drugs and devices are billed to Medicaid with an FP and UD modifier. The appropriate NDC code must also be included.
3. Drugs and devices purchased through the 340b program are labeled as 340b and stored separately from other medications and supplies.
4. The costs of 304b medications are regularly updated in Athena by the billing supervisor based on acquisition cost.

Eligibility

I. Identification

It is considered “best practice” for each person presenting for services to establish their identity either with a birth certificate, driver’s license, military I.D., passport, visa, or green card, etc. A local health department may not require a client to present identification that includes a picture of the client for immunization, pregnancy prevention, sexually transmitted disease and communicable disease services (Consolidated Agreement, B, 16). However, you may take a photograph of the client, (with their permission) for internal use only.

II. Determining Family Size

A family is defined as a group of related or non-related individuals who are living together as one economic unit. Individuals are considered members of a single family or economic unit when their production of income and consumption of goods are related. An economic unit must have its own source of income. Also, groups of individuals living in the same house with other individuals may be considered a separate economic unit if each group supports only their unit. A pregnant woman is counted as two (including the unborn child) in determining family size.

Examples: Determining Family Size

- A foster child assigned by DSS with income considered to be paid to the foster parent for support of the child.

- Family of 1
- A student maintaining a separate residence and receiving most of her/his support from her/his parents or guardians.
 - Dependent of the family
 - Self-supporting students maintaining a separate residence would be a separate economic unit.
- An individual in an institution.
 - Separate Economic Unit
- A client who requests “confidential services”, regardless of age.
 - Family of 1
 - If a Family Planning client presents for a service and is considered to be a minor, interview questions may include the following:
 - Ask the client if their parents are aware of their visit.
 - Ask if “both” parents are aware of their visit, since sometimes the mother may be present with the client; however, the father may not be aware of the visit.
 - Ask if you can send a bill to the home to both parents.
 - If the client states both parents are aware and it is not a confidential visit, you should treat as such and use all family members in the economic unit.

III. Determining Gross Income

Gross income is the total of all cash income before deductions for income taxes, employee’s social security taxes, insurance premiums, bonds, etc. For self-employed applicants (both farm and non-farm) this means net income after business expenses.

1. The following are acceptable types of income to be used when determining gross income, this is not an all-inclusive list:
 - a. Wages (regular, overtime, etc.)
 - b. Alimony
 - c. Any cash earnings (i.e. tips, etc.) and/or contributions received
 - d. Child Support (cannot consider as income for Family Planning)
 - e. Disability
 - f. Dividends
 - g. Military Earnings
 - h. NC Unemployment
 - i. Pensions
 - j. Social Security/Supplemental Security Income (SSI)
2. Exceptions
 - a. Payments to volunteers under Title I (VISTA) and Title II (RSVP, foster grandparents, and others) of the Domestic Volunteer Service Act of 1973
 - b. Payments received under the Job Training Partnership Act
 - c. Payments under the Low-Income Energy Assistance Act

- d. The value of assistance to children or families under the National School Lunch Act, the Child Nutrition Act of 1966 and the Food Stamp Act of 1977
 - e. Veteran's Disability payments
3. The following are acceptable forms of documentation of gross income:
- a. Bank Statement
 - b. Check Stub (includes regular wages, overtime, etc.)
 - c. Client Statement (Family Planning Only)
 - d. Income Tax Return (annual, not quarterly)
 - e. Letter of Verification from Employer
 - f. Military Earnings Statement
 - g. NC Unemployment Statement
 - h. Pension Statement
 - i. Social Security/Supplemental Security Income (SSI) Statement
4. No client will be refused services when presenting for care based on lack of income documentation, however each client will be billed at 100% until proof of income and family size is provided to the agency, with the exception of Family Planning services who may provides a client statement for income.
- a. The client will have 30 days (agency may determine time limit) to present this documentation in order to adjust the previous 100% charge to the sliding fee scale.
 - b. If no documentation is produced in 30 days, then the charge stands at 100% for that visit. Every effort to update income should happen at subsequent visits.
 - c. This does not apply to non-sliding fee scale services, which should be paid in full on the date of service.

IV. Computation of Income

1. Income will be based on a twelve (12) month period. If the client is working the day they present for a service, income will be calculated weekly, bi-weekly, monthly or annually, depending on the documentation obtained.
2. If the client is unemployed the day they present for their service, their "employment only" income will be calculated at zero (0); however, the client should be required to provide "their mechanism", in regard to their paying for food, clothing, shelter, utility bills, etc. Refer to "sources of income" counted and apply all sources, as appropriate. "Regular contributions received from other sources outside of the home" is most often considered one of those sources. If the client is receiving unemployment or other "sources" of income, as designated above, all of those sources should be counted.
3. The client's income will be determined by the following:
 - a. Regular Income Formula
 - i. Based on 12 month period
 - ii. Use gross income or self-employed income after business expenses
 - iii. Calculation:
 1. Weekly = pay X 52

2. Biweekly = pay X 26
 3. Twice a month = pay X 24
- b. Unemployment or Irregular Income Formula:
- i. Add any Unemployment Compensation and Irregular Income from past 6 months X 2 to project their 12 month income.

V. Title X Income Collection Requirements for Clients Seeking “Confidential Services”

1. Title X requires that any client seeking “confidential services” be considered a family of one and that only their income be used in assessing their percent pay on the sliding fee scale.
2. Confidential Services: provides an additional layer of privacy and confidentiality beyond HIPAA’s regulations. For example: an adolescent seeking Family Planning services, whose parents are not aware, if the adolescent and parents were seeking other services (immunization, etc...) at a later date, the adolescents history of family planning services would not be disclosed to the parent.
3. HIPAA (The Health Insurance Portability and Accountability Act of 1996): is a federal law that required the creation of national standards to protect sensitive patient health information from being disclosed without the patient’s consent or knowledge.
4. A copy of the Income and Eligibility Statement (refer to Attachment B) should be maintained for future reference. The number in the household, annual gross income and percentage of pay should be reflected on the financial documentation. The documentation should be signed and dated by the interviewer and client. Use of electronic signatures is acceptable.
5. Income is re-assessed annually unless there has been a change in financial status. Following the initial financial eligibility determination, the client will be asked at each visit if there has been a change in their financial status. Income will always be based on the “actual date” of service. If there has been a change or it is time for their annual review the income determination process should take place.
6. Client fees are assessed according to the rules and regulations of each program and the recommended Program’s Poverty Level Scale (Sliding Fee Scale) will be used to determine fees. All third-party providers will be billed, without discount, where applicable.
7. Clients presenting with third party health insurance coverage where copayments are required shall be subject to collection of the required copayment at the time of service. For Family Planning (Title X) clients the copay may not exceed the amount they would have paid for services based on sliding fee scale.
8. Income information reported during the financial eligibility screening for one program can be used through other programs offered in the agency, rather than to re-verify income or rely solely on the client’s self-report.

Programs Specifics Eligibility and Financial Requirements

I. Animal Services

- a. MCPH Animal Services' primary mission is to protect the health and safety of our residents, and to protect animals and promote their humane treatment. We will make every effort to promote pet adoptions of healthy, nonaggressive animals by the general public and promote responsible pet ownership. To reduce the number of homeless pets, we will ensure that all dogs and cats are spayed or neutered prior to adoption and current of their immunizations.
- b. **Eligibility:**
 - i. Macon County Jurisdiction
- c. **Financial:**
 - i. Animal Service fees are determined by MCPH Governing Boards, the Board of Health and County Commissioners.
 - ii. Animal Service fees from other counties are taken into consideration.
 - iii. Fees for Animal Services are due at time of service.
 - iv. More information is available in Macon County's Animal Control Ordinance - <https://maconnc.org/images/Animal%20Control%20Ordinance10.13.15.pdf>.
- d. **Sliding Fee:**
 - i. Not Applicable

II. Case Management Services

1. Case Management for at Risk Children (CMARC)

- a. **Eligibility:**
 - i. CMARC is care management for Medicaid children, birth to five years of age, who have long term medical conditions, are in long-term stressful situations (been exposed to adverse childhood experiences or adversely affected by social determinates of health), children in foster care, and/or were in a Neonatal Intensive Care Unit (NICU). Referrals to CMARC may come from any community member, provider, or be a self-referral.
 - ii. Enrollment into CMARC is voluntary for the child and family.
 - iii. Parent or guardian must consent to all services, documentation and analytics.
- b. **Financial:**
 - i. Participants are not charged for these services.
- c. **Sliding Fee:**
 - i. Not Applicable

2. Care Management for High Risk Pregnancies (CMHRP)

- d. Macon County Public Health must assure or provide CMHRP services to Medicaid eligible patients, in accordance to CMHRP program requirements. Macon County Public Health is subcontracted by Prepaid Health plans (PHP) to provide CMHRP services. The CMHRP population is comprised of PHP Priority Members and individuals who are eligible for service.
- e. **Eligibility:**
 - i. At-Risk Pregnant Women who are not aligned with a PHP, but receive Medicaid Direct and Presumptive Eligibility coverage should also be referred to CMHRP services as applicable.
- f. **Financial:**
 - i. Participants are not charged for these services.
- g. **Sliding Fee:**
 - i. Not Applicable

III. Clinical Services

1. Adult Health

- a. Macon County Public Health provides adult services that includes, but is not limited to, the following: employment physicals, DOT physicals, Sheriff's office physicals, daycare (adult employment) physicals, college physicals, foster (parent) physicals, colposcopies, etc.
- b. **Eligibility:**
 - i. 18 years old and over, Resident of Macon County (except for colposcopies, pregnancy tests).
- c. **Finance:**
 - i. Adult health visits are not eligible for sliding fee discounts; Private insurance, can be billed, if available. Patients are responsible for remaining balances or total cost of visit.
- d. **Sliding Fee:**
 - i. Not Applicable – these services are billed at a set fee per type of visit.

2. Breast and Cervical Cancer Control Program (BCCCP)

- a. The goal of the North Carolina Breast and Cervical Cancer Control Program (BCCCP) is to reduce the morbidity and mortality due to breast and cervical cancer in women by providing breast and cervical cancer screening, diagnostic services, and patient navigation services for eligible underserved women of North Carolina.
- b. **Eligibility:**
 - ii. Women 21 to 75 years of age with gross incomes that are below 250% of the federal poverty level, according to the Federal Poverty Guidelines, and who are uninsured or underinsured, may be eligible for breast and cervical services, subject to the limitations and exceptions listed below.

- iii. Women enrolled in Medicare (Part B) and/or Medicaid programs are not eligible for NC BCCCP-funded services.
- iv. Women receiving Family Planning (Title X of the Public Health Service Act) services are not eligible for NC BCCCP-funded services that are available through Title X funding.
- v. Documented citizenship is not required for screening and/or diagnostic services through NC BCCCP.
- vi. Breast Services:
 - 1. At least 75% of all initial mammograms provided through NC BCCCP using federal funds must be for women ages 50 to 64; no more than 25% may be provided for symptomatic women under the age of 50.
 - 2. Symptomatic women under the age of 50
 - a. NC BCCCP state funds or federal funds can be used to reimburse for diagnostic services for symptomatic women under the age of 50.
 - b. Abnormal findings, including a discrete palpable mass, nipple discharge, and skin or nipple changes, a woman can be provided a diagnostic mammogram and a referral for a surgical consultation.
 - 3. Asymptomatic women ages 40 to 49
 - a. NC BCCCP state funds may be used to reimburse for mammograms for women ages 40 to 49.
 - b. NC BCCCP federal funds may only be used for mammograms in this population for women who are symptomatic, subject to the 25% limitation noted above.
 - 4. Asymptomatic women under the age of 40
 - a. NC BCCCP state funds and federal funds can be used to screen asymptomatic women under the age of 40, if they are considered to be at high risk (see high risk defined below) for developing breast cancer.
 - 5. Asymptomatic or symptomatic women ages 65 to 75
 - a. NC BCCCP state funds may be used to reimburse for mammograms for women ages 65 to 75 if no other source of funding is available.
 - b. NC BCCCP federal funds may be used for symptomatic women in this population.
 - 6. All women should undergo a risk assessment to determine if they are at high risk for developing breast cancer.
- vii. Cervical Services:
 - 1. At least 35% of all enrolled women screened for cervical cancer shall meet the definition of never screened (greater than 10 years). The priority age for cervical cancer screening is women between the ages of

21 and 64. All women should undergo a risk assessment to determine if they are at high risk for developing cervical cancer.

2. Women diagnosed outside of NC BCCCP with breast and/or cervical cancer and/or precancerous lesions with a diagnosis that is less than three months prior to the date of BCCM application, and who meet NC BCCCP eligibility criteria may receive Patient Navigation-only (PN-only) services to apply for BCCM.

c. **Financial:**

- i. Women whose gross incomes are less than or equal to 100% of the federal poverty level shall not be charged for any services covered through NC BCCCP. However, ancillary costs and non-NC BCCCP covered fees may be charged to the NC BCCCP participant. Participants shall be notified of any possible charges prior to committing to the procedure.
- ii. A flat fee may not be charged for NC BCCCP services to any woman enrolled in NC BCCCP.

d. **Sliding Fee:**

- i. Sliding fee scales may be used for women whose gross incomes are between 101% and 250% of the federal poverty level.

3. Child Health

- a. MCPH Child Health Program's primary mission is to ensure health services for children, including parenting education, nutrition, well childcare, genetic services, newborn screening, childcare health consultation, developmental screening, early intervention, transition, linkage with medical homes, screening and treatment clinics, resource lines, NC Health Choice, and children/youth families with special health care needs.

b. **Eligibility:**

- i. Birth through 20 years, regardless of residency.

c. **Financial:**

- i. A sliding fee scale is applied based on current child health program guidelines. Medicaid or private insurance plans are billed, if available.

d. **Sliding Fee:**

- i. Sliding fee scales are used for children whose gross household income is between 101% and 250% of the federal poverty level per current NCDPH sliding fee scales.

4. Communicable Disease Control

- a. MCPH Communicable Disease Control's mission is to reduce morbidity and mortality resulting from communicable disease that are a significant threat to the public, through detection, tracking, investigation, control, education, and care activities to improve the health of people in Macon County. Macon County works with the Communicable Disease Branch under the overarching goal to control the spread of communicable

diseases, detect cases of communicable diseases, and monitor for the occurrence of new cases in the community.

- b. **Eligibility:**
 - i. Macon County residents
- c. **Finance:**
 - i. Not Applicable
- d. **Sliding Fee:**
 - i. Not Applicable

5. Dental Services

- a. The Macon County Children’s Dental Clinic (Molar Roller) provides comprehensive general dental services to children from birth to 19 years of age.
- b. **Eligibility:**
 - i. Resident of Macon County or enrolled in Macon County Schools, ages birth to 19.
- c. **Financial:**
 - i. Dental fees will be based on Dentemax rates plus MCPH’s fee adjustment based on the approved fee setting methodology (see attachment).
- d. **Sliding Fee:**
 - i. Self-pay consumers, or those with no dental insurance, may qualify for sliding fee scale based on their family size and household income.
 - ii. Sliding fee discount is based on 250% of Federal Poverty with a maximum discount of 50%.

6. Employee and Family Health

- a. a. Macon County’s Employee and Family Health Program provides Macon County Employees, their dependents and retirees who are enrolled in Macon County’s health insurance plan a clinic that is designed to screen, diagnose, and treat minor illnesses or injuries which require prompt attention, but are not of such seriousness to require a visit to an emergency room. Employee health clinic is not intended to manage chronic health conditions. Employees needing chronic disease management shall be referred to Macon County Primary Care Program. This program is NOT intended to replace an individual’s primary care provider.
- b. **Eligibility:**
 - i. Client must be an employee, dependent or retiree that is enrolled in Macon County’s insurance plan, part time employee with Macon County or Alliance staff with Macon County Public Health.
- c. **Financial:**
 - ii. There is no co-pay for sick visits.

- iii. Over-the-Counter Medications are offered at a reduced cost (\$1 - \$3) per medication.
 - iv. Employee Health eligible clients who have a lab order from their outside provider or through the employee health clinic are able to receive lab services conducted at MCPH's lab at no charge.
- b. **Sliding Fee:**
- i. Not Applicable

7. Family Planning or Women's Health Service

- a. MCPH Family Planning Program's mission is to reduce unintended pregnancies and improve selected health practices among low-income families. Family Planning services provide the delivery of related preventative health services including patient education and counseling, physical examinations, lab testing, basic infertility services, cervical and breast cancer screening, sexually transmitted disease and human immunodeficiency virus prevention education, testing, treatment and referral, pregnancy diagnosis and counseling, preconception health counseling, education regarding a wide range of contraceptive methods, and emergency contraception.
- b. **Eligibility:** Men and Women of childbearing age regardless of residency.
- c. **Finance:**
 - i. A sliding fee scale is applied based on current Family Planning Program billing guidelines. Medicaid or Private Insurance plans are billed, if available and patient does not request to receive "Confidential Services" (see below).
 - ii. Family Planning services must be provided solely on a voluntary basis and may NOT be made a prerequisite to eligibility for, or receipt of, any other services, assistance from or participation in any other programs (Sections 1001 and 1007, PHS Act; 42 CFR 5.5 (a) (2)).
 - iii. Family Planning must provide services without subjecting individuals to any coercion to accept services, or to employ or not to employ any particular methods of family planning (42CFR 59.5 (a) (2)).
 - iv. Adherence to program requirements in project management and administration must be based on Title X Program Requirements.
 - v. Family income shall be assessed before determination whether copayments or additional fees are charged.
 - 3. Patients whose family income is at or below 100% of current Federal Poverty Level will not be charged for services.
 - 4. Patients whose family income is 101%-250% of current Federal Poverty Level will be charged in accordance with a schedule of discounts. These patients shall not pay more in co-payments or additional fees than they would otherwise pay when the schedule of discounts is applied.

5. Patients whose family income is greater than 250% of FPL shall be charged in accordance with a schedule of fees designed to recover the reasonable cost of providing services.
- vi. Reasonable measures to verify income without burdening clients from low-income families should be observed.
 1. Agencies that have lawful access to other valid means of income verification because of the client's participation in another program may use those data rather than re-verify income or rely solely on client's self-report.
 2. If a client's income cannot be verified after reasonable attempts to do so, charges are to be based on the client's self-reported income.
 3. If a client refuses to provide a verbal declaration of income, and income cannot be verified through access to enrollment in another program within the agency, then the client may be charged 100% of the cost of services after informing the client that failure to declare income will result in the client owing 100% of the fee.
 4. If a third party (including a government agency) is authorized or legally obligated to pay for services, all reasonable efforts must be made to obtain the third-party payment without application of any discounts.
 - vii. If a client, including adolescents, is seeking "confidential services", they will be considered "confidential" and it will be documented on the Financial Eligibility form in Athena. Charges to clients seeking confidential services will be based solely on the individual's income.
 - viii. A sign in the finance/discharge areas is required stating that charges incurred in the family planning program will be based in accordance with a schedule of discounts based on ability to pay and family size, except for persons from families whose annual income exceeds 250% of the Federal Poverty Level (59.5 & 59.10 in the Family Planning Regulations and Title VI of the Civil Rights Act of 1964 through Executive Order 13166).
 - ix. The use of NC Debt Setoff is acceptable for collecting past due amounts for Family Planning clients.
 1. Confidential clients should NOT be referred to Debt Set-off.
 - x. The "Bad Debt Write-Off" method of aging accounts will be strictly followed. Bills/receipts given to clients at the time of service show total charges, as well as any allowable discounts.
 - xi. Family Planning clients will pay the lesser of the copay or where they fall on Sliding Fee Scale as required by Title X.
- d. **Sliding Fee:**
- i. A sliding fee scale is applied based on current Family Planning Program billing guidelines. Medicaid or Private Insurance plans are billed, if available and patient does not request to receive "Confidential Services" (see above).

8. Immunization/Immunization Action Plan

- a. Macon County Public Health's goal is to prevent disease, disability, and death from vaccine preventable diseases in infants, children, and adults. MCPH works with the NC Immunization branch to assure that individuals are age-appropriately immunized, and manages outbreaks of vaccine preventable diseases including: infants, children, college bound individuals, and adults. Macon County Public Health also offers foreign travel vaccines.
- b. **Eligibility**
 - i. There are no residency requirements for immunizations.
- c. **Financial:**
 - i. Some Foreign Travel vaccines are required to be pre-paid before ordering due to high cost of vaccine. Reference XIII (Vaccine and Administration) for further financial information.
- d. **Sliding Fee:**
 - i. Not Applicable

9. Laboratory

- a. Laboratory services are performed by LabCorp, North Carolina State Lab of Public Health or Macon County Public Health's lab.
- b. **Eligibility:**
 - i. Not Applicable
- c. **Financial:**
 - i. Billing is determined by services provided.
 - ii. Patient insurance will be filed or patient will be billed for date of services.
- d. **Sliding Fee:**
 - i. Clinical laboratory services will be billed according to individual program Agreement Addenda (ex. Family Planning, Sexually Transmitted Disease, WiseWoman, etc.)
 - ii. External Lab Orders will be charged at 100% of fee.

10. Maternal Health/Prenatal

- a. MCPH Maternal Health Program's purpose is to ensure that all individuals who are pregnant and low-income have access to early and continuous prenatal and postnatal care. Obstetrical care is provided by providers at Macon County Public Health.
- b. **Eligibility:**
 - i. Patients must be a Macon County Resident; proof of residency is required.
- c. **Finance:**
 - i. Presumptive Medicaid, Medicaid or Private Insurance plans are billed, if available.
 - ii. Charges will not be assessed when income falls below 100% of Federal Poverty Guidelines, for Child Health, Family Planning and Maternity programs.

- d. **Sliding Fee:**
 - iii. A sliding fee scale is applied based on current Maternal Health Program billing guidelines.

11. Primary Care

- a. Macon County Public Health provides primary care services to eligible full time Macon County Residents who do not have a primary care doctor and are between the ages of 21-64 years. MCPH will not accept the following for primary care services: chronic pain management, methadone physicals, disability claims. Patients must complete a medical questionnaire, which is reviewed by the MCPH medical provider; patients can be accepted or denied primary care services based on the medical questionnaire and whether or not Macon County Public Health's physician can provide the level of care the patient requires.
- b. **Eligibility:**
 - i. Patient must be a Macon County resident
 - ii. Patient must be between the ages of 21-64 years.
- c. **Finance:**
 - i. Patients with Medicare, Medicaid, or private insurance, their plans will be billed for services.
 - ii. Patients with insurance are responsible for insurance co-payments or remaining balances after insurance payment.
 - iii. Self-Pay patients are responsible for remaining balances after sliding fee scale has been applied to their services.
- d. **Sliding Fee:**
 - i. A sliding fee scale is applied to patients without insurance (self-pay) based on provided income, with a maximum discount of 60%.

12. School Based Health Center

- a. Macon County's School-based Health Center's primary mission is to provide students and staff of Macon County Schools a convenient and affordable option to access health care. These services will be provided through a telehealth model. This program is designed to serve one of Macon County's most vulnerable populations.
- b. **Eligibility:**
 - i. Child: Must be enrolled in Macon County Schools, and enrolled in the school-based health center.
 - ii. Adult (School Staff): Must be employed by Macon County Schools, and enrolled in the school-based health center.

c. **Finance:**

- i. Child: Medicaid or private insurance plans will be billed, if available. If non-insured, fees will be based on NC Child Health Program Financial Guidelines (see above) with a maximum of \$30.00.
- ii. Adult: Medicaid or private insurance plans will be billed, if available. If non-insured a flat fee, determined by MCPH's Governing Boards, will be billed to the patient, currently \$30.00.

d. **Sliding Fee:**

- i. Child: See Child Health Program Financial Guidelines.
- ii. Adult: Not Applicable

13. Sexually Transmitted Disease Prevention

- a. MCPH STD Prevention Program's mission is closely linked to the mission of the Centers for Disease Control and Prevention (CDC) Division of STD Prevention (DSTDP). The DSTDP has specific disease prevention goals that are contextualized within the broad framework of the social determinants of health, the promotion of sexual health, and the primary prevention of sexually transmitted disease. STD prevention concentrates its efforts on four focus areas to guide STD prevention and maximize longer-term impact:
 - i. Adolescents and Young Adults
 - ii. Men Who Have Sex with Men (MSM)
 - iii. Pregnant Women
 - iv. STD Prevention Systems
- b. **Eligibility:**
 - i. No residency requirements
- c. **Financial:**
 - i. Offer routine Sexually Transmitted Disease (STD) and Human Immunodeficiency Virus (HIV) services at no cost through the North Carolina state laboratory to the client regardless of county of residence.
 - ii. STD testing which is not required by North Carolina Administrative Code (I OA NCAC 41A .0204) may be billed according to local billing policy (for example serum herpes testing).
 - iii. Medicaid and Private Insurance plans can be billed, if desired by client.
 - iv. Clients can choose to be a "confidential" patient and to not bill Medicaid or Private insurance plans at no cost to them, unless the service is not covered by program guidelines.
 - v. Non-Insured or confidential clients are billed at a zero charge through the North Carolina state laboratory, unless the service is not required by the North Carolina Administrative code (I OA NCAC 41A .0204), as stated above.
- d. **Sliding Fee:**
 - i. Not Applicable

14. Sexually Transmitted Disease Drugs

- a. The North Carolina Administrative Code (I OA NCAC 4 IA .0204) requires North Carolina local health departments to provide free treatment for clients diagnosed with sexually transmitted diseases (STDs): Local health departments shall provide diagnosis, testing, treatment, follow-up, and preventive services for syphilis, gonorrhea, chlamydia, nongonococcal urethritis, mucopurulent cervicitis, chancroid, lymphogranuloma venereum, and granuloma inguinal. These services shall be provided upon request, at no charge.
- b. Local health departments are expected to purchase drugs at the lowest available pricing. The Health Resources and Services Administration's (HRSA) federal 340B Drug Pricing Program requires drug manufacturers to provide outpatient drugs to eligible health care organizations/covered entities at significantly reduced prices which are generally recognized as the cheapest available. This 340B Program enables covered entities to stretch scarce federal and state resources as far as possible, reaching more eligible patients and providing more comprehensive services. Local health department clinics which diagnose and treat sexually transmitted diseases and receive funding from state and local resources are 340B Program covered entities.
- c. An individual is a patient of a 340B covered entity only if:
 - i. the covered entity has established a relationship with the individual, such that the covered entity maintains records of the individual's health care; and
 - ii. the individual receives health care services from a health care professional who is either employed by the covered entity or provides health care under contractual or other arrangements (e.g., referral for consultation) such that responsibility for the care provided remains with the covered entity; and
 - iii. the individual receives a health care service or range of services from the covered entity which is consistent with the service or range of services for which grant funding has been provided to the entity.
- d. **Eligibility:**
 - i. No residential requirements.
- e. **Finance:**
 - i. Macon County Public Health shall ensure program integrity and maintain auditable records which document compliance with all 340B Program requirements as specified at <https://www.hrsa.gov/opa/program-requirements/index.html>. Billing policies and procedures must comply with North Carolina Administrative Code (I OA NCAC 4 IA .0204) and insurance requirements. Medications on the STD Formulary must be charged at the cost of acquisition. The LHD must establish a fee schedule for all billable STD tests and treatments.
- f. **Sliding Fee:**
 - i. Not applicable

15. Tuberculosis (TB) Control

- a. The mission of the Macon County Public Health TB Program is to eliminate tuberculosis disease as a public health threat by reducing the number of new cases of TB and by controlling the spread of TB into the general population.
- b. **Eligibility:**
 - i. Any persons residing either temporarily or permanently in North Carolina.
- c. **Finance:**
 - i. Clients who are referred or present for evaluation and/or treatment to rule out active tuberculosis, or for evaluation and/or treatment for latent tuberculosis infection. These services are covered under the tuberculosis program.
- d. **Sliding Fee:**
 - i. Not Applicable

16. Wisewoman

- a. The NC WISEWOMAN Project promotes effective screening and lifestyle intervention strategies for cardiovascular health in order to reduce the incidence of heart disease and stroke and reduce mortality in eligible underserved women of North Carolina.
- b. **Eligibility:**
 - i. Women ages 40 to 64
 - ii. Women eligible for NC BCCCP, meaning those women with gross incomes that are less than 250% of the federal poverty level.
 - iii. Women not enrolled in Medicare Part B or Medicaid (as women enrolled in Medicare Part B or Medicaid are not eligible for NC WISEWOMAN Project enrollment or program funded services).
 - iv. There is an exception for women age 65 who had been previously enrolled in the NC WISEWOMAN Project and who otherwise remain eligible for NC BCCCP: these women may return for their rescreening 12-18 months after their initial NC WISEWOMAN Project visit.
- c. **Financial:**
 - i. NC WISEWOMAN Project funds shall only be used for payment after all other third-party payment sources (including private insurance) provide evidence of partial or non-payment of program eligible services. NC WISEWOMAN Project is the payer of last resort.
 - ii. Women whose gross incomes are less than 101 % the federal poverty level cannot be charged for any services covered through NC WISEWOMAN Project. Participants should be notified of any possible charges prior to committing to the procedure.
 - iii. A flat fee cannot be charged for NC WISEWOMAN PROJECT services to any woman enrolled in NC WISEWOMAN Project.
- d. **Sliding Fee:**

- i. Sliding fee scales may be used for women whose gross incomes are between 101% and 250% of the federal poverty level.

17. Workman's Compensation

- a. Macon County Public Health provides Macon County Employees with Workman's Compensation Services during business hours (8am -4:30pm- Monday through Friday) for services that are not serious enough to require an Emergency room visit.
- b. **Eligibility:**
 - i. Must be a Macon County Employee.
- c. **Finance:**
 - i. Workman's compensation claims are filed/billed to Argent by Macon County Public Health Finance.
- d. **Sliding Fee:**
 - i. Not Applicable

IV. Environmental Health Services

- a. MCPH Environmental Health Program's primary mission is to protect environmental and public health by assuring compliance with state and local environmental laws. Environmental Health Services include inspections and permitting of septic systems, private drinking water wells, swimming pools, hospitals, daycare centers, schools, food handling, tattoo parlors, and lodging establishments.
- b. **Eligibility:**
 - i. Macon County Jurisdiction
- c. **Financial:**
 - i. Environmental Health fees are determined by MCPH Governing Boards, the Board of Health and County Commissioners. Environmental Health fees from other counties are taken into consideration.
 - i. Fees for Environmental Health Services are due at time of service.
- d. **Sliding Fee:**
 - i. Not Applicable

V. Women, Infant and Children's Nutrition (WIC) Services

- a. Supplemental nutrition and education program to provide specific nutritional foods and education services to improve health status of target groups.
- b. **Eligibility:**
 - i. WIC is available to pregnant, breastfeeding, and postpartum women as well as infants and children up to age 5.
 - ii. The following criteria must also be met:
 - 1. be a resident of North Carolina;
 - 2. be at medical and/or nutritional risk

3. have a family income less than 185% of the US Federal Poverty Level; Medicaid, AFDC, or food stamps automatically meet the income eligibility requirement.
- c. **Financial:**
 - i. Participants are not charged for these services.
 - d. **Sliding Fee:**
 - i. Not Applicable

Appendixes

- I. [Attachment – Appendix I – MCPH Accepted Insurances and Governmental Payers](#)
- II. [Attachment – Appendix II – MCPH Fee Plan](#)
- III. [Attachment – Appendix III – MCPH Fee Setting Methodology](#)
- IV. [Attachment – Appendix IV – MCPH Fee Waiver Request Form](#)
- V. [Attachment – Appendix V – MCPH Fee Waiver Settlement Letter](#)

Macon County Billing Guide - Appendix I

MCPH Accepted Insurances and Governmental Payers

Clinical Services

In Network Third Party Insurances

Macon County Public Health is in network and participates with the following Third-Party Insurances to provide clinical services:

- Aetna
- Ambetter
- Blue Cross Blue Shield of North Carolina
- Cigna
- Medcost
- North Carolina Health Choice
- Tricare
- Prime
- Standard
- Tricare for Life
- United Healthcare
- UMR
- Humana
- Amerihealth Caritas NEXT

Participating Governmental Payers

Macon County Public Health is in network and participates with the following Governmental payers to provide clinical services:

- Medicare
- NC Medicaid
 - Including Prepaid Health Plans provided by the following:
 - Healthy Blue
 - United Health Care
 - Well Care
 - Amerihealth Caritas
 - Carolina's Complete
 - Vaya
 - Alliance Health
 - Partners Health Manager
 - Trillium Health Resources

Dental Services

In Network Third Party Insurances

Macon County Public Health is in network and participates with the following Third-Party Insurances to provide dental services:

- Blue Cross Blue Shield of North Carolina
- Metlife
- Delta Dental
- Ambetter

Participating Governmental Payers

Macon County Public Health is in network and participates with the following Governmental payers to provide dental services:

- NC Medicaid
- NC Health Choice

Macon County Billing Guide - Appendix I

MCPH Accepted Insurances and Governmental Payers

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- NC Health Choice

Environmental Health

FOOD, LODGING & INSTITUTIONS	DESCRIPTION	CHARGE CODE	CURRENT FEE
Temporary Food	Temp Food	Temporary Food	\$75
Limited Food	Limited Food	Food & Lodging	\$75
Plan Review	Plan Review	Food & Lodging	\$250
Mobile Food Unit	Mobile Food	Food & Lodging	\$250
Tattoo Artist (working in a permitted tattoo parlor)	Tattoo Permit	Food & Lodging	\$250
Tattoo Parlor (tattoo artist that owns parlor)	Tattoo Permit	Food & Lodging	\$250
Pools	Pool Permit	Swimming Pool	\$100
Spa	Spa Permit	Swimming Pool	\$100
ONSITE WASTE WATER FEE STRUCTURE	DESCRIPTION	CHARGE CODE	CURRENT FEE
IP/IPAC-1		Wastewater	\$300
IP/IPAC-2		Wastewater	\$400
IP/IPAC-3		Wastewater	\$500
IP/IPAC-4		Wastewater	\$600
IP/IPAC-5		Wastewater	\$700
IP/IPAC-6		Wastewater	\$800
7+ Bedrooms		Wastewater	\$100 per BR over 6
Addition to System	Add to Sys-(# of BR's)	Wastewater	\$250 per BR
Repair	Repair	Wastewater	No Charge
Site Visit	Site Visit	Wastewater	\$150
Tank Relocation	Site Visit	Wastewater	\$150
Commercial System	Commercial GPD (i.e.: Comm 100gpd)	Wastewater	\$2.00 per gallon
Commercial Repair	Repair Comm System	Wastewater	\$.75 per gallon
PRIVATE DRINKING WATER WELLS	DESCRIPTION	CHARGE CODE	FEE
New Well	New SF Well or New Shared or Dry Well	\$296 Private \$79 GS/EHS	\$375
Repair	Repair - Water sample needed	\$50 Private \$79 GS/EHS	\$129
Abandonment	Abandonment	No Charge	N/C
Relocate Well (Revision)	Well Relocation	Priv Water	\$200
Well Variance	Well Variance Request	\$125 Priv Water \$71 Priv Water \$79 GS/EHS	\$275
	Water sample to be taken by EH	(does not include water kit fee)	\$100

Macon County Public Health Billing Guide - Appendix III – MCPH's Fee Setting Methodology

The following formulas are used as MCPH's Fee Setting Methodology:

1. Clinic Fees:
 - a. Start with the cost of the item
 - b. Round up to the nearest dollar
 - c. Add \$10.00

2. Lab Fees:
 - a. Start with the cost of the test
 - b. Round up to the nearest dollar
 - c. Add \$20.00

3. Dental Fees:
 - a. Start with the rate Dentemax has set for the service
 - b. Round up to the nearest dollar
 - c. Add \$20.00
 - d. For any rate that is not on Dentemax's Fee List, multiply the Medicaid Rate by 2, then round up to the nearest dollar

4. Environmental Health Fees:
 - a. Environmental Health fees are determined by MCPH Governing Boards, the Board of Health and County Commissioners. Environmental Health fees from other counties are taken into consideration.

5. Animal Services Fees:
 - a. Animal Services fees are determined by MCPH Governing Boards, the Board of Health and County Commissioners. Animal Services fees from other counties are taken into consideration.
 - b. More information is available in Macon County's Animal Control Ordinance - <https://maconnc.org/images/Animal%20Control%20Ordinance10.13.15.pdf>.

Macon County Public Health Fee Schedule FY27

CPT Billing Code	LabCorp Test Number	Lab Fees	MCPH Current Fee
83498	070085	17-OH Progesterone, LC/MS	\$ 37.00
82024	004440	Adrenocorticotrophic Hormone (ACTH), Plasma	\$ 39.00
85307	117762	Activated Protein C Resistance (APCR)	\$ 50.00
84460	001545	Alanine Aminotransferase (ALT/SGPT)	\$ 22.00
82040	001081	Albumin	\$ 22.00
	140285	Albumin/Creatinine Ratio, Random Urine	See Group
80320	017996	Ethanol, Whole Blood	\$ 33.00
82075	In House	ALCOHOL- BREATH ETHANOL	\$ 50.00
82085	002030	Aldolase	\$ 23.00
82088	004374	Aldosterone, LC/MS	\$ 34.00
84075	001107	Alkaline Phosphatase	\$ 24.00
	602628	Allergen Profile w/Total IgE, Respiratory - Area 2	See Group
86005	602620	EX01 Animal Mix (Allergy)	***
82103	001982	a1- Antitrypsin	\$ 27.00
	095653	a1- Antitrypsin Phenotyping	See Group
82105	002253	α-Fetoprotein (AFP), Tumor Marker	\$ 27.00
	017319	α-Fetoprotein (AFP) Tetra Profile	See Group
82139	700068	Amino Acid Profile, Quantitative, Plasma	\$ 151.00
80299	007476	Amitriptyline	\$ 38.00
82140	007054	Ammonia, Plasma	\$ 26.00
82150	001396	Amylase	\$ 25.00
82157	004705	Androstenedione, LC/MS	\$ 38.00
82164	010116	Angiotensin- converting Enzyme (ACE)	\$ 26.00
86215	096289	Anti-Dnase B (Streptococcal) Antibodies	\$ 35.00
86225	096339	Anti-dsDNA (Double-stranded) Antibodies	\$ 27.00
86870	006213	Antibody Identification	\$ 37.00
86850	006015	Antibody Screen	\$ 25.00
	791490	Antidepressant Drug Profile, Quantitative	See Group
86235 (x2)	006338	Antiextractable Nuclear Antigens	\$ 52.00
86037 (x3)	162388	Antineutrophil Cytoplasmic Antibodies (ANCA)	\$ 41.00
86038	164962	Antinuclear Ab by Multiplex Immunoassay, Reflex to 5-biomarker profile	\$ 24.00
86060	006031	Antistreptolysin O (ASO) Antibodies	\$ 24.00
85301	015057	Antithrombin (AT) Antigen (Immunologic)	\$ 39.00
85300	015040	Antithrombin (AT) Activity	\$ 43.00
	015594	Antithrombin (AT) Deficiency Profile	See Group
82175	007245	Arsenic, Whole Blood	\$ 51.00
84450	001123	Aspartate Aminotransferase (AST/SGOT)	\$ 22.00
86611(x4)	163162	Bartonella Antibody Profile	\$ 108.00
86146(x2)	163002	β2-Glycoprotein 1 Antibodies, IgG, IgM	\$ 32.00
82232	480020	β2-Microglobulin (Serial Monitor)	\$ 35.00
82239	010330	Bile Acids	\$ 31.00
82248	001222	Bilirubin, Direct	\$ 22.00
82247	001099	Bilirubin, Total	\$ 22.00
85060	005300	Hematopathology Consultation, Peripheral Smear	\$ 24.00
	006049	ABO Grouping and Rho(D) Typing	See Group
86900	006056	ABO Grouping	\$ 23.00
86901	006064	Rh Typing	\$ 23.00
83880	140889	B-Type Natriuretic Peptide (BNP)	\$ 48.00
82308	004895	Calcitonin (Thyrocalcitonin)	\$ 38.00
82652	081091	Calcitriol (1,25 di-OH Vitamin D)	\$ 38.00
82310	001016	Calcium	\$ 22.00
82330	004804	Calcium, Ionized	\$ 24.00
82340	003269	Calcium, Urine	\$ 25.00
86304	002303	Cancer Antigen (CA) 125	\$ 38.00
86300	483404	Cancer Antigen (CA) 15-3 (Serial Monitor)	\$ 37.00
86300	140293	Cancer Antigen (CA) 27.29	\$ 30.00
36416	In House	CAPILLARY BLOOD DRAW	\$ 4.00
86301	002261	Carbohydrate Antigen (CA) 19-9	\$ 30.00
82374	001578	Carbon Dioxide, Total	\$ 22.00
82375	007187	Carbon Monoxide, Whole Blood	\$ 31.00
86147(x3)	161950	Anticardiolipin Antibodies (ACA), IgA, IgG, IgM, Quantitative	\$ 113.00

Macon County Public Health Fee Schedule FY27

CPT Billing Code	LabCorp Test Number	Lab Fees	MCPH Current Fee
82384	084152	Catecholamines, Fractionated, Plasma	\$ 45.00
86200	164914	Anti-CCP (Cyclic Citrullinated Peptide) Antibodies, IgG and IgA, ELISA	\$ 35.00
86360	505271	CD4:CD8 Ratio Profile	\$ 61.00
82378	002139	Carcinoembryonic Antigen (CEA)	\$ 28.00
	165126	Celiac HLA Class II	See Group
82390	001560	Ceruloplasmin	\$ 26.00
86632	096149	Chlamydia trachomatis Antibodies, IgM	\$ 34.00
	180051	Chlamydia/Gonococcus/Genital Mycoplasma Profile, NAA, Urine	See Group
	180049	Chlamydia/Gonococcus/Mycoplasma genitalium, NAA, Urine	See Group
	183160	Chlamydia trachomatis, Neisseria gonorrhoeae, and Trichomonas vaginalis,	See Group
	183194	Chlamydia/Gonococcus, NAA	See Group
82436	003160	Chloride, 24-Hour Urine	\$ 24.00
82435	001206	Chloride	\$ 22.00
82465	001065	Cholesterol, Total	\$ 22.00
82495	071522	Chromium, Plasma	\$ 49.00
82507	016865	Citric Acid (Citrate), 24-Hour Urine	\$ 37.00
87324	086207	Clostridioides difficile Toxins A and B, EIA	\$ 35.00
86644	006494	Cytomegalovirus (CMV) Antibodies, IgG	\$ 26.00
86645	096727	Cytomegalovirus (CMV) Antibodies, Qualitative, IgM	\$ 28.00
86162	001941	Complement, Total (CH50)	\$ 26.00
85025	005009	Complete Blood Count (CBC) With Differential	\$ 22.00
86880	006270	Coombs', Direct	\$ 31.00
82533	004051	Cortisol	\$ 26.00
84681	010108	C-Peptide	\$ 25.00
82565	001370	Creatinine	\$ 22.00
	002154	Creatine Kinase (CK), Total Plus Isoenzymes	See Group
82550	001362	Creatine Kinase (CK), Total	\$ 22.00
82553	120816	Creatine Kinase (CK), MB	\$ 97.00
86141	120766	C-Reactive Protein (CRP), High Sensitivity (Cardiac Risk Assessment)	\$ 26.00
86140	006627	C-Reactive Protein (CRP), Quantitative	\$ 25.00
82523	500089	C-Telopeptide (Endocrine Sciences)	\$ 106.00
82575	003004	Creatinine Clearance	\$ 24.00
82570	003012	Creatinine, 24-Hour Urine	\$ 26.00
82595	001594	Cryoglobulin, Qualitative With Quantitative Reflex	\$ 24.00
87077	008664	Organism Identification, Bacteria	\$ 27.00
87070	008649	Aerobic Bacterial Culture, General	\$ 30.00
80158	706556	Cyclosporine, Whole Blood	\$ 36.00
81220	481025	Cystic Fibrosis (CF), 97 Variants	\$ 160.00
86644	006494	Cytomegalovirus (CMV) Antibodies, IgG	\$ 26.00
86645	096727	Cytomegalovirus (CMV) Antibodies, Qualitative, IgM	\$ 28.00
85379	115188	D-Dimer	\$ 40.00
82627	004020	Dehydroepiandrosterone (DHEA) Sulfate	\$ 30.00
80162	007385	Digoxin	\$ 26.00
80051	303754	Electrolyte Panel	\$ 23.00
86663	096248	Epstein-Barr Virus (EBV) Antibodies to Early Antigen-Diffuse [EA(D)], IgG	\$ 32.00
86664	010272	Epstein-Barr Virus (EBV) Nuclear Antigen Antibodies, IgG	\$ 32.00
	096255	Epstein-Barr Virus (EBV) (Viral Capsid Antigen [VCA] and Early Antigen-	See Group
	240610	Epstein-Barr Virus (EBV) Antibody Profile	See Group
82668	140277	Erythropoietin (EPO)	\$ 25.00
82670	004515	Estradiol	\$ 36.00
82677	004614	Estriol	\$ 34.00
82672	004549	Estrogens, Total	\$ 32.00
82679	004564	Esterone	\$ 44.00
85250	086298	Factor IX Activity	\$ 81.00
85220	086249	Factor V Activity	\$ 74.00
81241	511154	Factor V Leiden Mutation Analysis	\$ 79.00
85240	086264	Factor VIII Activity	\$ 76.00
82705	001677	Fecal Fat, Qualitative	\$ 28.00
82710	001354	Fecal Fat, Quantitative	\$ 35.00
82728	004598	Ferritin	\$ 25.00
82731	120857	Fetal Fibronectin	\$ 188.00
85384	001610	Fibrinogen Activity	\$ 25.00

Macon County Public Health Fee Schedule FY27

CPT Billing Code	LabCorp Test Number	Lab Fees	MCPH Current Fee
83001	004309	Follicle-stimulating Hormone (FSH)	\$ 27.00
83521(x2)	121137	Free κ and λ Light Chains Plus Ratio, Quantitative	\$ 90.00
82985	100800	Fructosamine	\$ 26.00
	001917	Glucose 6-Phosphate Dehydrogenase (G6PD), Quantitative, Whole Blood and	See Group
82941 (per specimen)	004390	Gastrin	\$ 28.00
	180040	Genital Mycoplasma Profile, NAA, Urine	See Group
82947	001032	Glucose	\$ 22.00
82977	001958	γ-Glutamyl Transferase (GGT)	\$ 24.00
87081	188130	Group B Streptococcus Colonization Detection Culture	\$ 33.00
88175	199300	Gynecologic Pap Test (Image-guided), Liquid-based Preparation With Reflex	\$ 39.00
	199305	Gynecologic Pap Test (Image-guided), Liquid-based Preparation and Human	See Group
99000	In House	HANDLING FEE	\$ 25.00
83010	001628	Haptoglobin	\$ 28.00
84703	004556	Human Chorionic Gonadotropin (hCG), β-Subunit, Qualitative	\$ 27.00
83013	180836	Helicobacter pylori Urea Breath Test	\$ 110.00
87338	180764	Helicobacter pylori Stool Antigen	\$ 50.00
85014	005058	Hematocrit	\$ 23.00
83036	001453	Hemoglobin (Hb) A1c	\$ 24.00
85660	005330	Hemoglobin (Hb) Solubility With Reflex to Hemoglobinopathy Fractionation	\$ 24.00
80074	144000	Acute Viral Hepatitis (HAV, HBV, HCV)	\$ 41.00
86709	006734	Hepatitis A Antibody, IgM	\$ 24.00
86708	006726	Hepatitis A Virus (HAV) Antibody, Total	\$ 25.00
86705	016881	Hepatitis B Core Antibody, IgM	\$ 24.00
86704	006718	Hepatitis B Core Antibody, Total	\$ 26.00
86706	006395	Hepatitis B Surface Antibody, Qualitative	\$ 24.00
87340	006510	Hepatitis B Surface Antigen (HBsAg) Screen, Qualitative	\$ 24.00
86707	006635	Hepatitis Be Antibody	\$ 28.00
87350	006619	Hepatitis Be Antigen	\$ 27.00
87517	551620	Hepatitis B Virus (HBV), Quantitative, DNA Real-time PCR, (Graphical)	\$ 206.00
86803	144050	Hepatitis C Virus (HCV) Antibody With Reflex to Quantitative Real-time PCR	\$ 26.00
87902	550475	Hepatitis C Virus (HCV) Genotyping, Nonreflex	\$ 135.00
86803	140659	HCV Antibody	\$ 38.00
80076	322755	Hepatic Function Panel (7)	\$ 23.00
	164099	Herpes Simplex Virus (HSV) Types 1 and 2-Specific Antibodies, IgG	See Group
83718	001925	High-density Lipoprotein Cholesterol (HDL-C)	\$ 22.00
	500918	Histopathology (Colpo & Mole Removal)	See Group
87389	083935	HIV p24 Antigen/Antibody With Reflex to Confirmation	\$ 26.00
86703	State	HIV- STATE LAB	\$ -
81374	006924	HLA B27 Disease Association	\$ 42.00
83090	706994	Homocyst(e)ine	\$ 44.00
	164099	Herpes Simplex Virus (HSV) Types 1 and 2-Specific Antibodies, IgG	See Group
84702	004416	Human Chorionic Gonadotropin (hCG), β-Subunit, Quantitative	\$ 25.00
87625	507810	Human Papillomavirus (HPV) Genotypes 16 and 18,45	\$ 53.00
	164830	IBD Panel	See Group
86335	123034	Immunofixation (IFE), Urine	\$ 42.00
	122390	Immunofixation (IFE) and Protein Electrophoresis, Random Urine	See Group
	001495	Immunofixation (IFE), Serum and Protein Electrophoresis, Serum	See Group
	003467	Immunofixation (IFE) and Protein Electrophoresis, 24-Hour Urine	See Group
82785	002170	Immunoglobulin E, Total	\$ 27.00
82784(x3)	001768	Immunoglobulins, Quantitative, IgA, IgG, IgM	\$ 62.00
	002295	Immunoglobulins, Quantitative, IgA, IgE, IgG, IgM	See Group
86336	146803	Inhibin A, Ultrasensitive	\$ 134.00
83525	004333	Insulin	\$ 24.00
	501561	Insulin, Free and Total	See Group
84305	010363	Insulin, Free and Total	\$ 32.00
86340	010413	Intrinsic Factor Blocking Antibodies	\$ 31.00
	001321	Iron and Total Iron-binding Capacity (TIBC)	See Group
83615	001115	Lactic Acid Dehydrogenase (LD)	\$ 24.00
80175	716944	Lamotrigine, Serum or Plasma	\$ 49.00
83655	007625	Lead, Whole Blood (Adult)	\$ 24.00

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80177	716936	Levetiracetam, Serum or Plasma	\$ 38.00
83721	120295	Low-density Lipoprotein Cholesterol (Direct)	\$ 27.00
83690	001404	Lipase	\$ 25.00
80061	235010	Lipid Panel With LDL:HDL Ratio	\$ 30.00
83695	120188	Lipoprotein(a)	\$ 30.00
80178	007708	Lithium	\$ 25.00
	117054	Lupus Anticoagulant Comprehensive	See Group
83002	004283	Luteinizing Hormone (LH)	\$ 28.00
86617(x2)	163600	Lyme Disease, Line Blot	\$ 78.00
83735	001537	Magnesium	\$ 22.00
81420	451927	MaterniT21 PLUS Core (chr21,18,13,sex)	\$ 319.00
	058495	Measles, Mumps, Rubella (MMR) Immunity Profile	See Group
86765	096560	Measles (Rubeola) Antibodies, IgG	\$ 26.00
83825	085324	Mercury, Whole Blood	\$ 45.00
80048	322758	Metabolic Panel (8), Basic	\$ 23.00
80053	322000	Metabolic Panel (14), Comprehensive	\$ 24.00
83835	004234	Metanephrines, Fractionated, Quantitative, 24-Hour Urine	\$ 41.00
83921	706961	Methylmalonic Acid, Serum or Plasma	\$ 40.00
86308	006189	Mononucleosis Test, Qualitative	\$ 25.00
86735	096552	Mumps Antibodies, IgG	\$ 25.00
87563	180076	Mycoplasma genitalium, NAA, Swab	\$ 46.00
83874	010405	Myoglobin	\$ 30.00
83874	003079	Myoglobin, Quantitative, Random Urine	\$ 32.00
	550960	NASH FibroSure® Plus	See Group
	884247	NMR LipoProfile® With Lipids (Without Graph)	See Group
80299	007393	Nortriptyline	\$ 33.00
82274	182949	Occult Blood, Fecal, Immunoassay (ColoFIT™)	\$ 40.00
83935	003442	Osmolality, Urine	\$ 26.00
83930	002071	Osmolality	\$ 26.00
	008623	Ova and Parasites Examination	See Group
83945	003970	Oxalate, Quantitative, 24-Hour Urine	\$ 30.00
87168	188664	Parasite Identification, Arthropod	\$ 64.00
83970	015610	Parathyroid Hormone (PTH), Intact	\$ 26.00
85730	005207	Partial Thromboplastin Time (PTT), Activated	\$ 23.00
86747(x2)	163303	Parvovirus B19 (Human), IgG, IgM	\$ 90.00
80307	733727	Pain Management Screening Profile (11 Drugs), Urine (PMP-11S)	\$ 156.00
80184	007823	Phenobarbital, Serum or Plasma	\$ 33.00
80185	007401	Phenytoin, Serum or Plasma	\$ 27.00
84105	003251	Phosphorus, 24-Hour Urine	\$ 24.00
84100	001024	Phosphorus	\$ 24.00
85049	005249	Platelet Count	\$ 23.00
84132	001180	Potassium	\$ 22.00
84133	003186	Potassium, 24-Hour Urine	\$ 26.00
84134	016931	Prealbumin	\$ 27.00
	144053	Pregnancy, Initial Screening Profile	See Group
	007856	Primidone, Serum or Plasma	See Group
82523	140850	Intact N-Terminal Propeptide of Type 1 Procollagen	\$ 182.00
84144	004317	Progesterone	\$ 28.00
84146	004465	Prolactin	\$ 26.00
84153	010322	Prostate-specific Antigen (PSA)	\$ 25.00
84066	004747	Prostatic Acid Phosphatase (PAP)	\$ 27.00
	003129	Protein and Creatinine, Random Urine	See Group
85302	080465	Protein C Antigen	\$ 53.00
	283655	Protein C Deficiency Profile	See Group
85303	117705	Protein C, Functional	\$ 45.00
	117754	Protein S Deficiency Profile	See Group
	003368	Protein Electrophoresis, 24-Hour Urine	See Group
	354928	Protein Electrophoresis, Random Urine	See Group
	225920	Protein Electrophoresis With Interpretation, Serum	See Group
85306	164525	Protein S, Functional	\$ 51.00

Macon County Public Health Fee Schedule FY27

CPT Billing Code	LabCorp Test Number	Lab Fees	MCPH Current Fee
84155	001073	Protein, Total	\$ 22.00
84156	003277	Protein, Total, Quantitative, 24-Hour Urine	\$ 24.00
85610	005199	Prothrombin Time (PT)	\$ 23.00
	480947	PSA Total+% Free	See Group
86480	182879	QuantiFERON®-TB Gold Plus	\$ 62.00
86480	182893	QuantiFERON®-TB Gold Plus (Client Incubated)	\$ 75.00
86382	083885	Rabies Neut.Abs Titrat.(RFFIT)	\$ 75.00
86593	006460	Rapid Plasma Reagin, Quant	\$ 24.00
85041	005033	Red Blood Cell (RBC) Count	\$ 27.00
80069	322777	Renal Function Panel	\$ 23.00
84244	002006	Renin Activity, Plasma	\$ 31.00
	139845	Respiratory Pathogen Panel	See Group
87420	014548	Respiratory Syncytial Virus (RSV), Immunoassay	\$ 45.00
85045	005280	Reticulocyte Count	\$ 24.00
86431	006502	Rheumatoid Factor (RF)	\$ 25.00
86757(x2)	016502	Spotted Fever Group Antibodies, IgG and IgM	\$ 92.00
87425	006866	Rotavirus, Direct Detection Immunoassay	\$ 33.00
86762	006197	Rubella Antibodies, IgG	\$ 25.00
	052373	Scleroderma Diagnostic Profile	See Group
85652	005215	Sedimentation Rate, Modified Westergren	\$ 23.00
80195	716712	Sirolimus, Whole Blood	\$ 41.00
86235(x2)	012708	Sjögren's Antibodies (Anti-SS-A/Anti-SS-B)	\$ 52.00
84300	003178	Sodium, 24-Hour Urine	\$ 24.00
84295	001198	Sodium	\$ 22.00
	008144	Stool Culture	See Group
87186	008680	Susceptibility Testing, Aerobic and Facultatively Anaerobic Organisms	\$ 29.00
86592	012005	Syphilis: RPR With Reflex to RPR Titer and Treponemal Antibodies,	\$ 23.00
80197	700248	Tacrolimus, Whole Blood	\$ 69.00
80156	007419	Carbamazepine, Serum or Plasma	\$ 27.00
84403	004226	Testosterone, Total	\$ 26.00
84402	144980	Testosterone, Free, Direct	\$ 43.00
80198	007336	Theophylline	\$ 31.00
85670	015230	Thrombin Time	\$ 37.00
	117024	Thrombotic Risk Profile, Acquired	See Group
86376	006676	Thyroid Peroxidase (TPO) Antibodies	\$ 26.00
86800	006685	Thyroglobulin Antibody	\$ 27.00
	000455	Thyroid Profile	See Group
	000620	Thyroid Profile With TSH	See Group
84443	004259	Thyroid-stimulating Hormone (TSH)	\$ 23.00
84445	140749	Thyroid-stimulating Immunoglobulin (TSI)	\$ 70.00
84436	001149	Thyroxine (T4)	\$ 22.00
84439	001974	Thyroxine (T4), Free, Direct	\$ 25.00
85705	500146	Tissue Thromboplastin Inhibition Test (TTIT)	\$ 112.00
86359	096834	T-Lymphocyte CD3 Cells	\$ 147.00
	096925	T-Lymphocyte Helper/Suppressor Profile	See Group
86777	006478	Toxoplasma gondii Antibodies, IgG	\$ 28.00
84466	004937	Transferrin	\$ 28.00
84478	001172	Triglycerides	\$ 22.00
84482	070104	Reverse T3	\$ 41.00
84480	002188	Triiodothyronine (T3)	\$ 24.00
84481	010389	Triiodothyronine (T3), Free	\$ 27.00
84479	001156	T3 Uptake	\$ 22.00
84484	140150	Troponin T (Highly Sensitive)	\$ 93.00
84540	003541	Urea Nitrogen, 24-Hour Urine	\$ 26.00
84520	001040	Urea Nitrogen	\$ 22.00
84560	012898	Uric Acid, Urine	\$ 24.00
84550	001057	Uric Acid	\$ 22.00
87086	008851	Urine Culture, Prenatal, With Group B Streptococcus Susceptibility Reflex	\$ 26.00
87086	008847	Urine Culture, Routine	\$ 26.00
81001	003772	Urinalysis, Complete With Microscopic Examination	\$ 24.00

Macon County Public Health Fee Schedule FY27

CPT Billing Code	LabCorp Test Number	Lab Fees	MCPH Current Fee
81001	377036	Urinalysis, Complete With Microscopic Examination With Reflex to Urine	\$ 24.00
81003	003038	Urinalysis, Routine With Microscopic Examination on Positives	\$ 23.00
80164	007260	Valproic Acid, Serum or Plasma	\$ 25.00
84585	004143	Vanillylmandelic Acid (VMA), 24-Hour Urine	\$ 31.00
86787	096206	Varicella Zoster Virus (VZV) Antibodies, IgG	\$ 26.00
36415	998085	Venipuncture	\$ 9.00
84590	017509	Vitamin A	\$ 33.00
84425	121186	Vitamin B1, Whole Blood	\$ 35.00
84207	004655	Vitamin B6, Plasma	\$ 41.00
84591	070097	Vitamin B7	\$ 221.00
82607	001503	Vitamin B12	\$ 24.00
82306	081950	Vitamin D, 25-Hydroxy	\$ 35.00
84446	070140	Vitamin E (α and γ Tocopherol)	\$ 23.00
84597	121200	Vitamin K1	\$ 190.00
89055	008656	White Blood Cells (WBC), Stool	\$ 28.00
86794	163084	Zika Virus Antibody, IgM	\$ 95.00
84630	001800	Zinc, Serum or Plasma	\$ 25.00
87255		HSV-Culture - LabCorp	\$ 39.00
87140		HSV - Culture - State	\$ -
82950		1hr or 2hr Gestational Glucose	\$ 27.00
82951		3hr Gestational Glucose	\$ 37.00

***Fees listed are the most commonly ordered lab services at Macon County Public Health. A full listing can be referenced by accessing the "LabCorp Cost Schedule" document. A \$20 fee will be added to all lab services listed on the LabCorp document. All fees that require multiple test with one CPT code are calculated by the dollar amount of the test, multiplied by the number of tests, with only one \$20.00 fee added.**

MACON COUNTY PUBLIC HEALTH

Fee Waiver Request Form



Macon County
Public Health

Print Consumer's Full Name		Date of Birth	SSN
Responsible Payer's Full Name (if different than consumer)		Address	
City	State	Zip	Phone
MCPH Account Number		Account Balance	
Date of Service	Justification Attached?	Amount Requested to be Waived	
	<input type="checkbox"/> Yes <input type="checkbox"/> No		
Additional Explanation:			
MCPH Finance Officer Signature		Date	
Health Director Signature	Date	Request Approved?	
		<input type="checkbox"/> Yes <input type="checkbox"/> No	

MCPH's Health Director has the authority to waive client fees of individuals who, for good cause, are unable to pay. Clients must submit this request to MCPH in writing including the justification. MCPH Finance Director will submit the account balance and justification to the Health Director for approval.

COLLECTIONS MONTHLY TOTALS REPORT
 Macon County - Year To Date May 2026 Tax Year 2025

**Macon County
 Advalorem Tax Collections Report
 Year To Date May 2026 Tax Year 2025**

TAX YEAR 2025 Month To Date May 2026 Tax Year 2025								
Month to Date	Beginning Balance	Levy Added	Less Releases	Less Administrative Refunds	Less Write Offs	Equals Adjusted Levy	Less Payments	Outstanding Balance
General Tax	681,718.39	26,409.97	-7.18	0.00	-11.94	708,109.24	-135,966.27	572,142.97
Fire Districts	139,538.15	3,299.58	0.00	0.00	-1.75	142,835.98	-25,265.68	117,570.30
Landfill User Fee	141,516.28	684.00	-240.00	0.00	-1.12	141,959.16	-16,975.09	124,984.07
TOTAL:	962,772.82	30,393.55	-247.18	0.00	-14.81	992,904.38	-178,207.04	814,697.34

TAX YEAR 2025 Year To Date May 2026 Tax Year 2025									This Year	Last Year
Year to Date	Beginning Balance	Levy Added	Less Releases	Less Administrative Refunds	Less Write Offs	Equals Adjusted Levy	Less Payments	Outstanding Balance	Collection Percentage Tax Year 2025 As of 5/31/2026	Collection Percentage Tax Year 2024 As of 5/31/2025
General Tax	0.00	35,057,513.06	-23,261.31	0.00	-1110.53	35,033,141.22	-34,460,998.25	572,142.97	98.37%	98.23
Fire Districts	0.00	5,473,109.68	-4,286.42	0.00	-208.25	5,468,615.01	-5,351,044.71	117,570.30	97.85%	97.83
Landfill User Fee	0.00	3,390,804.00	-18,551.44	0.00	-21.76	3,372,230.80	-3,247,246.73	124,984.07	96.29%	96.30
TOTAL:	0.00	43,921,426.74	-46,099.17	0.00	-1340.54	43,873,987.03	-43,059,289.69	814,697.34	98.14%	98.03

Macon County Tax Office
5 West Main Street
Franklin, NC 28734



Phone: (828) 349-2149
draby@maconnc.org

TO: MACON COUNTY COMMISSIONERS

FROM: Macon County Tax Collector's Office
Delena Raby, Tax Collections Supervisor

DATE: June 2, 2026

RE: Releases For May, 2026

Attached please find the report of property tax releases for real estate and personal property that require your approval in order to continue with the process of releasing these amounts from the tax accounts. Please feel free to contact me if you should have any questions. The report of releases in alphabetical order is attached.

Amount of Releases for May, 2026: \$ 2,380.75

NAME	BILL NUMBER	Release Reason	OPER	DATE/TIME	DISTRICT	VALUE	AMOUNT
141144 JOHNSON, CLYDE W. JR TR	2025-86250	DY:0RP:7448246572 CLERICAL ERROR	DLR	12/31/9999 12:01:43 PM			
					A0 FFEFEE	0.00	0.22
					G01 ADVL TAX	0.00	5.42
					F10 ADVL TAX	0.00	0.38
05 HIGHLANDS		Payment mailed by BillPay 3/26 with March Interest LB received and processed 5.11.26 Realese remaining Interest				Total Releases:	6.02
141144 JOHNSON, CLYDE W. JR TR	2025-86253	DY:0RP:7448247476 CLERICAL ERROR	DLR	12/31/9999 12:48:24 PM			
					A0 FFEFEE	0.00	0.22
					G01 ADVL TAX	0.00	5.42
					F10 ADVL TAX	0.00	0.38
05 HIGHLANDS		Payment mailed by BillPay 3/2026 LB received and procesed 5.11.26 Release remaining Interest				Total Releases:	6.02
142285 REDBOX AUTOMATED RETAIL LLC	2025-53135	DY: PERSONAL PROPERTY CLERICAL ERROR	LAS	12/31/9999 1:25:53 PM			
					G01 ADVL TAX	5,052.00	13.64
					F02 ADVL TAX	5,052.00	2.72
01 FRANKLIN		FILED CHAPTER 7 LIQUIDATION, SERVICES CEASED JULY 2024				Total Releases:	16.36
116972 REDBOX AUTOMATED RETAIL LLC	2025-203248	DY: PERSONAL PROPERTY CLERICAL ERROR	LAS	12/31/9999 1:26:50 PM			
					G01 ADVL TAX	9,464.00	25.55
					F01 ADVL TAX	9,464.00	6.62
12 FRANKLIN CITY		FILED CHAPTER 7 LIQUIDATION, SERVICES CEASED JULY 2024				Total Releases:	32.17
157088 KENNETH RAY FLEENER	2025-301816	DY: PERSONAL PROPERTY CLERICAL ERROR	LAS	12/31/9999 1:52:27 PM			
					G01 ADVL TAX	13,616.00	36.76
					F01 ADVL TAX	13,616.00	9.53
12 FRANKLIN CITY		SOLD BUSINESS 12/31/2024				Total Releases:	46.29
63015 LAW, MICHELLE DENISE	2025-204703	DY: PERSONAL PROPERTY CLERICAL ERROR	LAS	12/31/9999 1:53:52 PM			
					G01 ADVL TAX	10,680.00	28.84
					L01 FFEFEE	10,680.00	120.00
					F07 ADVL TAX	10,680.00	8.35
11 COWEE		MS. LAW DIED IN 2022, MOBILE HOME WAS MOVED TO REAL PIN# 6577751295				Total Releases:	157.19

NAME	BILL NUMBER	Release Reason	OPER	DATE/TIME	DISTRICT	VALUE	AMOUNT
63015 LAW, MICHELLE DENISE	2024-204703	DY: PERSONAL PROPERTY CLERICAL ERROR	LAS	12/31/9999 1:54:27 PM			
					G01 ADVL TAX	10,680.00	28.84
					L01 FFEFEE	10,680.00	120.00
					F07 ADVL TAX	10,680.00	8.35
11 COWEE		MS. LAW DIED IN 2022, MOBILE HOME WAS MOVED TO REAL PIN# 6577751295			Total Releases:		157.19
63015 LAW, MICHELLE DENISE	2023-204703	DY: PERSONAL PROPERTY CLERICAL ERROR	LAS	12/31/9999 1:55:01 PM			
					G01 ADVL TAX	10,680.00	28.84
					L01 FFEFEE	10,680.00	108.00
					F07 ADVL TAX	10,680.00	8.35
11 COWEE		MS. LAW DIED IN 2022, MOBILE HOME WAS MOVED TO REAL PIN# 6577751295			Total Releases:		145.19
45119 BOLLING, DONALD W.	2025-54941	DY: PERSONAL PROPERTY CLERICAL ERROR	LAS	12/31/9999 1:57:16 PM			
					G01 ADVL TAX	12,350.00	33.35
					F09 ADVL TAX	12,350.00	6.01
09 NANTAHALA		SOLD PROPERTY IN NANTAHALA 2018, BOAT NOT IN MACON COUNTY			Total Releases:		39.36
45119 BOLLING, DONALD W.	2024-54941	DY: PERSONAL PROPERTY CLERICAL ERROR	LAS	12/31/9999 1:57:49 PM			
					G01 ADVL TAX	12,350.00	33.35
					F09 ADVL TAX	12,350.00	6.01
09 NANTAHALA		SOLD PROPERTY IN NANTAHALA 2018, BOAT NOT IN MACON COUNTY			Total Releases:		39.36
45119 BOLLING, DONALD W.	2023-54941	DY: PERSONAL PROPERTY CLERICAL ERROR	LAS	12/31/9999 1:58:30 PM			
					G01 ADVL TAX	13,330.00	35.99
					F09 ADVL TAX	13,330.00	6.49
09 NANTAHALA		SOLD PROPERTY IN NANTAHALA 2018, BOAT NOT IN MACON COUNTY			Total Releases:		42.48
45119 BOLLING, DONALD W.	2022-54941	DY: PERSONAL PROPERTY CLERICAL ERROR	LAS	12/31/9999 1:59:16 PM			
					G01 ADVL TAX	5,134.00	20.54
					F09 ADVL TAX	5,134.00	3.62
09 NANTAHALA		SOLD PROPERTY IN NANTAHALA 2018, BOAT NOT IN MACON COUNTY			Total Releases:		24.16
45119 BOLLING, DONALD W.	2021-54941	DY: PERSONAL PROPERTY CLERICAL ERROR	LAS	12/31/9999 1:59:49 PM			
					G01 ADVL TAX	5,134.00	20.54
					F09 ADVL TAX	5,134.00	3.62
09 NANTAHALA		SOLD PROPERTY IN NANTAHALA 2018, BOAT NOT IN MACON COUNTY			Total Releases:		24.16

NAME	BILL NUMBER	Release Reason	OPER	DATE/TIME	DISTRICT	VALUE	AMOUNT
45119 BOLLING, DONALD W.	2020-54941	DY: PERSONAL PROPERTY CLERICAL ERROR	LAS	12/31/9999 2:00:34 PM			
					G01 ADVL TAX	5,134.00	19.24
					F09 ADVL TAX	5,134.00	3.62
09 NANTAHALA		SOLD PROPERTY IN NANTAHALA 2018, BOAT NOT IN MACON COUNTY			Total Releases:		22.86
140267 BOWLING, MICHELE	2025-89453	DY:0RP:7504832393 CLERICAL ERROR	LAS	12/31/9999 2:05:40 PM			
					G01 ADVL TAX	86,730.00	234.17
					L01 FFEEFEE	86,730.00	120.00
					F04 ADVL TAX	86,730.00	41.63
03 ELLIJAY		DWELLING ON THE WRONG PARCEL			Total Releases:		395.80
143871 SATULAH MTN BREWERY CO.	2025-203679	DY: PERSONAL PROPERTY CLERICAL ERROR	LAS	12/31/9999 2:35:21 PM			
					G01 ADVL TAX	77,329.00	208.79
					F10 ADVL TAX	77,329.00	14.77
					H01 ADVL TAX	77,329.00	79.03
14 HIGHLANDS CITY		BUSINESS DISSOLVED 4/28/2024 PER NCDSOS AND PHONE RECORDING			Total Releases:		302.59
145991 AG1, LLC	2025-203709	DY: PERSONAL PROPERTY CLERICAL ERROR	LAS	12/31/9999 3:38:43 PM			
					G01 ADVL TAX	55,731.00	150.47
					G01 PEN FEE	55,731.00	27.00
					F08 ADVL TAX	55,731.00	43.47
					F08 PEN FEE	55,731.00	7.80
11 COWEE		CORRECTED VALUE PER AUDIT REPORT			Total Releases:		228.74
76105 STANFIELD, MIKE	2025-102790	DY: PERSONAL PROPERTY CLERICAL ERROR	LAS	12/31/9999 3:39:54 PM			
					G01 ADVL TAX	12,600.00	34.02
					L01 FFEEFEE	12,600.00	120.00
					F05 ADVL TAX	12,600.00	6.14
08 CARTOOGECHAYE		TAA MADE SITE VISIT - NO MOBILE HOME, VACANT LOT			Total Releases:		160.16
156590 DEAN, STACY	2024-301731	DY: PERSONAL PROPERTY CLERICAL ERROR	LAS	12/31/9999 3:41:27 PM			
					G01 ADVL TAX	73,550.00	198.59
					F05 ADVL TAX	73,550.00	35.82
01 FRANKLIN		TAA MADE SITE VISIT - NO TH, ONLY RV HOOKUPS			Total Releases:		234.41
156590 DEAN, STACY	2025-301731	DY: PERSONAL PROPERTY CLERICAL ERROR	LAS	12/31/9999 3:42:21 PM			
					G01 ADVL TAX	73,550.00	198.59
					F05 ADVL TAX	73,550.00	35.82
01 FRANKLIN		TAA MADE SITE VISIT - NO TH, ONLY RV HOOKUPS			Total Releases:		234.41

NAME	BILL NUMBER	Release Reason	OPER	DATE/TIME	DISTRICT	VALUE	AMOUNT
71789 APAC-TENNESSEE, INC	2025-67212	DY:0RP:6574734722 CLERICAL ERROR	DLR	12/31/9999 3:43:37 PM			
					G01 ADVL TAX	0.00	3.52
					F01 ADVL TAX	0.00	0.91
					L01 FFEFEE	0.00	0.56
					A0 FFEFEE	0.00	0.01
01 FRANKLIN 48016 FIRST CITIZENS BANK (BUSINESS)	2025-204394	Rmove Advertising Fee DY: PERSONAL PROPERTY CLERICAL ERROR	LAS	12/31/9999 4:08:00 PM		Total Releases:	5.00
					G01 ADVL TAX	3,937.00	10.63
					F01 ADVL TAX	3,937.00	2.76
12 FRANKLIN CITY 48016 FIRST CITIZENS BANK (BUSINESS)	2024-204394	HAS NOT HAD ASSETS SINCE 2021 DY: PERSONAL PROPERTY CLERICAL ERROR	LAS	12/31/9999 4:08:47 PM		Total Releases:	13.39
					G01 ADVL TAX	3,937.00	10.63
					F01 ADVL TAX	3,937.00	2.76
12 FRANKLIN CITY 48016 FIRST CITIZENS BANK (BUSINESS)	2023-204394	HAS NOT HAS ASSETS SINCE 2021 DY: PERSONAL PROPERTY CLERICAL ERROR	LAS	12/31/9999 4:09:26 PM		Total Releases:	13.39
					G01 ADVL TAX	3,937.00	10.63
					G01 PEN FEE	3,937.00	1.06
					F01 ADVL TAX	3,937.00	2.06
					F01 PEN FEE	3,937.00	0.21
12 FRANKLIN CITY 48016 FIRST CITIZENS BANK (BUSINESS)	2022-204394	HAS NOT HAD ASSETS SINCE 2021 DY: PERSONAL PROPERTY CLERICAL ERROR	LAS	12/31/9999 4:10:08 PM		Total Releases:	13.96
					G01 ADVL TAX	3,937.00	15.75
					G01 PEN FEE	3,937.00	1.58
					F01 ADVL TAX	3,937.00	2.76
12 FRANKLIN CITY Total Taxes - Release:		HAS NOT HAD ASSETS SINCE 2021				Total Releases:	20.09 2,380.75

MACON COUNTY BOARD OF COMMISSIONERS

AGENDA ITEM

CATEGORY – APPOINTMENTS

MEETING DATE: JUNE 9, 2026

13A. **Macon County Public Library Board of Trustees (3 seats) –** Included in your packet are applications for Jason Bohner, Linda (Suzi) Cabe, Diann Caitlin, Kelley Curtis, Heather Dombroskie, Leah Gaston, Abilgail James, Margaret Pickett, Serenity Richards, Angela Walker, and Sondra Wolfe



Wednesday, May 27, 2026

Application for Appointment to Macon County Authorities, Boards, Commissions and Committees

The Macon County Board of Commissioners (Board) believes all citizens should have the opportunity to participate in governmental decisions. The Board wants to appoint qualified, knowledgeable, and dedicated people to serve on authorities, boards, commissions, and committees. If you are interested in being considered for an appointment to any advertised vacancy, please thoroughly complete the form below before the advertised deadline and choose from the following options.

Approval Status

COMPLETED

If you have any questions, please contact the Office of the Deputy Clerk to the Board at 828-349-2020

Name of Authority, Board, Commission, or Committee for which you are applying to serve on

Library Board

Contact Information

Name	Mr. Justin David Bohner
Preferred Name	Justin
Physical Address	217 Firehouse Road Otto, North Carolina, 28763
Mailing Address	PO Box 351 Otto, North Carolina, 28763
Email	justinb0477@gmail.com
Work Phone Number	(828) 347-1974
Mobile Phone Number	(828) 347-1974
Home Phone Number	(828) 634-1517
Preferred Number	Mobile Phone Number

Education

High School Name Franklin High School

Graduated

Yes

Year Graduated

2012

Employment Status

Please provide your current employment status

Full-Time

Employer

Kavod Family Ministries

Job Title

Writer and content creator

Address

791 Ulco Drive UNIT C
Franklin, North Carolina, 28734

Contact Person

Casey Wilson

Phone Number

(828) 421-0125

Email

casey@kavodfamily.org

Employment Date

Monday, February 5, 2024

Previous employment or experience

First Baptist Church Highlands
May 2022 - February 2024
Assistant Pastor

Highlands School
August 2021 - May 2022
Carpentry Teacher

Virga Construction
August 2015 - August 2021
Lead Carpenter

Lloyd Construction
November 2014 - August 2015
Apprentice Carpenter

Rustic Countrysides Landscaping
August 2013 - November 2014
Landscape Technician

Could you or your family be affected financially by decisions made by the board or commission for which you are applying?

No

Why do you want to serve on this Authority, Board, Commission, or Committee ?

I have a passion for books and the preservation of the formative effect that reading has on both children and adults. My wife and children, as well as my extended family, are involved in homeschooling and are indebted to the resources found at the public library. I am also a younger member of the board, but I feel

that I represent a demographic that is heavily involved in library usage and activities. I desire to see the board continue to reflect the opinions of the community, leading to fruitfulness and flourishing in an age of digital rot and decay.

Please list any special skills, interest or qualifications which you feel would be an asset to said board or commission

I am an avid reader across a variety of genres and time periods, as well as a student of the art of writing. I have also written and published a small book and am in the process of writing more. I have served on this board for the last 4 years, serving the last year as board chairman. I have learned the procedures and am comfortable leading and steering conversation in a productive direction in order to ensure efficiency and balance on the board. Also, my time as a pastor has taught me how to converse with others and see through to the heart of issues.

How did you learn of the opening on the Authority, Board, Commission, or Committee for which you are applying?

I am on the Library Board and must reapply as my term is up.

Are you registered to vote in the state of North Carolina

Yes

Are you a full time resident of Macon County

Yes

Are you a Macon County property owner

No

If you are applying for the Nursing Home Adult Care Advisory Committee

Do you or someone in your immediate family have a Financial interest in a nursing home located in Macon County?

No

Is someone in your immediate family a resident in a nursing home located in Macon County?

No

References

First Reference

Tom Miller

Organization

Retired

Phone Number

(954) 257-7921

Email

bibleman.mil@gmail.com

Relationship

Mentor

Second Reference

Ben Windle

Title

Lead Pastor

Organization	Discover Church
Phone Number	(954) 668-6251
Email	ben.windle@discover.church
Relationship	Friend and peer
Third Reference	Casey Wilson
Title	Team Lead
Organization	Kavod Family Ministries
Phone Number	(828) 421-0125
Email	casey@kavodfamily.org
Relationship	Boss and co-pastor

Conflict of Interest Disclosure

Full Name of Spouse (if married)	Mrs. Linnette Izquierdo Bohner
Spouse's Place of Employment	Nantahala Physical Therapy
Spouse's Position/Title	Receptionist and Tech

Please list all entities of which you or your spouse are an officer, director, trustee, partner or employee, or have at least a five percent (5%) ownership interest, and describe your affiliation with such entity (if there are none, please state "none")

Heritage Bible Church - Pastor (Justin). As a religious organization, I am listed as a board member. The church was planted in September of 2025.

Kavod Family Ministries - Writer and content creator (Justin)

Nantahala Physical Therapy - Receptionist and Tech (Linnette)

By submitting this Application for Appointment, I pledge that, if appointed, I agree by my signature below that all of the information above is complete and accurate to the best of my knowledge and I pledge to comply with the following ethics guidelines as fully set forth in the Code of Ethics.

I. Declaration of Policy

The proper operation of democratic government requires that public officials and employees be independent, impartial and responsible to the people; that governmental decisions and policy be made in proper channels of the governmental structure; that public office not be used for personal gain; and that the public have confidence in the integrity of its government.

In recognition of these goals, a Code of Ethics for county officials was adopted. The purpose of this policy is to establish guidelines for ethical standards of conduct for all officials and to set forth actions that are compatible with the best interests of the County.

II. Applicability of Ethics Policy

The provisions of this policy shall apply to all elected and appointed county officials, members of County Boards and Committees appointed by the County Commissioners and other County employees.

III. Financial and Personal Disclosure

Any County official or employee who must officially consider any public matter involving his financial or personal interests or those of his immediate family, shall first publicly disclose the nature and extent of such interest and shall abstain from acting thereon unless provisions of state law require otherwise.

IV. Gifts and Favors

No official or employee shall knowingly accept any gift, whether in the form of money, thing, favor, loan or promise, when it could reasonably be inferred that the gift was intended to influence or reward an official action on his part. Gifts, meals, other favors of an incidental nature and of minor value (less than \$100), or legitimate political contributions shall not be included in this policy.

V. Appointment, Employment, or Contract Award of Relatives or Business Partners

Public officials of the appointing authority must disclose on the public record any person of their immediate family related by blood or marriage or business interest who is being considered for appointment, employment, or contract award by that authority.


I would like to be considered for appointment to serve, without compensation, on a county Authority, Board, Commission, or Committee and I hereby certify by signing that all of my Macon County property taxes are paid in full. I realize that, because I have volunteered, it in no way guarantees that I will be appointed to a Authority, Board, Commission, or Committee by the Macon County Board of Commissioners.

Upon appointment to a Board/Committee, the information contained herein becomes a matter of public record per North Carolina Statute 132-1

Signature



Approval Activity History

Actor	Actions	Date
 Notification	Email sent. (Email) nparrott@maconnc.org,tkeez r@maconnc.org,wcabe@maco nnc.org	Wednesday, May 27, 2026



Tuesday, April 28, 2026

Application for Appointment to Macon County Authorities, Boards, Commissions and Committees

The Macon County Board of Commissioners (Board) believes all citizens should have the opportunity to participate in governmental decisions. The Board wants to appoint qualified, knowledgeable, and dedicated people to serve on authorities, boards, commissions, and committees. If you are interested in being considered for an appointment to any advertised vacancy, please thoroughly complete the form below before the advertised deadline and choose from the following options.

Approval Status

COMPLETED

If you have any questions, please contact the Office of the Deputy Clerk to the Board at 828-349-2020

Name of Authority, Board, Commission, or Committee for which you are applying to serve on

Library Board

Contact Information

Name Linda Phillips Cabe

Preferred Name Suzi

Physical Address 141 Phillips Ln
Franklin, North Carolina, 28734

Mailing Address 141 Phillips Ln
Franklin, North Carolina, 28734

Email suzi.cabe@gmail.com

Mobile Phone Number (828) 371-2206

Preferred Number Mobile Phone Number

Education

High School Name Franklin High

Graduated Yes

Year Graduated

1963

College Name

Western Carolina University

Year Graduated

1966

Graduated

Yes

Degree

BS Education

Post Grad College Name

Western Carolina University

Graduated

Yes

Year Graduated

1991

Degree

Ed Specialist - Administration (6-year degree)

Employment Status

Please provide your current employment status

Retired

Professional Licenses held (if applicable)

Teacher, Administrator, Media Coordinator, Mentor

Previous employment or experience

Macon County Public Schools (30 years)
NC New Schools
Cognia International Accrediting Agency
Accounting/Bookkeeping (10 years)

Membership in professional, civic organization or government boards or commissions

NC DKG (state finance committee), local community and government-related boards (previous), Friends of the Library, Alpha Iota (professional society), Order of Eastern Star

Community Service/Volunteer Activities

Friends of Library Bookstore, UMC Bazaar

Could you or your family be affected financially by decisions made by the board or commission for which you are applying?

No

Why do you want to serve on this Authority, Board, Commission, or Committee ?

My interest in the library has spanned several decades. I have been involved in some way with the Macon County Public Library since my freshmen year in high school when I volunteered to type catalog cards. As a adult I was a founding member of the Friends of the Library. Currently I am a volunteer in the Friends bookstore. My passion is a library that serves the community and I believe I can contribute to that goal by

serving on the board.

Please list any special skills, interest or qualifications which you feel would be an asset to said board or commission

My experience on boards and committees and as an administrator has helped me develop important board member skills, especially those related to collaboration and consensus building. Every board faces issues that can be divisive. A successive board handles these issues with professionalism and strategies that ensure respect for all members, resulting in the best decisions for the organization. My experience leading accreditation teams across the country gives me confidence that I can assist in facilitating this consensus. Additionally, I have experience serving ten years as a librarian and understand the challenges, operations, and goals of a successful library.

How did you learn of the opening on the Authority, Board, Commission, or Committee for which you are applying? Friends

Are you registered to vote in the state of North Carolina

Are you a full time resident of Macon County

Are you a Macon County property owner

If you are applying for the Nursing Home Adult Care Advisory Committee

References

First Reference	Jane Kimsey
Title	Retired Director - Social Services
Phone Number	(828) 371-1166
Relationship	Friend
Second Reference	Karl Gillespie
Title	NC Representative
Organization	NC General Assembly
Phone Number	(919) 733-5859
Email	Karl.Gillespie@ncleg.gov
Relationship	Friend
Third Reference	Sally Dyar
Title	Retired Teacher

Phone Number (828) 332-0262
Email ssdyar@frontier.com
Relationship Friend

Conflict of Interest Disclosure

Full Name of Spouse (if married) Larry N Cabe
Spouse's Place of Employment Retired from Duke Energy

Please list all entities of which you or your spouse are an officer, director, trustee, partner or employee, or have at least a five percent (5%) ownership interest, and describe your affiliation with such entity (if there are none, please state "none")

None

By submitting this Application for Appointment, I pledge that, if appointed, I agree by my signature below that all of the information above is complete and accurate to the best of my knowledge and I pledge to comply with the following ethics guidelines as fully set forth in the Code of Ethics.

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I would like to be considered for appointment to serve, without compensation, on a county Authority, Board, Commission, or Committee and I hereby certify by signing that all of my Macon County property taxes are paid in full. I realize that, because I have volunteered, it in no way guarantees that I will be appointed to a Authority, Board, Commission, or Committee by the Macon County Board of Commissioners.

Upon appointment to a Board/Committee, the information contained herein becomes a matter of public record per North Carolina Statute 132-1

Signature

Approval Activity History

Actor	Actions	Date
 Notification	Email sent. (Email) nparrott@maconnc.org,tkeeze r@maconnc.org,wcabe@maco nnc.org	Tuesday, April 28, 2026

Saturday, April 25, 2026



Application for Appointment to Macon County Authorities, Boards, Commissions and Committees

The Macon County Board of Commissioners (Board) believes all citizens should have the opportunity to participate in governmental decisions. The Board wants to appoint qualified, knowledgeable, and dedicated people to serve on authorities, boards, commissions, and committees. If you are interested in being considered for an appointment to any advertised vacancy, please thoroughly complete the form below before the advertised deadline and choose from the following options.

If you have any questions, please contact the Office of the Deputy Clerk to the Board at 828-349-2020

Name of Authority, Board, Commission, or Committee for which you are applying to serve on

Library Board

Contact Information

Name Mrs. diann smith catlin

Preferred Name diann

Physical Address 18 Hickory Lane
HIGHLANDS, North Carolina, 28741

Mailing Address 18 Hickory Lane
HIGHLANDS, North Carolina, 28741

Email dscat@bellsouth.net

Work Phone Number (828) 526-5961

Mobile Phone Number (904) 534-6115

Home Phone Number (828) 526-5961

Preferred Number Home Phone Number

Education

High School Name Bartram School Jax. FL

Graduated Yes

Year Graduated

1968

College Name

University of Florida, FSU

Graduated

No

Degree

married 1972 did not graduate

Employment Status**Please provide your current employment status**

Retired

Previous employment or experience

Owned Village Dance Center 20 years. Taught Ballet, Modern, Jazz and Etiquette/ Ballroom.

Editor Jacksonville Lawyer Magazine 3 years

Owned diann catlin Lessons in Etiquette 30 years

Florida Times Union Citizens Editorial Board (Jax. FL daily newspaper)

Membership in professional, civic organization or government boards or commissions

MACON COUNTY LIBRARY BOARD for the last 3 years

Community Service/Volunteer Activities

Expository Bible teacher 40 years

Could you or your family be affected financially by decisions made by the board or commission for which you are applying?

No

Why do you want to serve on this Authority, Board, Commission, or Committee ?

I have served on the MCLB for the past three years. I challenged the placement of the book "It's Perfectly Normal" in the children's section. That book and others are pornographic in my opinion. The Fontana Board at the time was made up of biased individuals who changed their rules as fast as they made them. The Commissioners responded by selecting other members who reflected their own values and those of our community. Serving on this board has been a priority for me. My marriage was and is also a priority. I chose marriage instead of my college degree. I have been married 53 years. I was self employed during my 60 years in Jacksonville. I taught children and adults and care about what little ones ingest/read before puberty. My work professionally and as a volunteer is hard, and requires dedication and study. It also requires collegiality and the tools of etiquette which I embrace and taught professionally.

Please list any special skills, interest or qualifications which you feel would be an asset to said board or commission

See above please.

How did you learn of the opening on the Authority, Board, Commission, or Committee for which you are applying?

I was called by a concerned citizen who asked me to stay the course when she questioned the 3 openings.

Are you registered to vote in the state of North Carolina

Yes

Are you a full time resident of Macon County

Yes

Are you a Macon County property owner

Yes

If you are applying for the Nursing Home Adult Care Advisory Committee

References

First Reference

Dr. Mark Ford

Title

Dr.

Organization

First Baptist Church Highlands, NC.

Phone Number

(828) 526-4153

Relationship

Pastor

Second Reference

Bodie Catlin

Title

Highlands Precinct Chair

Organization

Macon County Republican Party

Phone Number

(828) 526-5961

Email

bodiecattin@gmail.com

Relationship

Husband

Third Reference

Emily Bowers

Title

Director of Clinical operations Skilled Nursing Eckerd Living Center @Highlands Cashiers Hospital

Organization

Eckerd Living Center

Phone Number

(828) 371-9058

Email

emilybowers09@gmail.com

Relationship

friend

Conflict of Interest Disclosure

Full Name of Spouse (if married)

Mr. William ("Bodie") Catlin, III

Spouse's Place of Employment retired

Spouse's Position/Title Highlands Precinct Chairman Rep. Party

Please list all entities of which you or your spouse are an officer, director, trustee, partner or employee, or have at least a five percent (5%) ownership interest, and describe your affiliation with such entity (if there are none, please state "none")

This position is not an "officer".

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V. Appointment, Employment, or Contract Award of Relatives or Business Partners

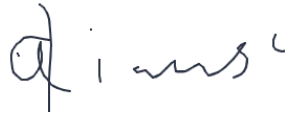
Public officials of the appointing authority must disclose on the public record any person of their immediate family related by blood or marriage or business interest who is being considered for appointment, employment, or contract award by that authority.

I would like to be considered for appointment to serve, without compensation, on a county Authority, Board, Commission, or Committee and I hereby certify by signing that all of my Macon

County property taxes are paid in full. I realize that, because I have volunteered, it in no way guarantees that I will be appointed to a Authority, Board, Commission, or Committee by the Macon County Board of Commissioners.

Upon appointment to a Board/Committe, the information contained herein becomes a matter of public record per North Carolina Statute 132-1

Signature

A handwritten signature in black ink, appearing to read "D. J. ...". The signature is written in a cursive style with a large initial letter.



Wednesday, May 20, 2026

Application for Appointment to Macon County Authorities, Boards, Commissions and Committees

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Approval Status

COMPLETED

If you have any questions, please contact the Office of the Deputy Clerk to the Board at 828-349-2020

Name of Authority, Board, Commission, or Committee for which you are applying to serve on

Library Board

Contact Information

Name	Ms. Kelley Vaughn Curtis
Preferred Name	Kelley Curtis
Physical Address	2006 Coweeta Lab Rd Otto, North Carolina, 28763
Mailing Address	2006 Coweeta Lab Rd Otto, North Carolina, 28763
Email	krvcurtis@gmail.com
Mobile Phone Number	(828) 226-8440
Preferred Number	Mobile Phone Number
Education	
High School Name	North Gaston High, Dallas, NC
Graduated	Yes

Year Graduated

1977

College Name

Mars Hill College

Year Graduated

1981

Graduated

Yes

Degree

Bachelors in Intermediate Education

Post Grad College Name

Appalachian State

Graduated

Yes

Year Graduated

1996

Degree

Masters in Curriculum from appstate/ Specialist degree in Curriculum from Piedmont College in GA - around 2010

Employment Status

Please provide your current employment status

Retired

Professional Licenses held (if applicable)

expired teaching certificates in K-8 all subject areas, Learning disabilities, Behavioral disorders, reading certification

Previous employment or experience

For first part of career, I worked with and taught children with behavior disorders and learning disabilities in a variety of settings across NC.

After grad school, I worked at East TN State University for 3 years managing a grant project that taught teachers how to work with students with behavioral issues. I also taught as an adjunct for special education courses while there and after I left.

I returned to teaching special education in TN, then married a man from Otto and taught in Rabun County Schools for 22 years. In Rabun County I taught in special ed, general ed 3rd and 4th grades, reading intervention, and was the English Language Arts Coordinator for 2 1/2 years. I was county teacher of the year once.

Membership in professional, civic organization or government boards or commissions

Rabun County Retired Teachers Organization

Community Service/Volunteer Activities

I have been volunteer-tutoring reading at the library for almost 3 years, although last year I did not take on any new students and have gradually decreased the number as they improved. I volunteer in my community in Otto as the person who takes requests and sets up the weekend rentals for the Otto Community Building. I attend Asbury Methodist where I am the treasurer, assist with the food pantry and monthly free community breakfast. I did volunteer weekly with the librarian at South Macon for 2 years, but not this year.

Could you or your family be affected financially by decisions made by the board or commission for which you are applying?

No

Why do you want to serve on this Authority, Board, Commission, or Committee ?

I love libraries and am usually at the library in Franklin at least once a week for various reasons.

I want to be a part of the library board because I want to support the community's need for this incredible resource and the wonderful librarians that work hard at making everyone feel welcome and provide so many helpful services.

Libraries offer a world of possibilities through information, imagination, encouragement, and community. I see so many activities going on at the library in Franklin. The musicians, the artists, the children's activities all year and lunches in the summer, the writers' group I attend, the special events, the quiet spaces for study and thinking and the gathering spaces to provide all types of opportunities. The library even provides online services for people who can't come to the library. It is a beautiful thing in a beautiful setting.

I believe in the power of books to improve life in a multitude of ways. I believe in choices for readers and trust their experiences to lead them to books that they need or want to read. If they start a book that is not for them, they can just bring it back and find another without cost. Libraries are for everyone.

Please list any special skills, interest or qualifications which you feel would be an asset to said board or commission

As a retired teacher, I have good technical, communication, and organizational skills. I'm a good problem solver and hard worker. I get along with others and genuinely care about building community. I respect the wonderful people who work at the library and the lovely people who visit and use the library.

I have spent a lot of time in libraries my whole life. My mom took us frequently through my whole childhood. Before I married in 2001 and came here, I moved around NC and every time I went to a new town, the first place I would locate is the library.

I read daily. I still love children's books, usually in the 3rd to 6th grade range. I read a variety of nonfiction for information. I also add in some quality fiction for adults.

How did you learn of the opening on the Authority, Board, Commission, or Committee for which you are applying?

Through friends

Are you registered to vote in the state of North Carolina

Yes

Are you a full time resident of Macon County

Yes

Are you a Macon County property owner

Yes

If you are applying for the Nursing Home Adult Care Advisory Committee

References

First Reference	Laurie Norton
Title	librarian
Organization	South Macon Elementary
Phone Number	(828) 226-3105
Email	legnorton82@gmail.com
Relationship	long time friend & coworker in Raubn County
Second Reference	Carol Harper
Title	physical science and lab technician
Organization	Coweeta Hydrological Lab
Phone Number	(828) 332-8345
Email	cgh2arper@gmail.com
Relationship	friend
Third Reference	Susan German
Title	pastor
Organization	Asbury Methodist Church
Phone Number	(828) 342-7349
Email	sgerman@wnccumc.net
Relationship	pastor of my church

Conflict of Interest Disclosure

Full Name of Spouse (if married)	Dale Edward Curtis
Spouse's Place of Employment	deceased

Please list all entities of which you or your spouse are an officer, director, trustee, partner or employee, or have at least a five percent (5%) ownership interest, and describe your affiliation with such entity (if there are none, please state "none")

Treasurer (volunteer) of Asbury Methodist Church in Otto
I'm not involved in any for-profit organizations

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Signature

Kelley Curtis

Approval Activity History

Actor	Actions	Date
 Notification	Email sent. (Email) nparrott@maconnc.org,tkeeze r@maconnc.org,wcabe@maco nnc.org	Wednesday, May 20, 2026



Wednesday, May 27, 2026

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Approval Status

COMPLETED

If you have any questions, please contact the Office of the Deputy Clerk to the Board at 828-349-2020

Name of Authority, Board, Commission, or Committee for which you are applying to serve on

Library Board

Contact Information

Name

Heather Dombroskie

Preferred Name

Heather

Physical Address

34 Hillcrest Ave
Franklin, North Carolina, 28734

Mailing Address

34 Hillcrest Ave
Franklin, North Carolina, 28734

Email

srqheather@yahoo.com

Mobile Phone Number

(828) 200-3900

Preferred Number

Mobile Phone Number

Education

High School Name

Sarasota High School

Graduated

Yes

College Name

University of South Florida

Graduated

Yes

Employment Status

Please provide your current employment status

Self Employed

Membership in professional, civic organization or government boards or commissions

Town of Franklin Tourism Development Authority, board member; Macon County Farmers Market, board member

Could you or your family be affected financially by decisions made by the board or commission for which you are applying?

No

Why do you want to serve on this Authority, Board, Commission, or Committee ?

I have been a longtime supporter and patron of our local library. I would like to see all the libraries in Macon County run as efficiently as possible while continuing to provide programs and services that benefit our community. I am most pleased to see the wide variety of services offered to the seniors and children in our community. I value our public libraries being a neutral space for all to enjoy and offering a wide variety of materials. I am of the opinion that the materials purchased with public funds should be done so in a transparent way. I find it especially important that the library board members, serving at the discretion of the county commissioners, conduct their duties and functions on the board in an ethical, unbiased, and non-controversial manner.

Please list any special skills, interest or qualifications which you feel would be an asset to said board or commission

I have a passion for serving my community and a passion for the betterment of Macon County.

How did you learn of the opening on the Authority, Board, Commission, or Committee for which you are applying?

Public Notice

Are you registered to vote in the state of North Carolina

Yes

Are you a full time resident of Macon County

Yes

Are you a Macon County property owner

Yes

If you are applying for the Nursing Home Adult Care Advisory Committee

Do you or someone in your immediate family have a Financial interest in a nursing home located in Macon County?

No

Is someone in your immediate family a resident in a nursing home located in Macon County?

No

References

First Reference

Rose James

Title

Food Distribution Coordinator, Nurse

Organization

EBCI

Phone Number

(828) 342-9412

Email

rose_e_james@yahoo.com

Relationship

personal friend

Second Reference

Jessica Maddrey

Title

Private Duty Personal Caregiver

Phone Number

(828) 421-1484

Email

jessicamaddrey@gmail.com

Relationship

personal friend

Third Reference

Kaitlin McLean

Title

Associate Manager, Clinical Transparency

Organization

Regeneron Pharmaceuticals

Phone Number

(828) 371-1798

Email

kaitmclean@gmail.com

Relationship

personal friend

Conflict of Interest Disclosure

Full Name of Spouse (if married)

Arthur M Dombroskie, Jr.

Spouse's Place of Employment

Moonlight Automotive, Inc.

Spouse's Position/Title

Owner

Please list all entities of which you or your spouse are an officer, director, trustee, partner or employee, or have at least a five percent (5%) ownership interest, and describe your affiliation with such entity (if there are none, please state "none")

Moonlight Automotive, Inc.
Cohen Properties, LLC

By submitting this Application for Appointment, I pledge that, if appointed, I agree by my signature below that all of the information above is complete and accurate to the best of my knowledge and I pledge to comply with the following ethics guidelines as fully set forth in the Code of Ethics.

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V. Appointment, Employment, or Contract Award of Relatives or Business Partners

Public officials of the appointing authority must disclose on the public record any person of their immediate family related by blood or marriage or business interest who is being considered for appointment, employment, or contract award by that authority.


I would like to be considered for appointment to serve, without compensation, on a county Authority, Board, Commission, or Committee and I hereby certify by signing that all of my Macon County property taxes are paid in full. I realize that, because I have volunteered, it in no way guarantees that I will be appointed to a Authority, Board, Commission, or Committee by the Macon County Board of Commissioners.

Upon appointment to a Board/Committee, the information contained herein becomes a matter of public record per North Carolina Statute 132-1

Signature



Approval Activity History

Actor	Actions	Date
 Notification	Email sent. (Email) nparrott@maconnnc.org,tkeez r@maconnnc.org,wcabe@maco nnc.org	Wednesday, May 27, 2026



Thursday, May 28, 2026

Application for Appointment to Macon County Authorities, Boards, Commissions and Committees

The Macon County Board of Commissioners (Board) believes all citizens should have the opportunity to participate in governmental decisions. The Board wants to appoint qualified, knowledgeable, and dedicated people to serve on authorities, boards, commissions, and committees. If you are interested in being considered for an appointment to any advertised vacancy, please thoroughly complete the form below before the advertised deadline and choose from the following options.

Approval Status

COMPLETED

If you have any questions, please contact the Office of the Deputy Clerk to the Board at 828-349-2020

Name of Authority, Board, Commission, or Committee for which you are applying to serve on

Library Board

Contact Information

Name Mrs. Leah Gaston

Preferred Name Leah

Physical Address 301 Matlock Creek Road
Franklin, North Carolina, 28734

Mailing Address 301 Matlock Creek Road
Franklin, North Carolina, 28734

Email leahgaston78@gmail.com

Mobile Phone Number (864) 884-7401

Preferred Number

Mobile Phone Number

Education

High School Name East Side Christian School

Graduated

Yes

Year Graduated

1996

College Name

Bob Jones University

Year Graduated

2000

Graduated

Yes

Degree

B.S. English Education with Teaching English as a Second Language endorsement, graduated cum laude

Employment Status

Please provide your current employment status

Full-Time

Employer

Vernon Farm

Job Title

Property co-manager

Address

301 Matlock Creek Road
Franklin, North Carolina, 28734

Email

leahgaston78@gmail.com

Employment Date

Saturday, March 15, 2014

Previous employment or experience

English Teacher, 2000-2010
Northwest Middle School, Travelers Rest, SC
Chairman of English Department 2007-2010
Teacher of the Year 2006-2007
Annual School Progress Review Committee 2007-2010

Personal Tutor, 1999-2000
Greenville, SC

Teacher of English as a Foreign Language (TEFL), 1998
International English School, Waegwan, South Korea

Membership in professional, civic organization or government boards or commissions

3 years as trustee of Macon County Public Library 2023-present

Community Service/Volunteer Activities

Previously licensed Macon County Foster Parent; Nursing Home Volunteer

Could you or your family be affected financially by decisions made by the board or commission for which you are applying?

No

Why do you want to serve on this Authority, Board, Commission, or Committee ?

As a life-long public library patron and supporter, I have always enjoyed learning and reading, especially history and biographies, with Unbroken by Laura Hillenbrand, the inspiring story of WWII POW Louie Zamperini, being one of my all-time favorites.

As a parent of a middle school child, I frequently utilize our Macon library to enrich my daughter's home education experience. We have been attending programming at the Macon County Public Library for the last 12+ years and appreciate the staff and library literacy services.

Having served as a trustee on the Macon County Public Library Board for the past 3 years, I will continue to support our county library while encouraging transparency, curation of a balanced library collection, and fiscal responsibility.

Please list any special skills, interest or qualifications which you feel would be an asset to said board or commission

As a public middle school English teacher for 10 years, I have experience teaching reading and writing skills to young people. Teaching middle school age students was both challenging and rewarding. To my delight, I found that middle-schoolers still loved it when I read aloud to them, which I did frequently to model various writing styles. As Teacher of the Year at my school from 2006- 2007, I was recognized for exceptional skill and talent in meeting the educational needs of both academically challenged and Honors level students. Because of my teaching experience, I understand the value of literacy in the lives of young people, and I will work to promote life-long learning and the use of our public library and its educational programs.

How did you learn of the opening on the Authority, Board, Commission, or Committee for which you are applying?

I am a current Macon County Public Library Trustee seeking to serve another term.

Are you registered to vote in the state of North Carolina

Yes

Are you a full time resident of Macon County

Yes

Are you a Macon County property owner

Yes

If you are applying for the Nursing Home Adult Care Advisory Committee

References

First Reference

For the sake of privacy of individuals, please call me directly and I will be happy to provide multiple references.

Conflict of Interest Disclosure

Full Name of Spouse (if married)

Mr. Jim Gaston

Spouse's Place of Employment

Vernon Farm

Spouse's Position/Title

Property Manager

Please list all entities of which you or your spouse are an officer, director, trustee, partner or employee, or have at least a five percent (5%) ownership interest, and describe your affiliation with such entity (if there are none, please state "none")

None

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Actor	Actions	Date
 Notification	Email sent. (Email) nparrott@maconnnc.org,tkeeze r@maconnnc.org,wcabe@maco nnc.org	Thursday, May 28, 2026



Saturday, April 25, 2026

Application for Appointment to Macon County Authorities, Boards, Commissions and Committees

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Approval Status

COMPLETED

If you have any questions, please contact the Office of the Deputy Clerk to the Board at 828-349-2020

Name of Authority, Board, Commission, or Committee for which you are applying to serve on

Library Board

Contact Information

Name	Abigail R. James
Preferred Name	Abby James
Physical Address	72 Doraul St. Franklin, North Carolina, 28734
Mailing Address	72 Doraul St. Franklin, North Carolina, 28734
Email	arjmph@gmail.com
Work Phone Number	(828) 371-3830
Mobile Phone Number	(828) 371-3830
Home Phone Number	(828) 371-3830
Preferred Number	Mobile Phone Number

Education

High School Name Franklin High School

Graduated Yes

Year Graduated 2003

College Name Western Carolina University

Year Graduated 2008

Graduated Yes

Degree BS Biology

Post Grad College Name East TN State University

Graduated Yes

Year Graduated 2010

Degree Master of Public Health

Employment Status

Please provide your current employment status Part-Time

Employer Macon County Farmers Market

Job Title On-Site Market Manager

Address 101 Daves Creek Rd.
Franklin, North Carolina, 28734

Contact Person Devon Dupuis

Phone Number (828) 200-7876

Email maconfarmersmarket@gmail.com

Employment Date Saturday, June 1, 2024

Previous employment or experience

Appalachian Animal Services (current), Macon Program for Progress, Macon County Environmental Health Services

Community Service/Volunteer Activities Franklin Little League Baseball, Appalachian Animal Rescue Center

Could you or your family be affected financially by decisions made by the board or commission for which you are applying?

No

Why do you want to serve on this Authority, Board, Commission, or Committee ?

As a native and resident of Macon County NC, and frequent user of the library with my children, I am interested in supporting the library and staff for the benefit of our citizens and future generations.

Please list any special skills, interest or qualifications which you feel would be an asset to said board or commission

I have an open mind and am able to find common ground with people with diverse points of view. I grew up in the Macon County Public Library and am using it while raising my kids. As a native, I understand the culture, benefits and challenges facing youth and residents here. My public health background has taught me the importance of early, systemic, and multifactorial interventions to improve outcomes for a population. As a former preschool teacher I especially see the importance of the library for families with young children. As a stay-at-home mom of three, I feel it's important to take an active role in the community.

How did you learn of the opening on the Authority, Board, Commission, or Committee for which you are applying?

Facebook

Are you registered to vote in the state of North Carolina

Yes

Are you a full time resident of Macon County

Yes

Are you a Macon County property owner

Yes

If you are applying for the Nursing Home Adult Care Advisory Committee

References

First Reference

Devon Dupuis

Title

General Manager

Organization

Macon County Farmers Market

Phone Number

(828) 200-7876

Email

maconfarmersmarket@gmail.com

Relationship

Employer, coworker

Second Reference

Nobley Anderegg

Title

Teacher

Organization	Macon Program for Progress
Phone Number	(828) 332-0935
Email	nanderegg@mppnhc.org
Relationship	Former co-worker, friend
Third Reference	Angela Cox
Title	Shelter Manager
Organization	Appalachian Animal Rescue Services
Phone Number	(828) 200-2443
Email	angela.cox@maconhumanesociety.org
Relationship	Employer, community partner (MCFM)

Conflict of Interest Disclosure

Full Name of Spouse (if married)	Joshua Mark Shapiro
Spouse's Place of Employment	Great Smoky Mountains National Park
Spouse's Position/Title	Supervisor of 'Trails Forever' Crew

Please list all entities of which you or your spouse are an officer, director, trustee, partner or employee, or have at least a five percent (5%) ownership interest, and describe your affiliation with such entity (if there are none, please state "none")

None, apart from employers already disclosed.

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Signature



Approval Activity History

Actor	Actions	Date
 Notification	Email sent. (Email) nparrott@maconnc.org,tkeeze r@maconnc.org,wcabe@maco nnc.org	Saturday, April 25, 2026



Tuesday, May 12, 2026

Application for Appointment to Macon County Authorities, Boards, Commissions and Committees

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Approval Status

COMPLETED

If you have any questions, please contact the Office of the Deputy Clerk to the Board at 828-349-2020

Name of Authority, Board, Commission, or Committee for which you are applying to serve on

Library Board

Contact Information

Name Margaret W Pickett

Preferred Name Margaret

Physical Address 381 Wyanoak Rd
Highlands, North Carolina, 28741

Mailing Address 381 Wyanoak Rd
Highlands, North Carolina, 28741

Email mpickett50@gmail.com

Mobile Phone Number (828) 200-0605

Preferred Number

Mobile Phone Number

Education

High School Name Monmouth Regional HS

Graduated

Yes

Year Graduated

1968

College Name

Muhlenberg School of Nursing

Year Graduated

1971

Graduated

Yes

Degree

RN

Post Grad College Name

Augusta State University

Graduated

Yes

Year Graduated

1986

Degree

BFA

Employment Status

Please provide your current employment status

Retired

Previous employment or experience

Library Aide
US Army Nurse/ Newborn Nursery
Hospital RN/Neonatal ICU
Elementary Art Teacher
Hospital RN/ Child Psych Art Therapy
Founding Director/Art Factory: non profit art school
Free lance artist
Home decor design assistant

Membership in professional, civic organization or government boards or commissions

Indivisible Co-leader

Community Service/Volunteer Activities

Cub Scouts/ PTA/ Mission Church Committee Leader/
Appalachian Service Project/ Camp Rainbow: Summer camp for kids with cancer

Could you or your family be affected financially by decisions made by the board or commission for which you are applying?

No

Why do you want to serve on this Authority, Board, Commission, or Committee ?

While reading has always been central to my interests, it was through the use of public libraries that I was able to explore the world outside of my home and school. I encouraged those same activities for my children. I think parents are best equipped to know their own child's abilities to deal with complex issues

and to guide their reading. By limiting available topics, particularly in middle school, children are limited in their ability to "fit in" to the world outside their home and school.

My father was an alcoholic and it wasn't until the 1980s that the term 'Adult Child of an Alcoholic' was coined and I began to understand how growing up in my family had negatively affected me. It was through reading and therapy, where titles were recommended, that I began to fully understand and accept the impact of his behavior on me. I was in my late thirties; today I could find that information in my high school library. Whether we are dealing with family system deviance such as mine, or sexual or gender deviance, being able to read the stories of people like us is essential to coping, understanding and fitting into our community. Because deviance from the norm is the norm in society. I would like to see children, and adults, find comfort in the stories of others.

Please list any special skills, interest or qualifications which you feel would be an asset to said board or commission

I have worked for leaders and as a leader throughout my life and understand the importance of listening and communicating to achieve by-in from others. My work life has centered around children and families, providing tools for achieving successful, healthy families. Understanding that families are the building blocks of society has been essential to that work. Libraries are an important contribution to successful families.

How did you learn of the opening on the Authority, Board, Commission, or Committee for which you are applying? Facebook

Are you registered to vote in the state of North Carolina Yes

Are you a full time resident of Macon County Yes

Are you a Macon County property owner Yes

If you are applying for the Nursing Home Adult Care Advisory Committee

Do you or someone in your immediate family have a Financial interest in a nursing home located in Macon County? No

Is someone in your immediate family a resident in a nursing home located in Macon County? No

References

First Reference Robert E Smith

Title Retired

Organization Rotary

Phone Number (828) 526-6321

Email remmettsmith@gamil.com

Relationship Friend

Second Reference Ellen Roberson

Title Business Owner

Organization Toby West Home

Phone Number (404) 245-3534

Email ellenwroberson@gmail.com

Relationship Former employer

Third Reference Constance Neely

Title Indivisible Co-leader

Organization Indivisible

Phone Number (706) 540-2878

Email constancelneely@gmail.com

Relationship Co worker

Conflict of Interest Disclosure

Full Name of Spouse (if married) Albert McElveen Pickett

Spouse's Place of Employment Retired

Please list all entities of which you or your spouse are an officer, director, trustee, partner or employee, or have at least a five percent (5%) ownership interest, and describe your affiliation with such entity (if there are none, please state "none")

None

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Signature



Approval Activity History

Actor	Actions	Date
 Notification	Email sent. (Email) nparrott@maconnc.org,tkeeze r@maconnc.org,wcabe@maco nnc.org	Tuesday, May 12, 2026



Friday, April 24, 2026

Application for Appointment to Macon County Authorities, Boards, Commissions and Committees

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Approval Status

COMPLETED

If you have any questions, please contact the Office of the Deputy Clerk to the Board at 828-349-2020

Name of Authority, Board, Commission, or Committee for which you are applying to serve on

Library Board

Contact Information

Name	Serenity Richards
Preferred Name	Serenity
Physical Address	869 Poplar Cove Road Franklin, North Carolina, 28734
Mailing Address	869 Poplar Cove Road Franklin, North Carolina, 28734
Email	Serenityr@gmail.com
Mobile Phone Number	(828) 342-8207
Preferred Number	Mobile Phone Number
Education	
High School Name	Franklin High School
Graduated	Yes

Year Graduated

1996

College Name

Western Carolina University

Year Graduated

2001

Graduated

Yes

Degree

BA Communication and Theatre Arts

Post Grad College Name

North Carolina Central University

Graduated

Yes

Year Graduated

2010

Degree

Master of Library Science

Employment Status

Please provide your current employment status

Self Employed

Professional Licenses held (if applicable)

NC Public Library Certification

Previous employment or experience

Fontana Regional Library 2011 - 2026
Hunter Library 2005 - 2011

Membership in professional, civic organization or government boards or commissions

Hudson Library Foundation, Cashiers Area Chamber of Commerce, Big Brothers Big Sisters - Macon Jackson, Literacy Council of Cashiers

Community Service/Volunteer Activities

Roadside cleanup, tutoring, grant writing for small non-profits, International Friendship Center events, Pisgah Legal events and as volunteer notary

Could you or your family be affected financially by decisions made by the board or commission for which you are applying?

No

Why do you want to serve on this Authority, Board, Commission, or Committee ?

My wealth of knowledge of public library statutes at both the state and federal level, as well of knowledge of internationally accepted best practices within library service would be well utilized and is desperately needed on this board. I am published in the field of library science and have continued my education within the field.

Please list any special skills, interest or qualifications which you feel would be an asset to said board or commission

I am an actual trained librarian and public servant.

How did you learn of the opening on the Authority, Board, Commission, or Committee for which you are applying? Facebook

Are you registered to vote in the state of North Carolina Yes

Are you a full time resident of Macon County Yes

Are you a Macon County property owner No

If you are applying for the Nursing Home Adult Care Advisory Committee

Do you or someone in your immediate family have a Financial interest in a nursing home located in Macon County? No

References

First Reference	Danielle Hernandez
Title	Regional Program Manager
Organization	Big Brothers Big Sisters
Phone Number	(828) 399-9133
Email	cashiers@bbbswnc.org
Relationship	Colleague
Second Reference	Nancy West
Title	President
Organization	Literacy Council of Cashiers
Phone Number	(515) 205-1672
Email	tomandnancywest@gmail.com
Relationship	Colleague

Third Reference	Caroline Franklin
Title	Church Administrator
Organization	Cashiers United Methodist Church
Phone Number	(828) 577-6850
Email	cumcmain@gmail.com
Relationship	Colleague

Conflict of Interest Disclosure

Please list all entities of which you or your spouse are an officer, director, trustee, partner or employee, or have at least a five percent (5%) ownership interest, and describe your affiliation with such entity (if there are none, please state "none")

Hudson Library Foundation - board member, Big Brothers Big Sisters - council member, Literacy Council of Cashiers - secretary, Cashiers Area Chamber of Commerce - board member, Cashiers Valley Community Chorus - secretary

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Actor	Actions	Date
 Notification	Email sent. (Email) nparrott@maconnnc.org,tkeeze r@maconnnc.org,wcabe@maco nnc.org	Friday, April 24, 2026



Tuesday, April 28, 2026

Application for Appointment to Macon County Authorities, Boards, Commissions and Committees

The Macon County Board of Commissioners (Board) believes all citizens should have the opportunity to participate in governmental decisions. The Board wants to appoint qualified, knowledgeable, and dedicated people to serve on authorities, boards, commissions, and committees. If you are interested in being considered for an appointment to any advertised vacancy, please thoroughly complete the form below before the advertised deadline and choose from the following options.

Approval Status

COMPLETED

If you have any questions, please contact the Office of the Deputy Clerk to the Board at 828-349-2020

Name of Authority, Board, Commission, or Committee for which you are applying to serve on

Library Board

Contact Information

Name	Ms. Angela Mae Walker
Preferred Name	Angela
Physical Address	235 Shadow Lane Franklin, North Carolina, 28734
Mailing Address	235 Shadow Lane Franklin, North Carolina, 28734
Email	ar93251977@gmail.com
Work Phone Number	(828) 227-2200
Mobile Phone Number	(828) 200-7706
Home Phone Number	(828) 200-7706
Preferred Number	Mobile Phone Number

Education

High School Name Wilkes Central High School

Graduated	Yes
Year Graduated	1995
College Name	Western Carolina University
Year Graduated	1999
Graduated	Yes
Degree	B.S. in Psychology

Employment Status

Please provide your current employment status	Full-Time
Employer	Western Carolina University
Job Title	Curriculum Materials Specialist
Address	1 University Drive Cullowhee, North Carolina, 28723
Contact Person	Jazmyne Baylor
Phone Number	(828) 227-3423
Email	jbaylor@wcu.edu
Employment Date	Monday, June 9, 2025

Previous employment or experience

From February 2019 to June 2025, I was employed with the Fontana Regional Library system at the Macon County Public Library, most recently serving as the Children’s Department Supervisor from October 2022 until my departure. In this leadership role, I managed community-based service initiatives, coordinated high-impact programming, and facilitated partnerships with local organizations. My responsibilities included developing a diverse and equitable collection to meet evolving community needs, alongside managing library workflows. Leveraging my background as a homeschool parent, I established support for local homeschool families, enhancing their curriculums with tailored resources. Furthermore, I fostered strong partnerships with local schools, ensuring students had direct access to library materials, and delivering engaging outreach programming.

Membership in professional, civic organization or government boards or commissions	Read2Me of Macon County
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Community Service/Volunteer Activities	Volunteer at the Macon County Public Library. Attending local events as a representative of Read2Me to pass out free books to the children of the community.
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Could you or your family be affected financially by decisions made by the board or commission for which you are applying?

No

Why do you want to serve on this Authority, Board, Commission, or Committee ?

The library is a vital community hub that provides free, equitable access to information and educational resources. Our library fosters lifelong learning opportunities to any member of the community and access to technology and assistance that bridges the digital divide. I am no longer employed with the library, but would enjoy the opportunity to serve on the board and to continue to assist with this important public resource.

Please list any special skills, interest or qualifications which you feel would be an asset to said board or commission

During my employment at the library, I developed a comprehensive understanding of the institution’s impact on the community. This experience provided in-depth knowledge of library policies and operational procedures, while fostering insight into the daily demands and responsibilities of the staff.

How did you learn of the opening on the Authority, Board, Commission, or Committee for which you are applying?

Facebook

Are you registered to vote in the state of North Carolina

Yes

Are you a full time resident of Macon County

Yes

Are you a Macon County property owner

Yes

If you are applying for the Nursing Home Adult Care Advisory Committee

References

First Reference

Henrietta Haithcock

Phone Number

(828) 421-6994

Email

henrietta.haithcock@gmail.com

Relationship

Volunteer with Read2Me

Second Reference

Natalie Alison

Phone Number

(678) 525-4425

Email

Ablefarmnc@gmail.com

Relationship

library patron

Third Reference	Jocelyn Lister
Phone Number	(828) 371-0433
Email	bookwormmama57@gmail.com
Relationship	Homeschool family and library patron

Conflict of Interest Disclosure

By submitting this Application for Appointment, I pledge that, if appointed, I agree by my signature below that all of the information above is complete and accurate to the best of my knowledge and I pledge to comply with the following ethics guidelines as fully set forth in the Code of Ethics.

I. Declaration of Policy

The proper operation of democratic government requires that public officials and employees be independent, impartial and responsible to the people; that governmental decisions and policy be made in proper channels of the governmental structure; that public office not be used for personal gain; and that the public have confidence in the integrity of its government.

In recognition of these goals, a Code of Ethics for county officials was adopted. The purpose of this policy is to establish guidelines for ethical standards of conduct for all officials and to set forth actions that are compatible with the best interests of the County.

II. Applicability of Ethics Policy

The provisions of this policy shall apply to all elected and appointed county officials, members of County Boards and Committees appointed by the County Commissioners and other County employees.

III. Financial and Personal Disclosure

Any County official or employee who must officially consider any public matter involving his financial or personal interests or those of his immediate family, shall first publicly disclose the nature and extent of such interest and shall abstain from acting thereon unless provisions of state law require otherwise.

IV. Gifts and Favors

No official or employee shall knowingly accept any gift, whether in the form of money, thing, favor, loan or promise, when it could reasonably be inferred that the gift was intended to influence or reward an official action on his part. Gifts, meals, other favors of an incidental nature and of minor value (less than \$100), or legitimate political contributions shall not be included in this policy.

V. Appointment, Employment, or Contract Award of Relatives or Business Partners

Public officials of the appointing authority must disclose on the public record any person of their immediate family related by blood or marriage or business interest who is being considered for appointment, employment, or contract award by that authority.

I would like to be considered for appointment to serve, without compensation, on a county


Authority, Board, Commission, or Committee and I hereby certify by signing that all of my Macon County property taxes are paid in full. I realize that, because I have volunteered, it in no way guarantees that I will be appointed to a Authority, Board, Commission, or Committee by the Macon County Board of Commissioners.

Upon appointment to a Board/Committee, the information contained herein becomes a matter of public record per North Carolina Statute 132-1

Signature



Approval Activity History

Actor	Actions	Date
 Notification	Email sent. (Email) nparrott@maconnc.org,tkeeze r@maconnc.org,wcabe@maco nnc.org	Tuesday, April 28, 2026



Saturday, April 25, 2026

Application for Appointment to Macon County Authorities, Boards, Commissions and Committees

The Macon County Board of Commissioners (Board) believes all citizens should have the opportunity to participate in governmental decisions. The Board wants to appoint qualified, knowledgeable, and dedicated people to serve on authorities, boards, commissions, and committees. If you are interested in being considered for an appointment to any advertised vacancy, please thoroughly complete the form below before the advertised deadline and choose from the following options.

Approval Status

COMPLETED

If you have any questions, please contact the Office of the Deputy Clerk to the Board at 828-349-2020

Name of Authority, Board, Commission, or Committee for which you are applying to serve on

Library Board

Contact Information

Name	Dr. Sondra K Wolf
Preferred Name	Sondra
Physical Address	1069 West Dills Creek Road Franklin, North Carolina, 28734
Mailing Address	1069 West Dills Creek Road Franklin, North Carolina, 28734
Email	wayahdoc@gmail.com
Work Phone Number	(828) 306-4407
Mobile Phone Number	(828) 421-9958
Home Phone Number	(828) 421-9958
Preferred Number	Mobile Phone Number

Education

High School Name Harrison High School

Graduated	Yes
Year Graduated	1990
College Name	University of Southern Indiana
Year Graduated	1993
Graduated	Yes
Degree	BS
Post Grad College Name	Indiana University School of Medicine
Graduated	Yes
Year Graduated	1997
Degree	Medical Doctor
Employment Status	
Please provide your current employment status	Full-Time
Employer	Mountain Docs Family Medicine
Job Title	Family Practice
Address	161 Iotla Street Franklin, North Carolina, 28734-2508
Contact Person	Kit Helm MD
Phone Number	(828) 421-5906
Email	dohelm@protonmail.com
Employment Date	Wednesday, November 1, 2000
Professional Licenses held (if applicable)	Board certified Family Medicine Medical Doctor
Previous employment or experience	Worked in library during high school
Membership in professional, civic organization or government boards or commissions	AAFP

Could you or your family be affected financially by decisions made by the board or commission for which you are applying?

Why do you want to serve on this Authority, Board, Commission, or Committee ?

Libraries were important for my scholastic success

Please list any special skills, interest or qualifications which you feel would be an asset to said board or commission

Experience as a small business owner

How did you learn of the opening on the Authority, Board, Commission, or Committee for which you are applying?

Are you registered to vote in the state of North Carolina

Are you a full time resident of Macon County

Are you a Macon County property owner

If you are applying for the Nursing Home Adult Care Advisory Committee

References

First Reference	Cindy Stamey
Title	Office Manager
Organization	Mountain Docs Family Medicine
Phone Number	(828) 342-4971
Email	cindystamey@1234yahoo.com
Relationship	Manager
Second Reference	Rachel Sanders
Phone Number	(907) 321-3684
Email	Rachellynnsanders0714@gmail.com
Relationship	Friend

Third Reference Wendy Woodard
Title MD
Phone Number (812) 774-5024
Email wlwood4@gmail.com
Relationship Sister

Conflict of Interest Disclosure

Full Name of Spouse (if married) Kit C Helm
Spouse's Place of Employment Mtn Docs Family Medicine
Spouse's Position/Title Owner and MD

Please list all entities of which you or your spouse are an officer, director, trustee, partner or employee, or have at least a five percent (5%) ownership interest, and describe your affiliation with such entity (if there are none, please state "none")

Mountain Docs Family Medicine

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Signature



Approval Activity History

Actor	Actions	Date
 Notification	Email sent. (Email) nparrott@maconnnc.org,tkeeze r@maconnnc.org,wcabe@maco nnc.org	Saturday, April 25, 2026